

**CITY OF FONTANA  
REGULAR HOUSING AUTHORITY MEETING  
June 26, 2018  
Grover W. Taylor Council Chambers  
8353 Sierra Avenue  
Fontana, CA 92335  
7:00 PM**

**Welcome to a meeting of the Fontana Housing Authority.** A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Authority, please fill out a card located at the entrance to the left indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the Authority Secretary. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheel chair accessible and a portable microphone is available.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

**CALL TO ORDER/ROLL CALL:**

- A.** 7:00 P.M. Call the Meeting to Order

**PUBLIC COMMUNICATIONS:**

**This is an opportunity** for citizens to speak to the Authority for up to 5 minutes on items **not** on the Agenda, but within the Authority's jurisdiction. The Authority is prohibited by law from discussing or taking immediate action on non-agendized items.

- A.** Public Communications

**CONSENT CALENDAR:**

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time Authority votes on them, unless a member of the Authority requests a specific item be removed from the Consent Calendar for discussion. **Does any member of**

**the public wish to address the Authority regarding any item on the Consent Calendar before the vote is taken?**

**A. Approval of Minutes**

Approve the Minutes of the May 8, 2018, Regular Housing Authority Meeting.

**Approve Consent Calendar Item(s).**

**NEW BUSINESS:**

**A. Proposed Operating Budget for Fiscal Year 2018/2019**

Adopt **Resolution No. FHA 2018-\_\_\_\_\_** of the Fontana Housing Authority adopting the Authority's Annual Operating Budget for Fiscal Year 2018/2019.

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A. Elected Officials Communications/Reports**

**EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

**A. Executive Director Communications**

**ADJOURNMENT:**

**A. Adjournment**

**MINUTES OF THE CITY OF FONTANA  
REGULAR HOUSING AUTHORITY MEETING  
May 8, 2018  
Grover W. Taylor Council Chambers**

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**CALL TO ORDER/ROLL CALL:**

**A. 7:00 P.M. Call the Meeting to Order**

The Regular Meeting of the Fontana Housing Authority was held on Tuesday, May 8, 2018, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. Chairperson Armendarez called the meeting to order at 8:47 p.m.

**ROLL CALL:**

Present: Chairperson Armendarez, and Authority Members Warren, Tahan, Roberts and Sandoval.

Absent: None

**PUBLIC COMMUNICATIONS:**

**A. Public Communications**

There were no public communications received.

**CONSENT CALENDAR:**

**ACTION:** Motion was made by Authority Member Roberts, and seconded by Authority Member Warren, and passed by a vote of 5-0 to approve Consent Calendar Item "A-B" (AYES: Warren, Roberts, Tahan, Sandoval and Armendarez; NOES: None) as follows:

**A. Approval of Minutes**

Approve the Minutes of the February 27, 2018, Regular Housing Authority Meeting.

**B. Fiscal Year 2017/18 Third Quarter Budget Status Report**

Approve the recommended Third Quarter Budget adjustments.

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A. Elected Officials Communications/Committee Reports**

There were no Elected Official communications received.

## **EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

### **A. Executive Director Communications**

There were no Executive Director communications received.

## **ADJOURNMENT:**

The Fontana Housing Authority Meeting adjourned, by consensus, at 8:48 p.m.

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Tonia Lewis  
Authority Clerk

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Jesse Armendarez  
Chairperson

**ACTION REPORT**  
**June 26, 2018**

**FROM:** Department of Management Services

**SUBJECT:** Proposed Operating Budget for Fiscal Year 2018/2019

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**RECOMMENDATION:**

Adopt **Resolution No. FHA 2018-\_\_\_\_\_** of the Fontana Housing Authority adopting the Authority's Annual Operating Budget for Fiscal Year 2018/2019.

**COMMITTEE GOALS:**

- \* To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- \* To practice sound fiscal management by producing timely and accurate financial information.
- \* To practice sound fiscal management by living within our means while investing in the future.
- \* To practice sound fiscal management by fully funding liabilities and reserves.
- \* To practice sound fiscal management by developing long-term funding and debt management plans.
- \* To invest in the city's infrastructure (streets, sewers, parks, etc.) by maintaining and improving the city's existing infrastructure.

**DISCUSSION:**

The Fontana Housing Authority is a separate legal entity governed by California State Housing Authority law. The Fontana Housing Authority was formed on May 3, 1994 by City of Fontana Resolution Number 94-30, declaring that there is a "need" for a housing authority within the City of Fontana and declaring City Council Members to be the Commissioners of the Fontana Housing Authority. Adoption of Resolution Number 94-01 by the Fontana Housing Authority on June 7, 1994 established the time and place of its regular meeting and established organizational bylaws.

It is the mission of the Fontana Housing Authority to actively improve, increase and develop quality neighborhoods and housing opportunities throughout the City of Fontana.

Total estimated revenues for Fiscal Year 2018/2019 are \$1,477,290. Total fiscal year appropriations are \$1,175,570.

**FISCAL IMPACT:**

The requested actions will establish the operating budget for Fiscal Year 2018/2019.

**MOTION:**

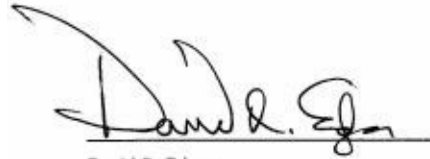
Approve staff recommendation.

**SUBMITTED BY:**




Lisa Strong  
Management Services Director

**REVIEWED BY:**



David R. Edgar  
Deputy City Manager

**APPROVED BY:**



Kenneth R. Hunt  
City Manager

**ATTACHMENTS:**

Description:	Type:
<a href="#">FY 2018-19 Resolution FHA</a>	Backup Material

**ITEM: NB-A**

**RESOLUTION NO. FHA 2018 -**

**A RESOLUTION OF THE FONTANA HOUSING AUTHORITY ADOPTING THE AUTHORITY'S OPERATING BUDGET FOR THE FISCAL YEAR 2018/2019**

**WHEREAS,** the Fontana Housing Authority is comprised of the following fund types: Special Revenue Funds and Capital Project Funds;

**NOW, THEREFORE,** be it resolved, determined, and ordered by the Fontana Housing Authority that the Operating Budget for the Fiscal Year 2018/2019, submitted by the Executive Director, is hereby adopted.

**NOW, THEREFORE,** be it also resolved, that the 2018/2019 Operating Budget Appropriations are as follows:

Special Revenue Funds	\$ 359,520
Capital Project Funds	<u>816,050</u>
Total Operating Budget	<u>\$1,175,570</u>

**APPROVED AND ADOPTED** this 26<sup>th</sup> day of June, 2018.

**READ AND APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
General Counsel

I, Tonia Lewis, City Clerk of the City of Fontana, and Ex-Officio Clerk of the Fontana Housing Authority, do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Housing Authority at a regular meeting on the 26<sup>th</sup> day of June, 2018, by the following vote to-wit:

**AYES:**  
**NOES:**  
**ABSENT:**

\_\_\_\_\_  
Secretary of the Fontana Housing Authority

\_\_\_\_\_  
Chairperson of the Fontana Housing Authority

**ATTEST:**

\_\_\_\_\_  
Clerk of the Fontana Housing Authority