Welcome to a meeting of the Fontana Parks, Community and Human Services Commission. A complete agenda packet is located in the binder on the table in the lobby of the GROVER W. TAYLOR COUNCIL CHAMBERS Fontana, CA 92335. To address the Commission, please fill out a card located at the entrance to the left indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the Commission Secretary. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the GROVER W. TAYLOR COUNCIL CHAMBERS is wheel chair accessible and a portable microphone is available.

Traduccion en Espanol disponible a peticion. Favor de notificar al Departamento "City Clerk". Para mayor informacion, favor de marcar el numero 350-7602.

WORKSHOP:

6:00 PM WORKSHOP
A. Agenda Review
B. User Fee Process Review - Brent Strong
C. Facilities Tour Discussion - Garth Nelson

CALL TO ORDER/ROLL CALL:

A. CALL TO ORDER/ROLL CALL

7:00 PM Call the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE:

A. INVOCATION
   Reverend Jason Kilian, First Lutheran Church, Fontana
B. PLEDGE OF ALLEGIANCE
SPECIAL PRESENTATIONS:

A. SPECIAL PRESENTATIONS:

1. Employee of the Month:
   Wendy Perez, After School Program - Kristy Samples

2. New Employee Introduction:
   Jeanette Hernandez Cervantes, Community Services Coordinator
   Cultural Arts - Kristy Samples

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Commission for up to 5 minutes on items not on the Agenda, but within the Commission's jurisdiction. The Commission is prohibited by law from discussing or taking immediate action on non-agendized items.

A. PUBLIC COMMUNICATIONS

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for discussion. Does any member of the public wish to address the Commission regarding any item on the Consent Calendar before the vote is taken?

A. APPROVAL OF MINUTES

Approve Minutes of the August 22, October 24, and December 5, 2019, Parks, Community and Human Services Commission Meetings.

B. PUBLIC WORKS OPERATIONS - PARKS AND LANDSCAPE DIVISION

Approve November and December 2019 activities reports.

Approve Consent Calendar Items as recommended by staff.

UNFINISHED BUSINESS:

A. UNFINISHED BUSINESS

None

NEW BUSINESS:

A. SPECIAL EVENTS UPDATE

Review, Accept, and File Staff Report.
B. FONTANA AFTER SCHOOL PROGRAM 2018-2019
   Review, Accept, and File Staff Report.

C. DONATION AND PLACEMENT OF A CONCRETE BENCH
   1. Review and preliminarily approve a request from the Baha’i Community of Fontana to donate a concrete bench to the City.
   2. Review and preliminarily approve the location and placement of this bench at the Lewis Library and Technology Center.
   3. Forward this item to the City Council for further action and final approval at a later date.

COMMISSION COMMENTS:

A. COMMISSIONER COMMENTS
   • Germaine Key, Chair
   • Anahi Ahumada, Vice Chair
   • Luis Vaquera, Secretary
   • Felix Jones, Commissioner
   • Ricardo Quintana, Commissioner
   • Matthew Gordon, Commissioner
   • Craig Johnson, Commissioner

COMMUNICATIONS:

A. COMMUNITY SERVICES/PUBLIC WORKS DEPARTMENT COMMENTS
   • Garth W. Nelson, Community Services Director
   • Michael Wright, Community Services Manager
   • Daniel Schneider, Community Services Manager
   • Kristy Samples, Community Services Manager
   • Dan West, Public Works Manager

ADJOURNMENT:

A. ADJOURNMENT
   To the next Regular Parks, Community and Human Services Commission Meeting on Thursday, February 27, 2020. A Workshop will be held at 6:00 PM in the City Hall Executive Conference Room and the Regular Meeting at 7:00 PM in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.
CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING
AUGUST 22, 2019

The City of Fontana Parks, Community and Human Services Commission and Staff met for a workshop at 5:30 p.m. on Thursday, August 22, 2019, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda.

Community Services Director Garth Nelson provided a FY 2019/20 Budget Update.

Community Services Manager Daniel Schneider provided information on the Volunteer Recognition Event.

ROLL CALL:

Present: Vice Chairperson Ahumada, Secretary Vaquera, Commissioner Jones, Commissioner Gordon, and Commissioner Johnson were present.

Absent: Chairperson Key, Commissioner Quintana

The regular meeting of the City of Fontana Parks, Community and Human Services Commission was held on Thursday, August 22, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:07 p.m. by Vice Chairperson Ahumada, followed by an Invocation given by Pastor Jason Kilian, First Evangelical Luther Church, Fontana, and the Pledge of Allegiance led by Commissioner Jones.

Staff: Community Services Director Garth Nelson; Community Services Manager Michael Wright; Community Services Manager Daniel Schneider; Community Services Manager Kristy Samples; Community Services Supervisor Rob Bock; Community Services Supervisor Tiffany Starks; Community Services Coordinator Hector Vasquez; Community Services Supervisor Geneo Farrar; Public Works Manager Dan West; City Clerk Tonia Lewis and Boards and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATION:

A. Senior Center Month - Tiffany Starks

Community Services Supervisor Tiffany Starks spoke on the upcoming Senior Center Month Proclamation that will be issued by the Mayor and City Council.

B. Employee of the Month
The Parks, Community and Human Services Commission recognized Community Services Coordinator Felix Bobo, as the Employee of the Month.

PUBLIC COMMUNICATION:

None.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Minutes of the July 25, 2019, Parks, Community and Human Services Commission Meetings.

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION

Approve July 2019 activities report.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Jones, and passed by a vote of 4-0-1 to approve Consent Calendar Items A-B. (AYES: Jones, Gordon, Vaquera, Johnson; NOES: None; ABSTAIN: Ahumada.)

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. FONTANA COMMUNITY SENIOR CENTER ADVISORY BOARD ANNUAL UPDATE - TIFFANY STARKS

Community Services Supervisor Tiffany Starks accompanied by Senior Center Advisory Board Chairperson Kathy Potts, provided a report on the Fontana Community Senior Center Advisory Board.

The Fontana Community Senior Center Advisory Board is made up of seven Senior Center members individuals that serve in an advisory capacity and are voted on by Fontana Senior Center members in November.

The 2019 Fontana Community Senior Center advisory board members are: Kathy Potts, Chair; Betty Sandoval, Vice Chair; Ruth Johnson Secretary/Treasurer; Victoria Harvey, Member at Large; Dolores Hernandez, Member at Large; Phil Hernandez, Member at Large and Vernon Hernandez, Member at Large.

The goals of the Senior Advisory Board are Community Outreach, Safety, Advisory Board Events and Services, and Transportation.
The Advisory Board participated in 17 community events; hosted four open forum events to provide education and awareness on important issues for older adults in the community; raised over $2,900 from the Community Parking Lot Sales to be used for supplies, tournaments and social events; and provided lunch and membership to 11 residents to raise awareness of the Fontana Senior Center.

Upcoming events include a mini open house, 2020 Advisory Board Election, Parking Lot Sale, Hot Chocolate Event, and Cornhole and Table Tennis Tournaments.

Everyone is welcome to attend an open forum meeting on the first Tuesday of each month at 2:30 p.m. at the Fontana Community Senior Center.

**ACTION:** Motion was made by Commissioner Jones, seconded by Commissioner Gordon, and passed by a vote of 5-0-0 to accept and file the staff report. (AYES: Ahumada, Jones, Gordon, Vaquera, Johnson; NOES: None; ABSTAIN: None)

**B. FONTANA COMMUNITY SENIOR CENTER ANNUAL REPORT - TIFFANY STARKS**

Community Services Supervisor Tiffany Stark introduced Justice Montgomery and Martin Gutierrez to provide a report on the Fontana Community Senior Center.

Community Services Coordinator Justice Montgomery, spoke on the Fontana Community Senior Center membership, clubs and amenities.

An annual membership of approximately 1,300 is maintained at the Fontana Community Senior Center; a 7% increase in active membership from the previous fiscal year. Membership includes use of the fitness room, access to over 30 clubs and center amenities.

There were 31 clubs offered with 31,298 participants; 41 active volunteers with 6,579 hours of service; and 17,396 Fitness Room participants.

Community Services Coordinator Martin Gutierrez spoke on the resources and nutrition program at the Fontana Community Senior Center.

The Fontana Community Senior Center resources are provided by 302 organizations and agencies to 9,000 participants.
The nutrition program operates Monday through Friday, with doors opening at 9:30 for beverage service and food served from 11:00 a.m. to 1:00 p.m. The cost of the meal is $4 for senior residents and $6 for all others.

An average of 130 meals were served per day with a total of 32,497 meals served; an increase of 8.65% from the previous fiscal year. Special event lunches and special event themed dinners are served throughout the year.

Coordinator Montgomery spoke on the rental of the Fontana Community Senior Center.

The Fontana Community Senior Center is a popular place for community celebrations. Spaces available to rent are the banquet room, conference rooms, a courtyard and a catering kitchen. There was a total of 203 (100 for private events and 103 for internal/co-sponsorship events) facility rentals with an average of 17 per month.

Community Services Coordinator Leslie Ramirez, spoke on the classes, events and the transportation program offered at the Fontana Community Senior Center.

The Fontana Community Senior Center offered 33 classes with 4,438 participants; an increase of 3.23% from the previous fiscal year.

There were 1,100 participants in six free events including trivia games, crafts, and music.

Monthly themed dances were held the second Friday of each month with over 2,200 participants; an increase of 400 participants from the previous year.

Day trips were offered throughout Southern California with 193 participants.

The transportation program provides seniors access to Senior Center activities, grocery stores and doctor's appointments. Services are available Monday through Friday from 8:00 a.m. to 5:00 p.m. and Saturdays 8:00 a.m. – 1:00 p.m.

The fleet consists of one 12-passenger van, one 8-passenger transit van, and 4 16-passenger buses with five of the vehicles being wheelchair accessible.

There were 198 transportation passes sold this year, 12 more than the year before; there were 16.99% less trips this fiscal year with 38,836 trips.

The transportation program had various setbacks this past fiscal year; including staff retention and vehicle downtime due to maintenance issues. The
transportation program has reached its capacity.

Fontana was awarded the FTA 5310 Grant that was use for the purchase of two Type III buses. One of the two Type III Buses was received in May 2019 and the second one will be added in late August 2019.

The Fontana Community Senior Center continues to deliver quality programs and activities that provide a positive outlet for the older adult community through lifelong learning, socialization and quality of life enrichment.

Supervisor Stark spoke on all of the important things she does at the Fontana Community Senior Center.

Manager Wright spoke on the Fontana Community Senior Center providing a place for new beginnings and enhancement of life.

Coordinator Montgomery spoke on the Fontana Community Senior Center being a second home for many people and a great place for them to connect

Coordinator Ramirez spoke on listening to their stories.

Coordinator Gutierrez spoke on the Fontana Community Senior Center giving them a place to socialize.

Senior Advisory Board Chair Kathy Potts spoke on the Fontana Community Senior Center being a happy place, where she meets new friends and she appreciates it.

Commissioner Johnson spoke on Fontana Community Senior Center staff being phenomenal.

Discussion was held on the active membership.

Discussion was held on Senior Advisory Board members being elected by the Fontana Community Senior Center membership.

Discussion was held on the 41 volunteers that deserve the most recognition.

Commissioner Gordon commended staff on the impact they are making and for being passionate about what they do.

Commissioner Vaquera spoke on staff being passionate about what they do and one of the greatest things about the Fontana Community Senior Center is that it gives people hope. Mr. Vaquera has taken his parents to the Fontana Community Senior Center.
ACTION: Motion was made by Commissioner Johnson, seconded by Commissioner Vaquera, and passed by a vote of 5-0-0 to accept and file the staff report. (AYES: Jones, Ahumada, Gordon, Vaquera, Johnson; NOES: None; ABSTAIN: None)

C. ATHLETIC FIELD ALLOCATIONS - GENEO FARRAR & HECTOR VASQUEZ

Community Services Supervisor Geneo Farrar and Community Services Coordinator Hector Vasquez spoke on the Athletic Field allocations.

Coordinator Vasquez spoke on the types of uses and the process for allocations.

Supervisor Farrar spoke on the allocation meeting.

Coordinator Vasquez spoke on the Athletic Field Renovations.

Coordinator Vasquez spoke on the Field Management Program.

Discussion was held on “rest” of fields as part of the maintenance.

Discussion was held on the average resolution time.

Discussion was held on utilizing school fields.

Discussion was held on making sure allocated fields are being used by the appropriate groups.

Discussion was held on the league being responsible for assigning the fields to the teams.

Discussion was held on what fields are used less than other fields.

Community Services Manager Daniel Schneider and Commissioner Quintana toured the fields during the renovation process.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Johnson, and passed by a vote of 5-0-0 to accept and file the staff report. (AYES: Key, Jones, Ahumada, Gordon, Vaquera, Quintana, Johnson; NOES: None; ABSTAIN: None)

D. SPECIAL EVENTS UPDATE – ROB BOCK

Community Services Supervisor Rob Bock provided a report on special events conducted in July 2019:

- July 4, 2019, 4th of July Celebration, Fontana High School - The event was filled with games, activities, giveaways, and roving entertainment. One of the highlights of the evening was the performance by “Kalimba, The Spirit of Earth Wind and Fire”. The night was capped off by a firework
show. There were over 4,400 residents in attendance.

- **July 5, 2019, Fontana Car Show, City Hall** - The Band Fresh entertained the crowd of over 250; there were over 60 vehicles and 12 motorcycles on display.

- **July 11, 2019, Summer Concert, Miller Amphitheatre** - The “Yard Sale Band” had over **2,500** residents in attendance. Families enjoyed the food, rides, games, and water feature throughout the evening.

- **July 18, 2019, Summer Concert, Miller Amphitheatre** - Woodie and the Longboards/Heartache Tonight had over **2,000** attendees. Families enjoyed the food, rides, games, and water feature throughout the evening.

- **July 13, 2019, Love Fontana, Jack Bulik Park** - Calvary Chapel Summit Church and the City of Fontana hosted this co-sponsorship event that had many volunteers. The Fontana Police Foundation gave away more than 400 hot dogs and chips. Calvary Chapel Summit Church also provided beverages, snow cones, games, and activities; Azusa Pacific University provided music; Bill’s Barbershop provided free haircuts. Nutrishop North Fontana, Working Dogs for Warriors, Super Fly Photo Booth, Chaffey College, and Home Depot had booths. The Fontana Foundation for Hope also provided support. Over 800 community members benefitted from this event.

- **July 25, 2019, Summer Concert, Miller Amphitheatre** - The band Neon Nation brought out over 2,500 80’s music fans. Families enjoyed all the games, rides, giveaways, and especially the water feature on this very hot evening.

- **July 25, 2019, Fontana Arts Festival, Miller Amphitheatre** – The 11th Annual Fontana Arts Festival, a friendly festival, had performances by the Wiseguys Big Band Machine, Limonadas Dance Company, TaikoProject, and Los Angeles Choreographers and Dancers. There were also 51 artist and community booths with hands-on workshops, craft activities, art demonstrations, artisanal shopping, a kid’s zone, and food trucks for over 5,500 community members.

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- September 6, 2019, Fontana Car Show, City Hall
- September 7, 2019, 9/11 National Day of Service, Fontana Senior Center
- September 14, 2019, Chillin’ N’ Grillin’, Fontana Park
- September 28, 2019, Hispanic Heritage Celebration, Miller Amphitheater

**ACTION:** Motion was made by Commissioner Gordon, seconded by Commissioner Vaquera, and passed by a vote of 5-0-0 to accept and file the staff report. (AYES: Jones, Ahumada, Gordon, Vaquera, Johnson; NOES: None; ABSTAIN: None)

**COMMUNICATIONS:**

**A. COMMISSION COMMENTS**

Vice Chairperson Ahumada thanked staff for their reports.

Vice Chairperson Ahumada commended staff on the summer camps that her sister attended.

Secretary Vaquera thanked staff for a great job on all of the events.

Secretary Vaquera attended the second anniversary of Fontana Walks.

Secretary Vaquera congratulated his son, Luis, for graduating college; and his son, Damian, who will graduate in December.

Secretary Vaquera requested that tonight’s meeting be adjourned in honor of his aunt, Socorro Guevara.

Commissioner Jones had a great time at the summer and loved the Bruno Mars performer.

Commissioner Jones spoke on this daughter attending Camp FIT and the Sports Camp.

Commissioner Jones congratulated Felix Bobo being selected Employee of the Month.

Commissioner Jones congratulated Jasmine on all the work she does with Healthy Fontana.

Commissioner Jones congratulated Bianca and her crew for being super helpful.

Commissioner Jones congratulated Commissioner Vaquera on his sons’ educational accomplishments.

Commissioner Gordon congratulated Commissioner Vaquera on his sons’ educational accomplishments.

Commissioner Gordon thanked the Mayor’s Youth Advisory Council members for coming
to the meeting tonight.

Commissioner Gordon thanked the Police Department for all they do to keep us safe.

Commissioner Gordon suggested some of the Little League teams come to a Parks, Community and Human Services Commission Meeting to be recognized.

Community Services Manager Schneider noted that teams will be recognized at the September 10, 2019, and September 24, 2019, City Council meetings; and the challenge of getting teams together after the season is over.

Commissioner Jones commended Vice Chairperson Ahumada on a job well done tonight.

Commissioner Johnson attended the Fontana Arts Festival and is impressed by staff’s work and what is done in the city.

Commissioner Johnson participated in Fontana Walks.

Commissioner Johnson thanked Tiffany for her report and all of the work she does and recognized all of the volunteers.

Commissioner Johnson recognized the MYAC members.

Commissioner Gordon thanked Commissioner Johnson for his help on a personal matter.

A. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Nelson spoke on the passionate and dedicated staff.

Director Nelson congratulated Felix Bobo on being selected employee of the month.

Director Nelson spoke on a special announcement regarding Healthy Fontana that will be announced at the October meeting.

Director Nelson thanked Manager Wright and his team for stepping in for him when he was out.

Director Nelson thanked Public Works Manager Dan West and staff for their quality work on the fields.

Community Services Manager Wright invited everyone to the Above the Limits event at the Dodger Dream Field at Jack Bulik Park and thanked the Fontana Community Little league for partnering with the City for this event.

Manager Wright spoke on the Fontana Walks two-year anniversary and setting new goals.
Manager Wright invited everyone to the next Fontana Walks event and encouraged everyone to log their steps.

Manager Wright thanked Kathy Potts for supporting the senior community.

Manager Wright thanked staff for all they do at the Fontana Community Senior Center.

Community Services Manager Daniel Schneider spoke on the upcoming Chillin’ and Grillin’; and the Volunteer Appreciation Event.

Manager Schneider spoke appreciating the Commissioners asking questions and how valuable the questions are to others in the community.

Manager Schneider commended the Public Works Department for working on the major leak at the Aquatic Center.

Community Services Manager Kristy Samples congratulated the Fontana After School Program for kicking off another great year.

Manager Samples congratulated the Mayor’s Youth Advisory Council for their great strategic planning meeting.

Manager Samples spoke on the auditions for the Youth Community Theater Frozen show.

Manager Samples congratulated Felix Bobo.

Manager Samples spoke on Fontana celebrating Kindness Month and encouraged the use of #FontanaKindnessChallenge.

Manager Samples shared that the fall brochure is out.

Public Works Manager Dan West anticipates the Parks Master Plan being on next month’s agenda.

Manager West spoke on the slide for Southridge Park is expected to be here early next week.

Manager West thanked Director Nelson and staff for working together on parks renovations

Manager West thanked Manager Schneider and staff for their teamwork on the pool repair.

Manager West thanked Brian Clements and Jose Orozco for their work on the repairs.

Manager West spoke on winter time renovations include inspecting lights.
Commissioner Johnson requested that information regarding repairs be brought to the Parks, Community, and Human Services to share with the community.

Commissioner Johnson requested an update on South Fontana Park at a future meeting.

**ADJOURNMENT:**

By consensus, the meeting adjourned in memory Socorro Guevara of at 8:49 p.m. to the next Regular Parks, Community and Human Services Commission Meeting on Thursday, September 26, 2019. A Workshop will be held at 6:00 PM in the City Hall Executive Conference Room and the Regular Meeting at 7:00 PM in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

______________________________
Ysela Aguirre
Boards and Commissions Secretary

______________________________
Chairperson Key
The City of Fontana Parks, Community and Human Services Commission and Staff met for a workshop at 5:30 p.m. on Thursday, October 24, 2019, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda, discussion general park safety with Chief Green of the Fontana Police Department, Co-Sponsorship Cycle 2 Overview, discuss Commission Meeting Calendar for November and December 2019; and Commission Involvement in Festival of Winter.

ROLL CALL:

Present: Chairperson Key, Vice Chairperson Ahumada, Secretary Vaquera, Commissioner Gordon, Commissioner Johnson, and Commissioner Quintana were present.

Absent: Commissioner Jones

The regular meeting of the City of Fontana Parks, Community and Human Services Commission was held on Thursday, October 24, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:03 p.m. by Chairperson Key, followed by an Invocation given by Assistant Pastor Sherri Ramirez, Voice of Truth Church, Bloomington, and the Pledge of Allegiance led by Commissioner Gordon.

Staff: Community Services Director Garth Nelson; Community Services Manager Michael Wright; Community Services Manager Daniel Schneider; Community Services Manager Kristy Samples; Community Services Supervisor Rob Bock; Public Works Manager Dan West; City Clerk Tonia Lewis and Boards and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATION:

A. Employees of the Month – Kristy Samples and Michael Wright

The Parks, Community and Human Services Commission recognized Employees of the Month: Community Services Coordinators Ana Casillas, Christina Warren, and Jasmine Sarsadias. Also recognized were the Healthy Fontana Team: Abril Aguirre, Perla Barajas, Clarissa Berrospe, Melissa Pierson, Laura Rodriguez, Sylvia Sanchez, and Yudith Granero.

B. Veterans Day Essay Contest - Daniel Schneider

Community Services Manager Daniel Schneider invited Council Member Jesse Sandoval to the dais to present a check to be used for the winner of the Dr. Charles Koehler Veteran’s Day Essay Contest.

Council Member Jesse Sandoval presented a check to be used for the winner of the Veteran’s Day Essay Contest.
PUBLIC COMMUNICATION:

Deborah Hall Lindsey thanked Commissioners Gordon and Johnson for being judges at the Chillin’ and Grillin’ event.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Minutes of the September 26, 2019, Parks, Community and Human Services Commission Meetings.

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION

Approve September 2019 activities report.

ACTION: Motion was made by Commissioner Johnson, seconded by Commissioner Quintana, and passed by a vote of 4-0-2 to approve Consent Calendar Items A-B. (AYES: Key, Jones, Ahumada, Quintana, Johnson; NOES: None; ABSTAIN: Gordon, Vaquera.)

UNFINISHED BUSINESS:

Director Nelson spoke on the August minutes being brought forward at the next Parks, Community and Human Services Commission Meeting.

NEW BUSINESS:

A. Special Events Update – Rob Bock

Community Services Supervisor Rob Bock provided a report on special events conducted in September 2019:

- **September 6, 2019, The Fontana Car Show, City Hall:** The last Fontana Car Show of the season was a great way for 300 community members to cap off their Labor Day week. The band Chico played and there were over 70 vintage vehicles.
- **September 7, 2019, 9/11 National Day of Service, Fontana Community Senior Center:** This Co-Sponsorship event was a great tribute to the lives lost on 9/11. The Veterans Partnering with Communities and the City of Fontana collaborated with the help of Fontana Unified School District students to complete 500 care packages for those serving in the military. The ringing of the bell was part of the ceremony that 250 community members participated in.
- **September 14, 2019, Chillin’ ‘N’ Grillin’, Fontana Park:** This Co-Sponsorship Unity in the Community themed event brought the police and fire departments together with residents of Fontana. The barbeque competition included the Fontana Police Department, San Bernardino County Fire Department, and the United Steelworkers. The Fontana Boxing Club put on several exhibition fights; Comedian Mike Cano entertained the crowd; the Los Angeles Parmeletes Drum Corp performed, and Olympian/celebrity boxer Armando Muniz made an appearance. Over 500 residents feasted on some great barbeque and socialized with our first responders.
• **September 28, 2019, Hispanic Heritage Celebration - La Gran Fiesta, Miller Park:** The 2nd Annual Fontana Hispanic Heritage Celebration, La Gran Fiesta was a celebration of culture and art with 22 artist and community booths and a dazzling entertainment stage lineup featuring La Sonora Dinamita with Vilma Diaz, Trio Ellas, Marimba Tropical, Danza Azteca Nuevo Amanezer Guadalupano and the Fontana High School Folklorico Dance Group. There were also five interactive art activity workshops, chalk artist, face painting, lotteria booth and a variety of food vendors. Approximately 3,750 people enjoyed the festivities.

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- November 11, 2019, Veterans Day Celebration, Miller Amphitheatre
- November 27, 2019, Eat & Be Well, Seville Park

Commissioner Vaquera spoke on the Gran Fiesta being an excellent event and commended staff on the job well done.

Discussion was held on how many people showed up.

Commissioner Johnson commended Nathan Hunt on a job well done.

Commissioner Gordon commended Nathan Hunt and staff on a job well done.

Commissioner Gordon spoke on being a judge at the Chillin' and Grillin' event.

**ACTION:** Motion was made by Commissioner Vaquera, seconded by Commissioner Ahumada, and passed by a vote of 6-0 to accept and file the staff report. (AYES: Key, Ahumada, Gordon, Vaquera, Quintana, Johnson; NOES: None; ABSTAIN: None)

**B. AQUATICS SUMMER RECAP 2019 - GENE FARRAR**

Community Services Coordinator Jessica Barragan and Community Services Coordinator Stan Clark provided a 2019 Summer Aquatics Program Recap.

The 2019 summer aquatics daily programming ran from Memorial Day through Labor Day at Fontana Park Aquatic Center, Martin Tudor Splash Park, Don Day Community Pool, Heritage Community Pool, and Miller Community Pool; with weekend programming extending into the months of September and October.

Fontana Park Aquatic Center offered programming for participants from 6 months old to 99 years old that included recreational swim, swim lessons, aqua aerobics, and Red Cross courses. The facility has diving boards, lounge chairs, shaded grass areas, two water slides, a splash pad, locker rooms, and a shaded pavilion. Some visitors brought their own picnic to enjoy.

Martin Tudor Splash Park offered recreational swim, shaded splash pad, shaded lounge area, grass area and water slides.

Heritage Pool offered recreational swim, swim lessons, Tuesday Family Fun Nights and Friday Night Dive-In Movies.
Miller Pool and Don Day Pool offered recreational swim, swim lessons, aqua aerobics, and Tuesday Family Fun Nights. Don Day also offered Saturday Night Dive-In Movies.

Recreation Swim was offered at all five aquatic sites with varied hours; there were over 54,686 paid participants - a slight decrease from last year.

Swim lessons are a foundation of the aquatics program, lessons were taught by Red Cross certified instructors with one instructor for every 6-8 students. Semi-private lessons were offered with one instructor for every three students; private, teen and adults lessons were also available. There were 4,118 participants - a decrease from last year due to colder weather in June.

Aqua Aerobics, Lap Swim, and Water Walking were offered at Fontana Aquatics Center, Heritage Pool, Miller Pool, and Don Day Pool; participation remained steady from participation last year. Aqua Board fitness classes were also introduced this season at Heritage Pool.

The Fontana Park Aquatic Center hosted the Tiger Sharks Water Polo Team and the Fontana Aquatics Club; the Jr. Lifeguard program, was held at Fontana Park Aquatic Center, Don Day Pool and Miller Pool. Splash Ball was just added this season to introduce the game of water polo to children aged 5-11 years old.

Family Fun Nights were held on Tuesdays at Don Day, Heritage and Miller Pool; Dive-In Movies were held on Fridays at Heritage Pool and Saturdays at Don Day Pool. A Pool vs. Pool Swim-to-Win Meet was held at Fontana Park Aquatic Center with 396 participants.

Private pool rentals were available Saturday and Sunday at all aquatic sites around the recreational swim schedule with a significant increase in attendance, hosting over 5,000.

There were 125,702 patrons in attendance in the 2019 Summer Aquatic Season-a slight decrease from last season.

Fontana Park Aquatic Center offers year-round programming that includes fitness courses, swim lessons and swim teams.

Commissioner Quintana spoke on his daughter participating in the Tiger Sharks and staff doing a great job and pools being utilized 100%; and commended staff on the communication with parents.

Discussion was held on the struggles with the parent and me classes on the south side of town.

Discussion was held on the number of private event participants and the reason for the decrease in participants.

Discussion was held on all that staff does in the short amount of time to provide the aquatics program.

**ACTION:** Motion was made by Commissioner Gordon, seconded by Commissioner Quintana, and passed by a vote of 6-0 to accept and file the staff report. (AYES: Key, Ahumada, Gordon, Vaquera, Quintana, Johnson; NOES: None; ABSTAIN: None).
C. CO-SPONSORSHIP APPLICATIONS CYCLE 2 2019/20 - ROB BOCK

Community Services Supervisor Rob Bock provided a report on Co-Sponsorship procedures, as approved by the Parks and Community Services Commission and City Council. Organizations must submit all Co-Sponsorship requests for activities taking place July 1, 2019, through June 30, 2020, between February 1 and February 28 or between September 1 and September 30, 2019.

The six new applications being considered for approval are as follows:

- Ephesians New Testament Church of Fontana for a Martin Luther King event
- Uplifting Youth Foundation for African Village Day event
- Uplifting Foundation for Bring it to the Stage event
- Young Gatekeepers for a College Fair and Music Festival event
- Two facility requests from Mountain View Community Church for an Easter event and a Schools Out Summer Barbeque

City Council approved funding for Co-Sponsorship events up to $60,000 in the 19/20 fiscal year budget. There is a surplus of $3,366 from the February Co-Sponsorship application period. Requested funding during the September application period totals $5,724 which exceeds current funding allocations by $2,358.

Discussion was held on requests exceeding the current funding available.

The Parks, Community and Human Services Commission recommended the following changes:

- Decrease the amount from $808 to $128 for Ephesians New Testament Church of Fontana for a Martin Luther King event
- No funding for Uplifting Youth Foundation for African Village Day event
- Fund as requested the Uplifting Foundation for Bring it to the Stage event
- Fund as requested the Young Gatekeepers for a College Fair and Music Festival event, as requested
- Fund as requested the two facility requests from Mountain View Community Church for an Easter event and a Schools Out Summer Barbeque, as requested

**ACTION:** Motion was made by Commissioner Johnson, seconded by Commissioner Gordon, and passed by a vote of 6-0 to accept and file the staff report. (AYES: Key, Ahumada, Gordon, Vaquera, Quintana, Johnson; NOES: None; ABSTAIN: None)

D. NOVEMBER AND DECEMBER COMMISSION CALENDARS-ORAL REPORT- GARTH NELSON

Community Services Director Garth Nelson provided a report on possible modifications to the Parks, Community and Human Services Commission calendar for November and December.
ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Quintana, and passed by a vote of 6-0 to cancel the regular Parks, Community and Human Services Commission meeting scheduled for November 28, 2019, and reschedule the regular Parks, Community and Human Services Commission meeting of December 26, 2019, to December 5, 2019. (AYES: Key, Ahumada, Gordon, Vaquera, Quintana, Johnson; NOES: None; ABSTAIN: None)

COMMUNICATIONS:

A. COMMISSION COMMENTS

Chairperson Key spoke on the League of Cities Conference being one of the most beneficial she has been to.

Chairperson Key thanked Police Chief Green and Lieutenant Kraut for participating in the Workshop this evening.

Vice Chairperson Ahumada thanked staff for their presentations.

Vice Chairperson Ahumada congratulated staff that was recognized tonight.

Vice Chairperson Ahumada wished everyone a happy and safe Halloween and encouraged them to participate in the Trunk or Treats offered by the City of Fontana.

Secretary Vaquera commended staff on all of the events.

Secretary Vaquera spoke on the Chief and Lieutenant participating in the Workshop.

Secretary Vaquera spoke on the need for Police Department volunteers.

Secretary Vaquera reminded everyone to be careful with the kids at night and safer options available.

Secretary Vaquera reminded everyone to be prepared for cold weather and encouraged everyone to carry extra coats in their cars to give to those less fortunate.

Secretary Vaquera spoke on the Gran Fiesta being an excellent event.

Commissioner Quintana congratulated staff recognized as employees of the month.

Commissioner Quintana appreciates Rob Bock being at all of the special events and providing the update.

Commissioner Quintana commended the aquatics program and the great job staff is doing.

Commissioner Quintana thanked the Police Department for participating in the Workshop.

Commissioner Quintana congratulated Manager Schneider’s daughter on hitting her first homerun.
Commissioner Gordon spoke on Domestic Violence Awareness and commended those that have been able to come forward.

Commissioner Gordon spoke on Breast Cancer Awareness and asked to keep all those affected in thoughts and prayers.

Commissioner Gordon thanked the Chief Green and Lieutenant Kraut for participating in the Workshop this evening.

Commissioner Gordon spoke on the importance of the community getting involved as Police Department volunteers.

Commissioner Gordon spoke on being safe on Halloween.

Commissioner Gordon thanked our military and first responders that keep us safe.

Commissioner Gordon congratulated staff recognized as employees of the month.

Commissioner Johnson spoke on being involved with the Police Department and thanked them for being a part of the Workshop.

Commissioner Johnson thanked Council Member Sandoval for his work on the Veteran’s Day Essay.

Commissioner Johnson spoke on the Fontana App and sharing it with the community to report any issues.

Commissioner Johnson thanked Nathan for being at all of the events he goes to.

Commissioner Johnson thanked Dan for his staff always taking care of everything.

Commissioner Johnson thanked Garth and the Community Services Department for their hospitality.

Commissioner Johnson wished his son a happy birthday.

Commissioner Vaquera wished his wife a happy birthday.

A. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Garth Nelson spoke on the staff being recognized as employees of the month.

Director Nelson spoke on the Helen Putnam award received by the Community Services Division.

Director Nelson thanked the Commissioners for tonight’s workshop with Chief Green and Lieutenant Kraut.

Director Nelson wished everyone a happy Thanksgiving.

Community Services Manager Michael Wright thanked Dan West and Public Works team
for cleaning up the Pacific Electric Train after the high winds in preparation for the Let’s Move on the Trail.

Manager Wright thanked the Fire and Police Departments for their collaboration on the Let’s Move on the Trail event.

Manager Wright spoke on the upcoming Halloween and Healthy Fontana events.

Community Services Manager Daniel Schneider highlighted the Veteran’s Day and Eat and Be Well events.

Manager Schneider spoke on the upcoming Middle School Volleyball Championship.

Manager Schneider spoke on the Special Olympics program coming to an end.

Manager Schneider wished his wife a happy anniversary.

Manager Schneider wished everyone a happy Thanksgiving.

Community Services Manager Kristy Samples spoke on the upcoming Frozen Jr. production.

Manager Samples congratulated the employees of the month.

Manager Samples thanked MYAC member for their attendance at the public meetings.

Manager Samples thanked the Cultural Arts Team for the Hispanic Heritage event and everyone that collaborated on that event.

Manager Samples thanked Garth, Daniel and Mike, for their support.

Manager Samples wished her husband a happy anniversary.

Manager Samples wished everyone a safe and happy Halloween.

Public Works Manager Dan West provided an update on the damage done on park equipment by the high winds.

Manager West provided an update on vandalism repairs.

Manager West provided an update on facility repairs/renovations.

Manager West thanked Michael for his recognition on the work done on the trail.

Manager West spoke on the Access Fontana app.

Manager West wished everyone a happy Halloween and a great Thanksgiving.
ADJOURNMENT:

By consensus, the meeting adjourned at 8:41 p.m. in to the next Regular Parks, Community and Human Services Commission Meeting on Thursday, December 5, 2019. A Workshop will be held at 6:00 PM in the City Hall Executive Conference Room and the Regular Meeting at 7:00 PM in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

Ysela Aguirre
Boards and Commissions Secretary

Chairperson Key
The City of Fontana Parks, Community and Human Services Commission and Staff met for a workshop at 5:30 p.m. on Thursday, December 5, 2019, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda.

ROLL CALL:

Present: Chairperson Key, Commissioner Gordon, Commissioner Johnson, and Commissioner Quintana were present.

Absent: Vice Chairperson Ahumada, Secretary Vaquera, Commissioner Jones

The regular meeting of the City of Fontana Parks, Community and Human Services Commission was held on Thursday, December 5, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:02 p.m. by Chairperson Key, followed by an Invocation given by Daniel Foster, Rock Hill Baptist Church, Fontana, CA, Fontana and the Pledge of Allegiance led by Commissioner Gordon.

Staff: Community Services Director Garth Nelson; Community Services Manager Michael Wright; Community Services Manager Daniel Schneider; Community Services Manager Kristy Samples; Community Services Supervisor Rob Bock; Community Services Supervisor Geneo Farrar; Public Works Manager Dan West; City Clerk Tonia Lewis and Boards and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATION:

A. INTRODUCTION OF NEW COMMUNITY SERVICES DEVELOPMENT STAFF – DANIEL SCHNEIDER

Community Services Sports Supervisor Geneo Farrar introduced Nicholas King, as the new Community Services Coordinator, Sports Division.

Mr. King spoke on his experience and plans for the program.

B. EMPLOYEE OF THE MONTH - DANIEL SCHNEIDER

Community Services Manager Daniel Schneider introduced Oliver Galvez, Community Services Assistant, KFON, to be recognized by the Parks, Community and Human Services Commission as the Employee of the Month.

C. RECOGNITION OF VOLUNTEER MELVA BASHOR (FONTANA COMMUNITY SENIOR CENTER TRAVEL CLUB) - MICHAEL WRIGHT
Community Services Supervisor Tiffany Starks introduced Volunteer Melva Bashor to be recognized by the Parks, Community and Human Services Commission.

D. RECOGNITION OF CITY OF FONTANA BY SOUTHERN CALIFORNIA MUNICIPAL ATHLETIC FEDERATION (SCMAF)

The Parks, Community and Human Services Commission accepted a recognition from the Southern California Municipal Athletic Federation (SCMAF). Community Services Manager Daniel Schneider presented the recognition.

PUBLIC COMMUNICATION:

None.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Minutes of the August 22, 2019, and October 24, 2019, Parks, Community and Human Services Commission Meetings.

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION

Approve October 2019 activities report.

ACTION: Motion was made by Commissioner Gordon, seconded by Commissioner Johnson, and passed by a vote of 4-0-0 to approve Consent Calendar Items B. No action was taken on Consent Calendar Item A. (AYES: Key, Gordon, Quintana, Johnson; NOES: None; ABSTAIN: None.)

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. SPECIAL EVENTS UPDATE – ROB BOCK

Community Services Supervisor Rob Bock provided a report on special events conducted in October and November 2019:

- October 12, 2019, Let’s Move On The Trail, City Hall: The City of Fontana Healthy Fontana program hosted this event that provided free resources, games, live demonstrations by the Fontana Police Department and the San Bernardino County Fire Department, and additional opportunities to enjoy healthy and fun activities to over 2,750 residents. The family walk and run, in conjunction with Healthy Rialto, began at North Cedar Avenue and the Pacific Electric Trail. The bike ride began at North Heritage Circle and both routes ended at the Miller Amphitheater. There were a variety of resource vendors including animal services,
Friends of the Lewis Library, local dentists, San Bernardino County resource programs, and more. Participants also stopped by the Art Depot for craft activities, engaged in chalk art, and received a free frozen fruit bar.

- **October 26, 2019, Tunnels to Towers 5K, Fontana Park:** This Co-Sponsorship event with Veterans Partnering With Communities and Tunnels to Towers had over 75 runners and 30 volunteers participating. This is one of several races held throughout the county to pay homage to the many firefighters, first responders, military members, and civilians who lost their lives on September 11, 2001. The funds raised are used for programs which benefit survivors of first responders killed in the line of duty such as military Gold Star families, and catastrophically injured combat veterans. A French firefighter, Anthony Locks, participated in the inaugural Fontana event.

- **October 26, 2019, Halloween Howl, Fontana Park:** This event was hosted by the City of Fontana. There were over 500 dog lovers with 40 dogs participating in the dog costume contests (cutest, scariest, and best group). There were two mobile dog groomers, Last Call K-9 Rescue offered adoptions on site, and various dog vendors gave away free treats and food samples. Fontana K-9 performed a demo for spectators and the Working Dogs for Warriors organization played a big role in the success of this event.

- **October 31, 2019, Halloween Event, Cypress Neighborhood Center:** This event attracted over 900 residents. There were Stranger Things themed games and activities and guests received candy and prizes. The Trunk or Treat was held in the Josephine Knopf Center with candy distributed to all participants and raffles for prizes. Thanks go to the Project Boon organization for contributing to the success of the event.

- **October 31, 2019, Halloween Event, Don Day Neighborhood Center:** Over 700 community members came out for the Monster Mayhem event that had games, candy, costume contests, resource booths, and arts and craft booths.

- **November 1, 2019, Dia De Los Muertos, Jack Bulik Neighborhood Center:** This event electrified the over 1,315 community members with performances from Mariachi Tierra Caliente, Fontana Middle School’s Ballet Folklorico group, and Jessie Turner’s Ballet Folklorico group. There were game booths, face painting, arts & crafts, and vendors. DJ Will Supreme provided music in between performances.

- **November 3, 2019, Soulful Taste of the Holidays, Jessie Turner Health & Fitness Center:** This Co-Sponsorship event with the Uplifting Youth Foundation provided a taste of soul food along with a fun experience dancing for over 100 people in the community.

- **November 11, 2019, Veterans Day Celebration, Miller Amphitheater:** The Veterans of Foreign War Post 6563, American Legion Post 772, and Post 262 collaborated with the City of Fontana on this event that had over 500 community members in attendance. Fontana Police Chief Billy Green was the Master of
Ceremonies, Fontana Middle School Principal Dr. Sergio Chavez spoke inspirationally. Sandra Southers spoke about what it means to be a Blue Star Mother. The Summit High School Madrigals and band performed and the Dr. Charles Koehler Writing and Art contest winners presented their work.

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- December 14, 2019, Christmas Parade, Sierra and Arrow to Merrill.
- December 14, 2019, Festival of Winter, Miller Park

**ACTION:** Motion was made by Commissioner Quintana, seconded by Commissioner Gordon, and passed by a vote of 4-0-0 to accept and file the staff report. (AYES: Key, Gordon, Quintana, Johnson; NOES: None; ABSTAIN: None)

B. HEALTHY FONTANA OVERVIEW - MICHAEL WRIGHT

Community Services Manager Michael Wright provided an overview of the Healthy Fontana program.

Mayor Warren worked with Kaiser Permanente and Healthy Fontana for the creation of Healthy Fontana.

The four pillars of Healthy Fontana are Nutrition Education, Physical Education, Partnerships, and Smart Growth.

Nutrition and physical education are the two components of creating awareness of opportunities and possibilities of how to live a healthier lifestyle.

in the brochure, the Healthy Fontana symbol is next to a class or program that provides a nutritional, physical or mental benefit.

Nutrition and Physical education components include programs such as Fontana Walks, Jr. Chef, and Let’s Move on the Trail.

Healthy Fontana staff reached out to organizations, agencies, non-profits, and businesses with common goals to partner with - to date we have had over 75 partners that include government agencies, non-profits, corporations, small businesses, residents and community members.

The Smart Growth component is the idea of creating a community that is sustainably healthy through development, environmental change and policy. Healthy Fontana has been successful in this area, by creating connectivity throughout the City with Trails, Bike Lanes, Adding sidewalks, Parks and Physical Activity Accessibility. The City of Fontana has also been successful in policy development with the recent adoption of the General Plan with a chapter dedicated to Health & Wellness outlining the next 20 years.
Healthy Fontana has been very successful in securing outside funding through grants and donations which has helped the program become successful in receiving prestigious awards.

Healthy Fontana has received 32 grants totaling over one million dollars in 15 years including Kaiser Permanente (almost $100,000); California Healthy Cities & Counties ($75,000); US Conference of Mayors ($120,000); Network for a Healthy CA – SNAP ED in collaboration with San Bernardino County (Over $600,000)

These funds have gone to community outreach and education through afterschool programming, events and informational booths at grocery stores or corner markets. Funds have also helped in development and planning of policy.

Healthy Fontana Programming has also benefited from other sources of funding through in-kind or monetary donations. Healthy Fontana received a total of $50,000 from a corporation to assist in the kickoff; and the biggest assistance from the Lewis Fellowship Program to provide Public Health field college students to intern for the Healthy Fontana Program.

In all, Healthy Fontana has successfully received over $1.1 Million dollars of grant or donation funding.

Healthy Fontana has been decorated with awards on its accomplishment including the US Conference of Mayors Obesity Prevention Award in 2016; recognition by former First Lady Michelle Obama as the first City in California to reach all 5 gold medals in the Cities, Towns & Counties Let’s Move! Initiative; and the League of California Cities Helen Putnam award.

Staff is looking to the future to continue to find resources and outreach to the community on living a healthier lifestyle; and staff will be working with policies, creating or enhancing programming, researching additional funding sources and continue to enhance outreach efforts.

The General Plan has bench markers that staff will be working to achieve, as well as surveying the community of its needs and researching how this can be accomplished.

As trends change, staff will continue to work on new programming and awareness of how to live a healthier lifestyle.

As new grants and funding sources outside the general fund come available, staff will continue to seek and apply.

And as staff evaluates its current programming, enhancements and bringing new partners to the table will be a continued important ingredient in making them relevant to the community.

Healthy Fontana’s 15 years of existence has been an asset to the community of Fontana and will continue to strive to be a trail blazer in the Healthy Communities sector of local government.
More information on Healthy Fontana or how to get more involved is available by contacting (909) 350-6542 or visiting HealthyFontana.org.

Commissioner Johnson spoke on the Fontana Walks event at Mary Vagle and hiking to Martin Tudor park.

Commissioner Johnson thanked staff for putting Fontana Walks together.

Chairperson Key spoke on the collaboration with Rialto being amazing.

**ACTION:** Motion was made by Commissioner Johnson, seconded by Commissioner Key, and passed by a vote of 4-0-0 to accept and file the staff report. (AYES: Key, Gordon, Quintana, Johnson; NOES: None; ABSTAIN: None)

**COMMUNICATIONS:**

**A. COMMISSION COMMENTS**

Chairperson Key welcomed Mr. King to the City of Fontana.

Chairperson Key welcomed the Fontana Community Senior Center members to the audience.

Chairperson Key congratulated Melva Bashor on her recognition.

Chairperson Key congratulated Oliver Galvez on being selected employee of the month.

Chairperson Key congratulated staff for a job well done.

Chairperson Key wished everyone a merry Christmas.

Commissioner Johnson spoke on the moving Veteran’s Day event and thanked Council Member Sandoval for his donation to the winners of the essay and art contest.

Commissioner Johnson spoke on enjoying the tree lighting ceremony.

Commissioner Johnson spoke on Fontana Walks and encouraged everyone to participate in the community events.

Commissioner Johnson wished everyone a merry Christmas and Happy New Year.

Commissioner Quintana congratulated Nicholas King on his new position.

Commissioner Quintana congratulated Oliver on being selected employee of the month.

Commissioner Quintana congratulated Melva Bashor on her recognition.

Commissioner Quintana spoke on the awards received for the City of Fontana and being glad to see the recognition the water polo program and the Dodger Dream Field.
Commissioner Quintana wished everyone a merry Christmas.

Commissioner Quintana invited everyone to participate in the Christmas Parade on December 14, 2019.

Commissioner Gordon thanked everyone in the audience for being here tonight and supporting the services the city provides.

Commissioner Gordon welcomed Nick to the City of Fontana.

Commissioner Gordon congratulated Oliver, the aquatics program, the Dodger Dream Field, and Daniel Schneider for their recognitions.

Commissioner Gordon spoke on volunteering with Project Boon and urged his fellow citizens to volunteer in the community.

Commissioner Gordon spoke on attending the Veteran’s Day Event and encouraged everyone to thank a veteran every chance they get.

Commissioner Gordon wished everyone a merry Christmas, and a safe and responsible New Year.

A. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Nelson spoke on new staff adding value to our community.

Director Nelson welcomed Nicholas to the City of Fontana.

Director Nelson congratulated Oliver Galvez on being recognized as the Employee of the Month.

Director Nelson thanked Melva Bashor for all of her volunteer work.

Director Nelson thanked all volunteers for their work.

Director Nelson spoke on being blessed to live in Fontana and gifted to do for our community.

Director Nelson thanked the City Council for the resources provided to building the community.

Director Nelson thanked the Planning Commission for providing their support and feedback.

Director Nelson thanked the City departments for all they do.

Director Nelson thanked Dan, Mike, Kristy and Dan for a great year.

Director Nelson spoke on starting his career in Community Services.
Director Nelson wished everyone a merry and blessed Christmas.

Community Services Manager Wright spoke on being thankful for this community – the residents, the Parks Commission, and his work family – that uplift him when he has needed it.

Manager Wright spoke on the Fontana Walks event and step goals.

Manager Wright shared information on Pictures with Santa at Jessie Turner Health and Fitness Center.

Manager Wright welcomed Nicholas to the City of Fontana.

Manager Wright congratulated and thanked Melva Bashor.

Community Services Manager Schneider spoke on being thankful for the community and work family that he enjoys working with.

Manager Schneider thanked Commissioner Johnson for serving at Project Boon and the Eat and Be Well event.

Manager Schneider thanked the Steelworkers’ Auditorium booth, KFON and special events staff for their work at the Tree Lighting Ceremony and the Commissioners for attending.

Manager Schneider thanked Public Works and Planning Department staff for their impact on the Dodger Dream Field.

Manager Schneider congratulated Aquatics staff for being recognized.

Manager Schneider welcomed Nicholas to the City of Fontana.

Manager Schneider congratulated Oliver Galvez on being recognized as the Employee of the Month.

Manager Schneider thanked Melva Bashor for all she does.

Manager Schneider wished everyone a merry Christmas and happy new year.

Manager Schneider wished his wife a happy birthday on January 2.

Manager Schneider wished Kristy a happy birthday on January 1.

Community Services Manager Samples encouraged everyone to attend the Holiday Follies at Center Stage Theater.

Manager Samples congratulated Youth Community Theater Frozen Jr. cast and volunteers on a wonderful show.
Manager Samples congratulated everyone recognized this evening.
Manager Samples spoke on serving the community and loving what they do.
Manager Samples thanked staff for their hard work.
Manager Samples wished everyone happy and safe holidays.

Public Works Manager West provided an update on the South Fontana Sports Park Project; and the Central City Park project.
Manager West wished everyone happy holidays, happy new year, and is looking forward to next year.

**ADJOURNMENT:**

By consensus, the meeting adjourned at 8:12 p.m. to the next Regular Parks, Community and Human Services Commission Meeting on Thursday, January 23, 2020. A Workshop will be held at 6:00 PM in the City Hall Executive Conference Room and the Regular Meeting at 7:00 PM in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

Ysela Aguirre  
Boards and Commissions Secretary

Chairperson Key
FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

RECOMMENDATION:
Accept staff report.

DISCUSSION:

PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel responded to 1,151 work orders in the month of November. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

<table>
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<tr>
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<th>NUMBER OF TIMES ITEMS WERE SERVICED</th>
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<tbody>
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<td>Admin</td>
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<td>Aesthetic/Svc Rqst Prune 0-12 DBH</td>
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<td>Fence Maintenance</td>
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<td>Fountain Maintenance</td>
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<td>Restroom Maintenance</td>
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Regular Parks, Community and Human Services Commission - January 23, 2020

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### SPECIAL EVENTS

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<td>Park Cleanup</td>
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<td>General</td>
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<td>Tree Lighting</td>
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Number of times serviced: 20,563
FISCAL IMPACT:
None

MOTION:
Approve staff recommendation.

SUBMITTED BY:

Dan West
Public Works Manager
FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

RECOMMENDATION:
Accept staff report.

DISCUSSION:

PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel responded to 886 work orders in the month of December. These work orders were related to maintenance and repair in the City’s park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

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<thead>
<tr>
<th>TASK</th>
<th>NUMBER OF TIMES ITEMS WERE SERVICED</th>
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<td>Debris Cleanup</td>
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### SPECIAL EVENTS
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### FISCAL IMPACT:
None

### MOTION:
Approve staff recommendation.

### SUBMITTED BY:
Dan West
Public Works Manager
RECOMMENDATION:
Review, Accept, and File Staff Report.

DISCUSSION:
Event Assessments:
The following event assessments were conducted for November and December 2019:

Eat and Be Well – November 27 – Cypress Neighborhood Center
Due to the inclement weather the Co-Sponsorship event was moved indoors to the Cypress Neighborhood Center. The Eat and Be Well Co-Sponsorship event with Project Boon, City Link and the City of Fontana hosted several health service vendors which included vision and dental screenings. The clothing closet gave away 310 jackets, and 49 free haircuts were given as well. The 8th annual event provided Thanksgiving meals for individuals and families in need of a nice Thanksgiving meal with all the trimmings. There were many partners from Fontana and the region who made this event such an enormous success. There were over 400 people who were fed this year.

Tree Lighting – December 4 – City Hall
The City of Fontana hosted the annual Tree Lighting Ceremony with over 450 community members. The event was moved indoors to the Steelworkers’ Auditorium and San Bernardino County Library due to rainy conditions. A little rain could not dampen the Holiday spirit. A quartet of Carolers ushered in the holiday spirit by singing Christmas Carols. Santa arrived to light the 30-foot tree via video creating an enormous amount of excitement with assistance from the Mayor and City Council. Guests were also treated to pastries and hot chocolate. Families and children enjoyed the festivities along with free pictures with Santa.

Winter Wonderland – December 7 – City Hall
Fontana’s Crossroads Evangelical Free Church along with the H.U.G.S. organization and the City of Fontana hosted this Co-Sponsorship event at the Fontana Park Sports Pavilion. Over 400 children between the ages of 0-17 were treated to free gifts, candy, snacks, and fun activities.

Christmas Parade – December 14 – Sierra/Arrow to Merrill
The Christmas Parade was presented by the Fontana Exchange Club with seventy-one entries (71) participating. Five (5) Fontana high school bands participated: A.B. Miller, Fontana, Jurupa, Kaiser, and Summit as well as several Fontana middle school bands. There were many dignitaries, local non-profits groups, sports organizations, the Fontana Expanded Learning Program, Tiny Tots, Senior Center and Healthy Fontana Program participated in the parade with great turnouts. The Grand Marshal was the Randall Pepper Elementary Robotics Team. The Annual Fontana Christmas Parade began at Sierra and Arrow in Downtown Fontana and ended at Merrill. Over 7,000 spectators came out to enjoy the parade in drizzly conditions.

**Festival of Winter – December 14 – Veterans Park**

The 20th Annual Festival of Winter was held on December 14, 2019 at Miller Park. The free event featured 55 tons of fresh snow in the children’s play area along with the very popular snow slide zone. The Miller Amphitheatre was utilized with a mix of community entertainment along with the variety band Yard Sale. Santa once again was very popular with free pictures for the community. Additional entertainment was held in the Steelworkers’ Auditorium and the Kid’s Zone was busy with a Kiddie Ferris Wheel, Giant Slides, and the Kiddie Swing. Over 4,500 community members participated.

**Upcoming Events**: February 2020

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<td>Citrus/Summit to Sierra Lakes</td>
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**FISCAL IMPACT:**

None.

**MOTION:**

Approve staff recommendation.

**APPROVED BY:**

[Signature]

Garth Nelson
Community Services Director
Attachments:

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Item: NB-A
SPECIAL EVENTS UPDATE

November
EAT AND BE WELL – NOVEMBER 27
SPECIAL EVENTS UPDATE

December
TREE LIGHTING – DECEMBER 4
CHRISTMAS PARADE – DECEMBER 14
FESTIVAL OF WINTER
DECEMBER 14
SPECIAL EVENTS UPDATE

February
JAZZ FEST
FEBRUARY 22
BLACK HISTORY PARADE
FEBRUARY 29
FOR MORE INFORMATION:
recreation.fontana.org
909.349.6934
RECOMMENDATION:
Review, Accept, and File Staff Report.

DISCUSSION:
The Fontana After School Program had an exceptional 2018-2019 school year. The partnerships between the City of Fontana, Fontana Unified School District (FUSD), Colton Joint Unified School District (CJUSD), and Etiwanda School District (ESD) have served students in kindergarten through eighth grade across thirty (30) elementary and five (5) middle school sites serving a total of 453,738 points of contact both through Grant funded and fee-based programs for twelve (12) consecutive years.

FUSD as the recipient of the After School Education and Safety Grant (ASES) provided by the California Department of Education contracts with the City to provide the Fontana After School Program at no cost to enrolled participants at twenty-eight (28) elementary schools and five (5) middle schools. The City is currently operating as the provider in the second year of a two-year Agreement, July 1, 2018 – June 30, 2020. An ASES Agreement renewal is currently in process of being reviewed by both the FUSD Board and City Council for the effective time period of July 1, 2020 through June 30, 2024. The Agreement would provide a four-year term between FUSD and the City to operate Grant funded after school programs.

In effort to offer the program to Fontana residents enrolled in schools outside of ASES funded sites, the City provided an economical fee-based after school program at one (1) CJUSD site and one (1) ESD site. The City previously provided the program at three (3) CJUSD sites in which two (2) sites transitioned to CJUSD Grant funded sites for the 2018-2019 school year. CJUSD contracts with Think Together to provide the program at District Grant approved school sites. The City of Fontana has not been awarded Grant funds nor does the City provide Grant funds to support program operations/sites. The program fees were developed to support daily program operations.

The Fontana After School Program continues to strive for excellence in all elements of the program’s mission through fostering strong relationships with families, schools, and communities. The program’s goal is to provide quality educational, recreational, and cultural programs by fostering the social, physical, intellectual, and emotional development of the youth that are served. Staff diligently work to provide
safe and supportive environments, provide academic support and help students develop leadership skills through promoting social, physical, intellectual, and emotional development of the youth in both the elementary and middle school programs.

The program consists of the following diverse activities created to enhance the quality of life of each student to prepare them for their future.

- Visual and Performing Arts - Art History, Digital Media and plays and photography
- STEAM Activities - Maker Space projects, Coding and Science Fairs
- Health and Wellness Education - physical fitness activities and healthy culinary recipes.
- Math Can Be Fun Games
- Junior Staff Leadership

In addition to these components, the program had the following highlight activities this year through various collaborations and special events which enhanced students’ experience.

- NBA MathHoops Tournament at the Los Angeles Convention Center
- Garner Holt’s Education Through Imagination Assemblies
- The Noble Youth Leadership Program (Middle School sites)
- Healthy Fontana - Let’s Move on the Trail and Fontana Walks
- Fontana’s Learning Education Arts Program (LEAP)
- Mary Vagle Nature Center Local Ecology Presentations
- Fontana Days and Winter Parades

The above curriculum was established to compliment the school day to further support students and parents. Based on 1,153 Parent Surveys that were completed at the end of the 2018-2019 school year, it was identified that 99% of parents agree that staff care about their child’s success, 95% of parents would recommend the program to other parents, and 91% have enrolled their children in program for more than two years.

The Fontana After School Program is currently in session for another promising school year. The 2019-2020 school year includes opportunities for students to experience the new and expanded programing including an engaging new curriculum, field trips and special presentations with a focus on the following components.

- Garner Holt Field Trips and Coding Lessons
- LEGO and Ozobots STEAM Curriculum
- Noble Leadership Program
- Staff training focused on Visual and Performing Arts and Mental Health

The Fontana Expanded Learning Program is looking forward to increasing its partnerships and to continue to provide quality after school programming for the
community.

**FISCAL IMPACT:**
None.

**MOTION:**
Accept and fil staff recommendation.

**APPROVED BY:**

\[Signature\]
Garth Nelson
Community Services Director

**ATTACHMENTS:**

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ITEM: NB-B
FASP Partnerships

2018-2019 FASP Program

FUSD  28 Elementary and 5 Middle Schools
CJUSD  1 Elementary School
ESD  1 Elementary School

Annual Attendance  453,738
Program Mission Statement

Through strong relationships with families, schools, and communities, it is the goal of the Fontana Expanded Learning Program to provide quality educational, recreational, and cultural programs. We aim to promote the social, physical, intellectual, and emotional development of the youth that we serve.
Program Components

• Homework Assistance
• Physical Activity
• Health & Wellness
• Leadership Development
• Enrichment Programs
  – Cultural Arts
  – STEAM
  – Health & Wellness
  – Math Games
Collaborations and Events

External Collaborations

• NBA MathHoops Tournament
• Garner Holt Education Through Imagination Assemblies
• Noble Youth Leadership Program

Intra-Department Collaborations

• Healthy Fontana
  – Let’s Move on the Trail
  – Fontana Walks
• Fontana Art Depot Gallery
  – Learning Education Arts Program
• Mary Vagle nature Center Presentations
• Winter and Fontana Days Parades
Parents agree staff cares about their student’s success: 99%

Parents would recommend the program: 95%

Parents have enrolled students for more than 2 years: 91%
2019-2020 Focus Areas

- Garner Holt Field Trips & Coding Lessons
- Lego & Ozobots STEAM Curriculum
- Noble Leadership Program
- Staff Trainings
  - Visual & Performing Arts
  - Mental Wellness
Fontana After School Program (FASP)
2018-2019 School Year

909.350.6585
Recreation.Fontana.org
ACTION REPORT  
January 23, 2020  
FROM: COMMUNITY SERVICES DEPARTMENT  
SUBJECT: DONATION AND PLACEMENT OF A CONCRETE BENCH

RECOMMENDATION:
1. Review and preliminary approve a request from the Baha’i Community of Fontana to donate a concrete bench to the City.  
2. Review and preliminarily approve the location and placement of this bench at the Lewis Library and Technology Center.  
3. Forward this item to the City Council for further action and final approval at a later date.  

DISCUSSION:
The Baha’i Community of Fontana would like to donate a concrete bench to the City in celebration of the bicentenary of the birth of the founder of the Baha’i Faith. The bench would be inscribed with the words, "UNITY & JUSTICE, Dedicated by the Baha’i Community of Fontana". This bench would be provided and delivered to the City at no cost.

A copy of Administrative Procedure #20-30 pertaining to Gifts and Donations to the City and additional informational exhibits are attached.

The Baha’i of the Fontana are also requesting to have the donated bench placed at one of two possible location at the entrance of the Lewis Library and Technology Center. The 1st choice of location is just north of the main Library entrance. The 2nd choice would be just east of the Café adjacent to the stairwell exit.

The installation of the bench would be performed by Public Works staff upon final acceptance of approval by City Council.

FISCAL IMPACT:  
No fiscal Impact.

MOTION:  
Approve staff recommendation.

APPROVED BY:  
[Signature]
Garth Nelson
Community Services Director
## ATTACHMENTS:

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**ITEM: NB-C**
Bahá’ís of Fontana

6782 Beechcraft Ave

Fontana, CA 92336

Tel: (909) 346-3771

fontanabahais@gmail.com

01/07/2020

Dear Parks, Community and Human Services Commission:

This letter and request is being submitted on behalf of the Bahá’í community of Fontana. The Bahá’í Faith is an independent world religion with a core belief in the equality of humankind with an emphasis on justice and unity. For more information about the Bahá’í Faith, we recommend visiting the website www.bahai.us.

Last year, Oct. 29, 2019 marked the bicentenary of the birth of the Báb, a founder of the Bahá’í Faith. Around the world, many Baha’i communities celebrated this event with service. Baha’is have resided in Fontana for many years, and in honor of this special occasion, the Bahá’ís of Fontana would like to donate a concrete bench to the city of Fontana. The bench would be inscribed with the words “UNITY & JUSTICE, Dedicated by the Baha’i Community of Fontana”.

We have enclosed the details of the bench for your review. We would like to request that the bench be placed close to the entrance of the Lewis Library and Technology Center. Specifically, we have identified the location just North of the library entrance as our first choice. If that is not a possibility, East of the cafe next to the stairwell exit is our second preferred location.

Please feel free to contact me with any questions you may have about the specifics of our donation. We look forward to hearing from you in the near future.

With warm regards,

Krista Furutan,
Secretary
On behalf of the Bahá’ís of Fontana
SUBMITTAL RECORD

PROJECT NAME: Baha’i Fontana Bench Donation
CUSTOMER NAME: Baha’is of Fontana
CONTACT: Krista Furutan
PHONE: (909) 367-5920         FAX: (____) - ___  E-MAIL: fontanabahais@gmail.com
PREPARED BY: S.B.          WORK ORDER # 144016

TOTAL # OF PAGES IN SUBMITTAL: 2

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NOTES:  

COMMENTS:

PLEASE CONTACT: Britteney, for any questions

PLEASE REVIEW ALL DRAWINGS AND VERIFY THAT DIMENSIONS, QUANTITIES, AND OVERALL APPEARANCE ARE CORRECT IN EVERY ASPECT OF THEIR REPRESENTATION. ONCE THE ABOVE-MENTIONED DRAWINGS HAVE BEEN RETURNED WITH AUTHORIZED SIGNATURE OF APPROVAL, QUICK CRETE PRODUCTS CORP. HAS BEEN GRANTED PERMISSION TO PROCEED WITH THE PROJECT AND BEGIN PRODUCTION.

ANY REVISIONS, DESIGN CHANGES, ETC. FROM THE LAST DATE ABOVE WILL SOLELY BE THE RESPONSIBILITY OF THE CUSTOMER TO NOTIFY QUICK CRETE PRODUCTS CORP. AND THAT ADDITIONAL FUNDS OR CHARGES MAY APPLY AS A RESULT.

PLEASE CHECK APPROPRIATE BOX

APPROVED [ ]  APPROVED AS NOTED [ ]  REVISE & RESUBMIT [ ]
GENERAL PRODUCT NOTES:
E = EXPOSED FINISHED SURFACE
INSTALLATION IS REQUIRED BY OTHERS.
ALL EDGES TO BE EASED.
MANUFACTURING TOLERANCE ±1/4".

SIDE VIEW

ELEVATION VIEW

CONSTRUCTION PLAN

Q1-PS84B (MOD) | BENCH | PALM

BAHÁ’Í FONTANA BENCH DONATION

QCP www.qcp-corp.com
SUBJECT: Gifts or Donations to the City

Purpose:
To establish guidelines and procedures for the acceptance of gifts or donations to the City.

General Policy:
Gifts or donations to the City shall be reviewed by the appropriate authority. Acknowledgement of a gift or donation shall be conveyed to the donor by the Director of the recipient Department. Public recognition shall be given to each donor as appropriate.

Provisions:
A. Initial Contact with Donors
1. Gifts or donations, including consumable goods, to the City shall be referred to the intended department for review and response.

2. City officials and employees shall not accept any tip, special value, or other consideration because of service rendered as City employees, with exception to discounts that are given to all City employees as “employee discounts” (such as employee purchase programs) or as part of Department-sponsored vendor fairs (i.e., Human Resources, Technology Services).

3. It is the responsibility of the recipient department to transmit the appropriate information for each gift or donation received to the City Manager or City Council, as appropriate, for approval.

4. Gifts or donations may be in the form of consumable goods, monetary funds, gift cards, event tickets, etc.

B. Approval of Gifts or Donations
1. Gifts or donations to the City with an estimated value of $500.00 or more shall only be accepted by City Council motion.

2. Gifts or donations to the City with an estimated value of less than $500.00 shall only be accepted by the City Manager or as otherwise provided herein.

3. Consumable goods provided as gifts to the City (such as snacks and candies) with an estimated value of $100.00 or less may be accepted by the appropriate Department Head.

4. Gifts or donations shall be reviewed by the respective Department Head in the light of the appropriateness, the location, the capacity for maintenance, and the priority within the appropriate department.

C. Acceptance of Gifts or Donations
1. Gifts or donations of any kind directly to (and for) particular staff members are prohibited. Gifts or donations of funds may be designated for specific general use (i.e., senior programs, park maintenance, tree replacement, etc.).
a) Employees are prohibited from soliciting gifts or donations from individuals, organizations or businesses without the explicit permission of their Department Head. Such solicitations shall be only for City-related activities.

2. All gifts that are not consumable items shall either be returned to the donor or officially accepted by the City Manager or City Council. All consumable gifts are to be made available to employees and/or the general public at public counters or, if this is not possible or practical, forwarded to a local charity by the City Clerk’s office.

3. Acceptance of gifts or donations implies no reciprocal agreement or obligation to the donor by the City other than the designation of donated funds for a specific use.

4. Any gifts or donations accepted by the City becomes the property of the City and shall be included, as appropriate, in the City’s inventory and/or balance sheet.

5. Unusable gifts or donations shall be offered back to the donor, if appropriate, or provided to another City department. As a final means of disposal and as appropriate, unusable gifts or donations shall be donated to a local charity or sold, with the proceeds of the sale being placed in the appropriate City fund.

D. Notification to Donor
It is the responsibility of the Department Head to convey acceptance or nonacceptance of a gift or donation to the donor within two weeks of City Manager approval and/or City Council action. If a gift or donation requires a lengthy review and approval, the donor shall be notified of such proceedings.