

CITY OF FONTANA
REG PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
July 23, 2020
GROVER W. TAYLOR COUNCIL CHAMBERS
REVISED
7:00 PM

Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Center for Disease Control (CDC)

**THE CITY OF FONTANA REGULAR PARKS, COMMUNITY AND
HUMAN SERVICES COMMISSION MEETING
SHALL BE AVAILABLE TO THE PUBLIC REMOTELY.**

The general public is encouraged to watch and participate from the safety of their home while practicing social distancing.

The meeting can be viewed:

On Local Cable: KFON Channel 3

Streaming Online: live.fontana.org

**Members of the public can submit comments via e-mail at
parkscormission@fontana.org**

City Staff will be monitoring this e-mail during the meeting and will read the comments into the record at the appropriate time during the meeting. Public Comments of no more than 3 minutes shall be read into the record. In the subject of your e-mail please indicate the item number and if it is a public hearing item whether you are in favor or opposition of the project.

Alternatively, you can leave your pre-recorded comment by calling (909) 600-5502 and leave your comments in a voice mail message before 5:00 p.m.

the day of the meeting to have it played during the meeting

Welcome to the meeting of the City of Fontana REGULAR PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION. To address the Parks, Community and Human Services Commission, please submit a written comment via e-mail to parkscormission@fontana.org. Your comment will be read into the record at the appropriate time during the meeting. Please submit comments prior to the opening of the public comment period for each agenda item. Comments received after the public comment period is closed shall not become part of the public record of the hearing and shall not be made available to the Parks, Community and Human Services Commission. In compliance with Section 202 of the

Americans with Disabilities Act of 1990 42 U.S.C Sec. 12132 and the federal rules and regulations adopted in implementation thereof, the Agenda will be made available in appropriate alternative formats to persons with a disability. Should you need special assistance to participate in this meeting, please contact the City Clerks Department by calling (909) 350-7602. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

WORKSHOP:

WORKSHOP

6:30 PM WORKSHOP (Available Remotely)

- A. Agenda Review
- B. CSD Status Report

CALL TO ORDER/ROLL CALL:

A. CALL TO ORDER/ROLL CALL

7:00 PM Call the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE:

A. INVOCATION

B. PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS:

A. SPECIAL PRESENTATIONS:

None

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Commission for up to 3 minutes on items **not** on the Agenda, but within the Commission's jurisdiction. The Commission is prohibited by law from discussing or taking immediate action on non-agendized items.

A. PUBLIC COMMUNICATIONS

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for discussion. **Does any member of the public wish to address the Commission regarding any item on the Consent Calendar before the vote is taken?**

A. APPROVAL OF MINUTES

Approve Minutes of the June 25, 2020, Parks, Community and Human Services Commission Meeting.

B. PUBLIC WORKS OPERATIONS - PARKS AND LANDSCAPE DIVISION

Approve June 2020 activities report.

Approve Consent Calendar Items as recommended by staff.

UNFINISHED BUSINESS:

A. UNFINISHED BUSINESS

None

NEW BUSINESS:

A. PUBLIC WORKS PARKS PROJECTS UPDATE - ORAL REPORT - DAN WEST

B. COMMUNITY SERVICES DEPARTMENT ESSENTIAL SERVICES UPDATE - ORAL REPORT - CSD MANAGERS WRIGHT, SCHNEIDER, SAMPLES

COMMISSION COMMENTS:

A. COMMISSIONER COMMENTS

- Anahi Ahumada, Chair
- Matthew Gordon, Vice Chair
- Craig Johnson, Secretary
- Felix Jones, Commissioner
- Germaine Key, Commissioner
- Ricardo Quintana, Commissioner
- Luis Vaquera, Commissioner

COMMUNICATIONS:

A. COMMUNITY SERVICES/PUBLIC WORKS DEPARTMENT COMMENTS

- Garth W. Nelson, Community Services Director
- Michael Wright, Community Services Manager
- Daniel Schneider, Community Services Manager
- Kristy Samples, Community Services Manager
- Dan West, Public Works Manager

ADJOURNMENT:

A. ADJOURNMENT

To the next Regular Parks, Community and Human Services Commission Meeting on Thursday, August 27, 2020. A Workshop will be held at 6:30 PM.

(Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Center for Disease Control (CDC)):

THE CITY OF FONTANA PARKS, COMMUNITY AND HUMAN SERVICES
COMMISSION MEETING OF AUGUST 27, 2020 AT 7:00PM SHALL BE AVAILABLE
TO THE PUBLIC REMOTELY.

**CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING
JUNE 25, 2020**

The City of Fontana Parks, Community and Human Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, June 25, 2020, remotely, prior to the regular meeting to review the agenda, receive a Co-Sponsorship update, and a Community Services Department Budget Update.

ROLL CALL:

Present: Chairperson Ahumada, Vice Chairperson Gordon, Secretary Johnson, Commissioner Jones, Commissioner Vaquera, and Commissioner Key were present.

Absent: Commissioner Quintana

The regular meeting of the City of Fontana Parks, Community and Human Services Commission was held on Thursday, June 25, 2020, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:03 p.m. by Chairperson Ahumada, followed by an Invocation given by Commissioner Vaquera, and the Pledge of Allegiance led by Commissioner Key.

Staff: Community Services Director Garth Nelson; Community Services Manager Michael Wright; Community Services Manager Daniel Schneider; Community Services Manager Kristy Samples; Sr. Administrative Aide Harriet Myers; Public Works Manager Dan West; City Clerk Tonia Lewis and Boards and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATION:

None.

PUBLIC COMMUNICATION:

None.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Minutes of the May 28, 2020, Parks, Community and Human Services Commission Meetings.

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION

Approve May 2020 activities report.

ACTION: Motion was made by Commissioner Johnson, seconded by Commissioner Key, and passed by a vote of 6-0-0 to approve Consent Calendar items A and B. (AYES: Ahumada, Gordon, Johnson, Vaquera, Jones, Key; NOES: None; ABSTAIN: None.)

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. COMMUNITY SERVICES DEPARTMENT ESSENTIAL SERVICES UPDATE - ORAL REPORT

Community Services Manager Michael Wright provided an update on Essential Services provided through the Community Services Department on the Virtual Recreation Center, Virtual Camp, Virtual Fontana Walks, and Senior Support.

Community Services Manager Kristy Samples provided an update on Youth Programs Support, and the Fontana Unified School District Grab N Go Meal Distribution.

Community Services Manager Daniel Schneider provided an update on the Park Monitor Program, Virtual Summer Concerts, and the 4th of July Virtual Celebration.

Manager Samples spoke on keeping residents connected and informed.

Discussion was held on Virtual Camp participation.

Discussion was held on senior citizens being unable to attend programming at the Fontana Senior Center and staff being able to reach out to them and continue to provide interactions with them.

Discussion was held on the dates of the food service youth meals being provided.

Director Nelson spoke on personally reaching out to our senior citizens.

Discussion was held on hosting virtual events for senior citizens.

ACTION: Motion was made by Commissioner Jones, seconded by Commissioner Key, and passed by a vote of 6-0-0 to accept and file the staff report. (AYES: Ahumada, Gordon, Johnson, Vaquera, Jones, Quintana, Key; NOES: None; ABSTAIN: None.)

B. PUBLIC WORKS PARKS PROJECTS UPDATE - ORAL REPORT - DAN WEST

Public Works Manager Dan West provided an update on Central City Park, Shadow Park, South Fontana Sports Park,

Manager West thanked the Park Monitors for all of their work.

Discussion was held on how Park Monitors are handling issues at parks.

Discussion was held on the plans for the reopening of Ralph M. Lewis park.

Discussion was held on youth in the community jumping fences to get on the fields; everyone is encouraged to report those situations.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Gordon, and passed by a vote of 6-0-0 to accept and file the staff report. (AYES: Ahumada, Gordon, Johnson, Vaquera, Jones, Quintana, Key; NOES: None; ABSTAIN: None.)

COMMUNICATIONS:

A. COMMISSION COMMENTS

Vice Chairperson Gordon thanked staff for being so important during these difficult times.

Vice Chairperson Gordon requested prayers for first responders.

Vice Chairperson Gordon encouraged the public to get involved to make the community great.

Secretary Johnson thanked staff and everyone working in the community.

Secretary Johnson encouraged everyone to visit Fontana.org for information on what is being provided.

Secretary Johnson shared a quote he heard “The greatness of a community is most accurately measured by the compassionate actions of its members.”

Secretary Johnson thanked everyone that makes the community great.

Commissioner Jones spoke on the volatile situation in the nation and in Fontana.

Secretary Johnson commended the citizens of Fontana for exercising their first amendment right on planning and organizing peaceful protests; and encouraged everyone to continue to express their first amendment rights.

Secretary Johnson spoke on having conversations with the police and the Mayor to develop an advisory board to meet with the Police Chief on a monthly basis.

Secretary Johnson spoke on San Bernardino County identifying racism as a public health crisis.

Secretary Johnson spoke on being able to support Black Lives Matter and the Police

Department at the same time.

Secretary Johnson spoke on systematic racism.

Commissioner Key congratulated Commissioner Jones for the excellent job in opening up the conversation and is looking forward to positive results.

Commissioner Key encouraged everyone to participate in the 2020 Census.

Commissioner Key encouraged everyone to keep wearing masks to save themselves and others and stay home as much as possible.

Commissioner Key encouraged everyone to vote in November.

Commissioner Vaquera thanked staff for what they are doing during this pandemic.

Commissioner Vaquera spoke on it being okay to express your opinion, to make a commitment to contribute and participate in change.

Commissioner Vaquera encouraged everyone to be open minded and work together to work out their differences.

Commissioner Vaquera reminded everyone to keep using their masks - especially young people.

Commissioner Vaquera greeted his family watching in Mexico.

Chairperson Ahumada thanked the Police Department for their continuous efforts to keep the community safe.

Chairperson Ahumada reminded everyone to only use safe and sane fireworks being allowed in Fontana.

A. COMMUNITY SERVICES DEPARTMENT COMMENTS/PUBLIC WORKS DEPARTMENT COMMENTS

Community Services Director Nelson thanked the Commissioners and colleagues for supporting the department during the crisis in Council Chambers during the last Parks, Community and Human Services meeting.

Director Nelson thanked the Commissioners for providing their feedback and insight from the community.

Director Nelson spoke on taking care of ourselves and respecting our family and colleagues from a safety standpoint.

Director Nelson spoke on the challenging times we are facing, and full-time staff is committed to serving the residents of the community.

Director Nelson thanked the KFON team for all of their hard work on keeping the community connected.

Director Nelson appreciates the Commissioners and complimented Commissioner Jones on today's forum as a start for something special in Fontana.

Director Nelson spoke on the CIP and General Plan and spoke on the Community Development Director Zai AbuBakar coming back and reviewing Sections 7, 8 and 16 with the Parks, Community and Human Services Commissioners.

Director Nelson wished everyone a happy 4th of July.

Community Services Manager Wright thanked the Commissioners for their ideas and dialogue through these difficult times.

Manager Wright spoke on attending today's community dialogue and commended Commissioner Jones for doing a great job.

Manager Wright wished everyone a happy 4th of July.

Community Services Manager Daniel Schneider thanked the virtual camp staff for all of their work.

Manager Schneider thanked Manager Wright for taking the lead with the Managers.

Manager Schneider thanked KFON staff for being incredible.

Manager Schneider wished the Dodger Dream Field a happy first birthday.

Manager Schneider congratulated the Dodger Foundation on receiving the ESPY Foundation Award.

Manager Schneider commended Commissioner Jones on his gift of passion and thanked him for spreading it.

Manager Schneider thanked Commissioner Gordon for working in the field he works in.

Community Services Manager Kristy Samples spoke on being mobile friendly and change ready during this time.

Manager Samples thanked the engaged community and encouraged everyone to continue reaching out.

Manager Samples reminded everyone to stay hydrated during the heat and to follow safe and sane firework guidelines.

Public Works Manager Dan West wished everyone a happy and safe 4th of July.

ADJOURNMENT:

By consensus, the meeting adjourned at 8:01 p.m. to the next Regular Parks, Community and Human Services Commission Meeting on Thursday, July 23, 2020. A Workshop will be held at 6:00 PM in the City Hall Executive Conference Room and the Regular Meeting at 7:00 PM in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

Ysela Aguirre
Boards and Commissions Secretary

Chairperson Ahumada

FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

July 23, 2020

RECOMMENDATION:

Accept staff report.

DISCUSSION:

PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel responded to 1,144 work orders in the month of June. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

TASK	NUMBER OF TIMES ITEMS WERE SERVICED
Admin	100
Aesthetic/Svc Rqst Prune 0-12 DBH	5
Court Maintenance	13
COVID19	3
Electrical	6
Fence Maintenance	14
Field Inspection	2
Field Maintenance	4
Fountain Maintenance	12
Furniture Maintenance	9
General Fabrication	1
Graffiti Camera Service	1
Grid 3 Trim	8
Hanging Banner	3
Inspection of Site	275
Irrigation	237
Irrigation Controller Maintenance	10
Irrigation Controller Testing	25
Irrigation Maintenance & Repairs	2
Landscape Maintenance	551
Lighting Maintenance	38
Limb Removal	23
Meter Maintenance	1
Misc	2
Park Maintenance	27
Park Painting/Graffiti	1
Path Maintenance	2
Pest Control	11
Playground Maintenance	92
Plumbing	2
Pool Maintenance	28
Raise Tree	24
Refuse Maintenance	7
Restroom Maintenance	7
Root Prune Backup - Crew	3
Security	8
Shopping Cart Retrieval	1

Special Events	1
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Stump Grinding	5
Supplies\Equip	12
Tree & Stump Removal 25+ DBH	2
Tree Inspection	35
Tree Planting	27
Tree Removal	23
Tree Staking and Tying	7
Tree Trimming	34
Tree Watering Weekly PM	1
Vehicle Inspection	0
Welding	3
Work for Other Departments	1

Number of times serviced **1,716**

Parks Division Standby Hours	Number of Hours	Number of Call Outs
Limb Removal	18.5	3
Tree Removal	8.0	1
Plumbing	36.5	1
Irrigation	2.5	1
Park Maintenance	6.0	1
Lighting Maintenance	81.0	2
Restroom Maintenance	4.0	1
Security	8.0	1
Electrical	31.0	1
Supplies\Equip	2.0	1
COVID19	12.0	3
Total	209.5	16

SPECIAL EVENTS	Number of Hours
/Sick/Holiday	10

FISCAL IMPACT:

None

MOTION:

Approve staff recommendation.

SUBMITTED BY:

Dan West

Public Works Manager