

**CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
February 26, 2019
Grover W. Taylor Council Chambers
8353 Sierra Avenue
Fontana, CA 92335
7:00 PM**

Welcome to a meeting of the Fontana Housing Authority. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Authority, please fill out a card located at the entrance to the left indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the Authority Secretary. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheel chair accessible and a portable microphone is available.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

CALL TO ORDER/ROLL CALL:

- A.** 7:00 P.M. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Authority for up to 5 minutes on items **not** on the Agenda, but within the Authority's jurisdiction. The Authority is prohibited by law from discussing or taking immediate action on non-agendized items.

- A.** Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time Authority votes on them, unless a member of the Authority requests a specific item be removed from the Consent Calendar for discussion. **Does any member of**

the public wish to address the Authority regarding any item on the Consent Calendar before the vote is taken?

A. Approval of Minutes

Approve the Minutes of the February 12, 2019, Regular Housing Authority Meeting.

B. Fiscal Year 2018-19 Mid-Year Budget Status Report

Approve the recommended Mid-Year Budget adjustments.

Approve Consent Calendar Item(s).

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director Communications

ADJOURNMENT:

A. Adjournment

**MINUTES OF THE CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
February 12, 2019
Grover W. Taylor Council Chambers**

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the City of Fontana Housing Authority was held on Tuesday, February 12, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. Chairperson Armendarez called the meeting to order at 8:35 p.m.

ROLL CALL:

Present: Chairperson Armendarez, Authority Members Warren, Sandoval, Roberts, and Cothran.

Absent: None

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Authority Member Warren, seconded by Authority Member Cothran and passed by a vote of 5-0 to approve Consent Calendar Items "A-B" (AYES: Warren, Roberts, Sandoval, Armendarez and Cothran; NOES: None) as follows:

A. Approval of Minutes

Approve the Minutes of the January 22, 2019, Regular Housing Authority Meeting.

B. Jamboree Housing Apartment Community

Approve the proposed funding levels, per the Disposition and Development Agreement with Jamboree Housing, to effectuate construction of a 60-unit apartment community located at Ramona and Sierra Avenues and authorize the Executive Director to execute any documents necessary or appropriate to effectuate said approval.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no Elected Official communications received.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director Communications

There were no Executive Director Communications received.

ADJOURNMENT:

The Fontana Housing Authority meeting was adjourned by consensus at 8:37 p.m.

Tonia Lewis
Authority Clerk

Jesse Armendarez
Chairperson

ACTION REPORT
February 26, 2019

FROM: Department of Management Services

SUBJECT: Fiscal Year 2018-19 Mid-Year Budget Status Report

RECOMMENDATION:

Approve the recommended Mid-Year Budget adjustments.

COMMITTEE GOALS:

- * To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- * To practice sound fiscal management by producing timely and accurate financial information.
- * To practice sound fiscal management by living within our means while investing in the future.

DISCUSSION:

Each year, the Housing Authority adopts a budget committing fiscal and staff resources to the accomplishment of its goals. During the year, actual revenues and expenditures are carefully monitored against the approved budget.

SUMMARY OF KEY POINTS:

The Mid-Year Budget Status Report includes the following requests:

- Increase in revenue projections totaling \$35,000 in the Affordable Housing Trust Fund #638
- Increase appropriations as follows:
 - \$ 750,000 Siena Apartments Project (Housing Authority-LMIHF #297)
 - \$1,000,000 Ramona Multifamily Project (Affordable Housing Trust #638)

FISCAL IMPACT:

The requested actions will impact Housing Authority funds as outlined in the attached schedule.

MOTION:

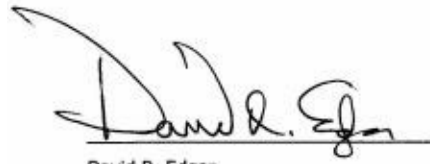
Approve staff recommendation.

SUBMITTED BY:

REVIEWED BY:




Lisa Strong
Management Services Director



David R. Edgar
Deputy City Manager

APPROVED BY:



Kenneth R. Hunt
City Manager

ATTACHMENTS:

Description:	Type:
FY18-19 Mid-Year Budget Status Report	Backup Material

ITEM: CC-B

Fontana Housing Authority
Unreserved Fund Balance
FY 2018/2019

	Estimated Fund Balance July 1, 2018	Budget					Net Proposed Adjustments	Estimated Fund Balance June 30, 2019
		Revenues	Transfers In	Expenditures	Transfers Out	Available		
Special Revenue Funds:								
290 Low Mod/Income Housing	\$191,821	\$1,200	\$0	\$0	\$0	\$193,021		\$193,021
297 Housing Authority - LMIHF	13,586,881	486,000	0	(346,937)	0	13,725,944	(750,000)	12,975,944
Total Special Revenue Funds	\$13,778,702	\$487,200	\$0	(\$346,937)	\$0	\$13,918,965	(\$750,000)	\$13,168,965
Capital Project Funds:								
638 Affordable Housing Trust	\$3,251,250	\$769,000	\$0	(\$500)	\$0	\$4,019,750	(\$965,000)	\$3,054,750
697 Fontana Housing Authority	2,634,459	241,090	0	(815,550)	0	2,059,999		2,059,999
Total Capital Project Funds	\$5,885,709	\$1,010,090	\$0	(\$816,050)	\$0	\$6,079,749	(\$965,000)	\$5,114,749
TOTAL ALL FUNDS	\$19,664,411	\$1,497,290	\$0	(\$1,162,987)	\$0	\$19,998,714	(\$1,715,000)	\$18,283,714

Fontana Housing Authority
Recommended Adjustments
FY 2018/2019

Budget Unit Project #	Dept	Description	Account	Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason
297	Housing Authority - LMIHF				750,000	0	0	0	(750,000)	
9385500297	AS	Siena Apartments	8119	Construction non-capital	750,000				(750,000)	Increase exp budget to correct use of Hsng fund
638	Affordable Housing Trust				1,000,000	35,000	0	0	(965,000)	
20900638	AS	AFT Administration	5262	Housing fee - comm retail		35,000			35,000	Increase revenue projections
9386400638	AS	Ramona Multifamily	8119	Construction non-capital	1,000,000				(1,000,000)	Appropriate funds to Ramona/Sierra Housing project (HA 2/12/19)
<i>Total operating transfers</i>							<u>0</u>	<u>0</u>		