

**CITY OF FONTANA
REGULAR FIRE PROTECTION DISTRICT MEETING
February 26, 2019
Grover W. Taylor Council Chambers
8353 Sierra Avenue
Fontana, CA 92335
7:00 PM**

Welcome to a meeting of the Fontana Fire Protection District. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the District, please fill out a card located at the entrance to the left indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the District Secretary. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheel chair accessible and a portable microphone is available.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número (909) 350-7602.

CALL TO ORDER/ROLL CALL:

- A.** 7:00 P.M. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the District for up to 5 minutes on items **not** on the Agenda, but within the District's jurisdiction. The District is prohibited by law from discussing or taking immediate action on non-agendized items.

- A.** Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time the District votes on them, unless a member of the District requests a specific item be removed from the Consent Calendar for discussion. **Does any member of the public wish to address the District regarding any item on the Consent**

Calendar before the vote is taken?

A. Approval of Minutes

Approve the Minutes of the January 22, 2019, Regular Fire Protection District Meeting.

B. Fiscal Year 2018/19 Mid-Year Budget Status Report

Approve the recommended Mid-Year Budget adjustments.

Approve Consent Calendar Item(s).

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

ADJOURNMENT:

A. Adjournment

**MINUTES OF THE CITY OF FONTANA
REGULAR FIRE PROTECTION DISTRICT MEETING
January 22, 2019
Grover W. Taylor Council Chambers**

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the Fontana Fire Protection District was held on Tuesday, January 22, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. President Roberts called the meeting to order at 8:15 p.m.

ROLL CALL:

Present: President Roberts, Vice President Sandoval, Commissioners Warren, Armendarez and Cothran.

Absent: None

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Vice President Sandoval, seconded by Commissioner Armendarez, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-B" (AYES: Warren, Sandoval, Roberts, Armendarez and Cothran; NOES: None) as follows:

A. Approval of Minutes

Approve the Minutes of the January 8, 2019, Regular Fire Protection District Meeting.

B. Approval of the 2018 Fire Protection District Strategic Plan

Adopt **Resolution No. FFD 2019-002**, approving the 2018 Fontana Fire Protection District Strategic Plan, which is an update to the 2013 Strategic Plan.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no Elected Officials communications received.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

There were no Executive Director communications received.

ADJOURNMENT:

The Fontana Fire Protection District Meeting adjourned, by consensus, at 8:16 p.m.

Tonia Lewis
District Clerk

John Roberts
President

ACTION REPORT
February 26, 2019

FROM: Department of Management Services

SUBJECT: Fiscal Year 2018/19 Mid-Year Budget Status Report

RECOMMENDATION:

Approve the recommended Mid-Year Budget adjustments.

COMMITTEE GOALS:

- * To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- * To practice sound fiscal management by producing timely and accurate financial information.
- * To practice sound fiscal management by living within our means while investing in the future.

DISCUSSION:

Each Year, the Fire Protection District adopts a budget committing fiscal and staff resources to the accomplishment of its goals. During the year, actual revenues and expenditures are carefully monitored against the approved budget.

Key Points from the Mid-Year Budget Status Report include:

The Mid-Year Report increases appropriations as follows:

Fontana Fire District Fund #497:

- \$261,567 To reimburse SBCFPD for suppression personnel gear

FFD - CFD 2002-2 Fund #498:

- \$160,000 To replace hazmat equipment for Station #73

Fire Capital Project Fund #696:

- \$50,000 Equipment and supplies purchase for EOC
- \$30,000 To construct a flashing warning beacon @ Station #74

FISCAL IMPACT:

The requested actions will impact Fire District funds as outlined in the attached schedules.

MOTION:

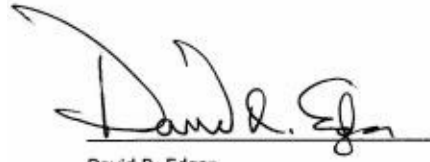
Approve staff recommendation.

SUBMITTED BY:

REVIEWED BY:



Lisa Strong
Management Services Director



David R. Edgar
Deputy City Manager

APPROVED BY:



Kenneth R. Hunt
City Manager

ATTACHMENTS:

Description:	Type:
FY 2018-19 Mid-Year Budget Status Report	Backup Material

ITEM: CC-B

Fontana Fire Protection District
Unreserved Fund Balance
FY 2018/2019

	Estimated Fund Balance July 1, 2018	Budget					Net Proposed Adjustments	Estimated Fund Balance June 30, 2019
		Revenues	Transfers In	Expenditures	Transfers Out	Available		
Special Revenue Funds:								
396 Fire District Funds	\$0	\$0	\$0	\$0	\$0	\$0		\$0
497 Fontana Fire District	8,863,176	34,512,900	0	(32,854,760)	(1,632,100)	8,889,216	(\$269,682)	8,619,534
498 FFD - CFD 2002-2	3,317,315	305,000	0	0	0	3,622,315	(160,000)	3,462,315
Total Special Revenue Funds	\$12,180,491	\$34,817,900	\$0	(\$32,854,760)	(\$1,632,100)	\$12,511,531	(\$429,682)	\$12,081,849
Capital Project Funds:								
696 Fire Capital Project	\$6,029,906	\$37,000	\$1,632,100	(\$3,622,381)	\$0	\$4,076,625	(\$80,000)	\$3,996,625
TOTAL ALL FUNDS	\$18,210,397	\$34,854,900	\$1,632,100	(\$36,477,141)	(\$1,632,100)	\$16,588,156	(\$509,682)	\$16,078,474

Fontana Fire Protection District
Recommended Adjustments
FY 2018/2019

Budget Unit Project #	Dept	Description	Account	Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason
497	Fontana Fire District				269,682	0	0	0	(269,682)	
50100497	Fire	Fire District Admin	8019	Communications	2,170				(2,170)	Addtl funding for Fireworks letter to residents
50100497	Fire	Fire District Admin	8130	Other professional services	5,945				(5,945)	Addtl funding for Grant writing proposal
50100497	Fire	Fire District Admin	8130	Other professional services	261,567				(261,567)	Reimb SBCFPD for suppression personnel gear
497	FFD - CFD 2002-2				160,000	0	0	0	(160,000)	
50200498	Fire	CFD 2002-2	8010	Departmental expense	160,000				(160,000)	Replace Hazmat equipment @ Station #73
696	Fire Capital Project				80,000	0	0	0	(80,000)	
50300696	Fire	Capital Project	8010	Departmental expense	10,000				(10,000)	} Appropriate for equipment and supplies purchase for Emergency Operation's Center
50300696	Fire	Capital Project	8318	Office equip, furn & fix	40,000				(40,000)	
9700600696	Fire	FS74 Flashing Beacon	8130	Other professional services	5,000				(5,000)	} Appropriate to construct a flashing warning beacon in front of Fire Station #74
9700600696	Fire	FS74 Flashing Beacon	8329	Other construction	25,000				(25,000)	

Total operating transfers 0 0