

**CITY OF FONTANA  
REGULAR FIRE PROTECTION DISTRICT MEETING  
November 12, 2019  
Grover W. Taylor Council Chambers  
8353 Sierra Avenue  
Fontana, CA 92335  
7:00 PM**

**Welcome to a meeting of the Fontana Fire Protection District.** A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the District, please fill out a card located at the entrance to the left indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the District Secretary. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheel chair accessible and a portable microphone is available.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número (909) 350-7602.

**CALL TO ORDER/ROLL CALL:**

- A.** 7:00 P.M. Call the Meeting to Order

**PUBLIC COMMUNICATIONS:**

**This is an opportunity** for citizens to speak to the District for up to 5 minutes on items **not** on the Agenda, but within the District's jurisdiction. The District is prohibited by law from discussing or taking immediate action on non-agendized items.

- A.** Public Communications

**CONSENT CALENDAR:**

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time the District votes on them, unless a member of the District requests a specific item be removed from the Consent Calendar for discussion. **Does any member of the public wish to address the District regarding any item on the Consent**

## **Calendar before the vote is taken?**

### **A. Approval of Minutes**

Approve the Minutes of the October 22, 2019, Regular Fire Protection District Meeting.

### **B. Donation of Surplus Vehicles to Crafton Hills Fire Academy**

Approve the donation of two City surplus fire engine vehicles to Crafton Hills Fire Academy.

**Approve Consent Calendar Item(s).**

## **ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

### **A. Elected Officials Communications/Reports**

## **EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

### **A. Executive Director Communications**

## **ADJOURNMENT:**

### **A. Adjournment**

**MINUTES OF THE CITY OF FONTANA  
REGULAR FIRE PROTECTION DISTRICT MEETING  
October 22, 2019  
Grover W. Taylor Council Chambers**

---

**CALL TO ORDER/ROLL CALL:**

**A. 7:00 P.M. Call the Meeting to Order**

The Regular Meeting of the Fontana Fire Protection District was held on Tuesday, October 22, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. President Roberts called the meeting to order at 8:25 p.m.

**ROLL CALL:**

Present: President Roberts, Vice President Sandoval, Commissioners Warren, Armendarez and Cothran.

**PUBLIC COMMUNICATIONS:**

**A. Public Communications**

There were no public communications received.

**CONSENT CALENDAR:**

**ACTION:** Motion was made by Commissioner Warren, seconded by Commissioner Cothran, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-B" (AYES: Warren, Sandoval, Roberts, Armendarez and Cothran; NOES: None; Absent: None) as follows:

**A. Approval of Minutes**

Approve the Minutes of the June 19, 2019, Adjourned Fire Protection District Meeting and the September 24, 2019, Regular Fire Protection District Meeting.

**B. Fiscal Year 2019/20 First Quarter Budget Status Report**

Approve the recommended Fiscal Year 2019/20 First Quarter Budget adjustments.

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A. Elected Officials Communications/Reports**

There were no Elected Official communications received.

## **EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

### **A. Executive Director Communications**

There were no Executive Director communications received.

## **ADJOURNMENT:**

The Fontana Fire Protection District Meeting adjourned, by consensus, at 8:26 p.m.

---

Tonia Lewis  
District Clerk

---

John Roberts  
President

**ACTION REPORT  
November 12, 2019**

**FROM:** Department of Management Services

**SUBJECT:** Donation of Surplus Vehicles to Crafton Hills Fire Academy

---

**RECOMMENDATION:**

Approve the donation of two City surplus fire engine vehicles to Crafton Hills Fire Academy.

**COMMITTEE GOALS:**

\* To concentrate on inter-governmental relations by establishing partnerships and positive working relationships with other public agencies providing services to residents.

**DISCUSSION:**

The City of Fontana is dedicated to supporting training and education programs in local colleges and has benefited from local fire academy programs that produce future employees.

The San Bernardino County Fire District would like to support the programs at Crafton Hills College and corresponding Fire Academy by donating two fire engine vehicles owned by the City of Fontana. During a process of downsizing the training divisions fleet, these two vehicles were recognized as surplus and past any remaining service life. The information on the two surplus vehicles is as follows:

<b>Asset No.</b>	<b>Year/Make/Model</b>	<b>Vin No.</b>
106290	1998 KME Excel 3502	1K9AF4287WN058753
106272	1998 KME Excel 3503	1KGAF4289WN058754

Crafton Hills Fire Academy has agreed to accept and take full ownership of the donated vehicles "as is" with no warranty or guarantees from the City. The vehicles are both over 20 years old with no remaining useful life as a City asset.

Given the existing need present and the desire to continually improve the City's relationship with local colleges, it is recommended that the City donate the vehicles to Crafton Hills Fire Academy.

**FISCAL IMPACT:**

Approval of the donation will direct staff to transfer the property and remove the assets from the City's records. The assets have no remaining residual value.

**MOTION:**

Approve staff recommendation.

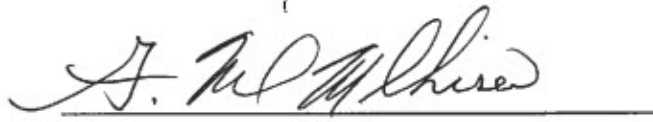
**SUBMITTED BY:**

**REVIEWED BY:**



Lisa Strong  
Management Services Director

**APPROVED BY:**



G. Michael Milhiser  
Interim City Manager

**ATTACHMENTS:**

Description:	Type:
<a href="#">Crafton Fontana SBCoFD Donation Request</a>	Backup Material

**ITEM: CC-B**



CRAFTON HILLS COLLEGE

A Campus of the San Bernardino Community College District

October 11, 2019

To: Jeff Birchfield  
City of Fontana



The Crafton Hills Regional Fire Academy would like to request the donation of two type one fire engines currently being taken out of service at San Bernardino County Fire Department. Our program currently holds two full-time academies per year and the donation of the two fire engines would benefit our students by providing consistency in their training on the apparatus.

We thank you for your consideration and for all of the support that your department has provided us over the years.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Alder".

Mike Alder  
Fire Academy Chief  
Crafton Hills College  
11711 Sand Canyon Road  
Yucaipa, CA 92399-1799  
Office (909) 389-3418  
malder@craftonhills.edu