

**CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
June 25, 2019
Grover W. Taylor Council Chambers
8353 Sierra Avenue
Fontana, CA 92335
7:00 PM**

Welcome to a meeting of the Fontana Housing Authority. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Authority, please fill out a card located at the entrance to the left indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the Authority Secretary. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheel chair accessible and a portable microphone is available.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

CALL TO ORDER/ROLL CALL:

- A.** 7:00 P.M. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Authority for up to 5 minutes on items **not** on the Agenda, but within the Authority's jurisdiction. The Authority is prohibited by law from discussing or taking immediate action on non-agendized items.

- A.** Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time Authority votes on them, unless a member of the Authority requests a specific item be removed from the Consent Calendar for discussion. **Does any member of**

the public wish to address the Authority regarding any item on the Consent Calendar before the vote is taken?

A. Approval of Minutes

Approve the Minutes of the February 26, 2019, Regular Housing Authority Meeting.

B. Fiscal Year 2018/19 Fourth Quarter Budget Status Report

Approve the recommended Fiscal Year 2018/19 Fourth Quarter Budget adjustments.

Approve Consent Calendar Item(s).

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Reports

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director Communications

ADJOURNMENT:

A. Adjournment

**MINUTES OF THE CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
February 26, 2019
Grover W. Taylor Council Chambers**

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the City of Fontana Housing Authority was held on Tuesday, February 26, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. Chairperson Armendarez called the meeting to order at 8:57 p.m.

ROLL CALL:

Present: Chairperson Armendarez, Authority Members Warren, Sandoval, Roberts, and Cothran.

Absent: None

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Authority Member Cothran, seconded by Authority Member Roberts and passed by a vote of 5-0 to approve Consent Calendar Items "A-B" (AYES: Warren, Roberts, Sandoval, Armendarez and Cothran; NOES: None) as follows:

A. Approval of Minutes

Approve the Minutes of the February 12, 2019, Regular Housing Authority Meeting.

B. Fiscal Year 2018-19 Mid-Year Budget Status Report

Approve the recommended Mid-Year Budget adjustments.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no Elected Official communications received.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director Communications

There were no Executive Director Communications received.

ADJOURNMENT:

The Fontana Housing Authority meeting was adjourned by consensus at 8:58 p.m.

Tonia Lewis
Authority Clerk

Jesse Armendarez
Chairperson

ACTION REPORT
June 25, 2019

FROM: Department of Management Services

SUBJECT: Fiscal Year 2018/19 Fourth Quarter Budget Status Report

RECOMMENDATION:

Approve the recommended Fiscal Year 2018/19 Fourth Quarter Budget adjustments.

COMMITTEE GOALS:

- * To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- * To practice sound fiscal management by producing timely and accurate financial information.
- * To practice sound fiscal management by living within our means while investing in the future.
- * To practice sound fiscal management by fully funding liabilities and reserves.

DISCUSSION:

Each year, the Housing Authority adopts a budget committing fiscal and staff resources to the accomplishment of its goals. During the year, actual revenues and expenditures are carefully monitored against the approved budget.

Summary of Key Points :

The Fourth Quarter Budget Status Report increases appropriations as follows:

- \$ 76,000 Multi-Family Housing @ Whittram & Reed St (Housing Authority-LMIHF Fund #297)
- \$300,000 Multi-Family @ Whittram Ct. Apts (Fontana Housing Authority Fund #697)

FISCAL IMPACT:

The requested actions will impact Housing Authority funds as outlined in the attached schedules.

MOTION:

Approve staff recommendation.


SUBMITTED BY:

REVIEWED BY:



Lisa Strong
Management Services Director

APPROVED BY:



Kenneth R. Hunt
City Manager

ATTACHMENTS:

Description:	Type:
FY18-19 FHA Fourth Quarter Budget Report	Backup Material

ITEM: CC-B

Fontana Housing Authority
Unreserved Fund Balance
FY 2018/2019

	Estimated Fund Balance July 1, 2018	Budget					Net Proposed Adjustments	Estimated Fund Balance June 30, 2019
		Revenues	Transfers In	Expenditures	Transfers Out	Available		
Special Revenue Funds:								
290 Low Mod/Income Housing	\$191,821	\$1,200	\$0	\$0	\$0	\$193,021		\$193,021
297 Housing Authority - LMIHF	13,586,881	486,000	0	(1,096,937)	0	12,975,944	(76,000)	12,899,944
Total Special Revenue Funds	\$13,778,702	\$487,200	\$0	(\$1,096,937)	\$0	\$13,168,965	(\$76,000)	\$13,092,965
Capital Project Funds:								
698 Affordable Housing Trust	\$3,251,250	\$804,000	\$0	(\$1,000,500)	\$0	\$3,054,750		\$3,054,750
697 Fontana Housing Authority	2,634,459	241,090	0	(815,550)	0	2,059,999	(300,000)	1,759,999
Total Capital Project Funds	\$5,885,709	\$1,045,090	\$0	(\$1,816,050)	\$0	\$5,114,749	(\$300,000)	\$4,814,749
TOTAL ALL FUNDS	\$19,664,411	\$1,532,290	\$0	(\$2,912,987)	\$0	\$18,283,714	(\$376,000)	\$17,907,714

Fontana Housing Authority
Recommended Adjustments
FY 2018/2019

Budget Unit Project #	Dept	Description	Account	Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason
297	Housing Authority - LMIHF				76,000	0	0	0	(76,000)	
29720203	AS	Multi-Family Housing	8041	Operation of acq prop	76,000				(76,000)	Whittram & Reed St year-end rental activity
697	Fontana Housing Authority				300,000	0	0	0	(300,000)	
69720203	AS	Multi-Family	8119	Construction non-capital	300,000				(300,000)	Concrete & asphalt replacement at Whittram Ct Apts. Asphalt repairs @ Reed St Apts.

Total operating transfers 0 0