Welcome to a meeting of the Fontana Fire Protection District. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the District, please fill out a card located at the entrance to the left indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the District Secretary. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheelchair accessible and a portable microphone is available.

Traduccion en Espanol disponible a peticion. Favor de notificar al Departamento "City Clerk". Para mayor informacion, favor de marcar el numero (909) 350-7602.

CALL TO ORDER/Roll Call:

A. 7:00 P.M. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the District for up to 5 minutes on items not on the Agenda, but within the District's jurisdiction. The District is prohibited by law from discussing or taking immediate action on non-agendized items.

A. Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time the District votes on them, unless a member of the District requests a specific item be removed from the Consent Calendar for discussion. Does any member of the public wish to address the District regarding any item on the Consent
Calendar before the vote is taken?

A. Approval of Minutes
   Approve the Minutes of the December 10, 2019 Regular Fire Protection District Meeting.

B. Fiscal Year 2019/20 Mid-Year Budget Status Report
   Approve the recommended Mid-Year Budget adjustments.

Approve Consent Calendar Item(s).

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

EXECUTIVE DIRECTOR’S COMMUNICATIONS:

A. Executive Director’s Communications

ADJOURNMENT:

A. Adjournment
CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the Fontana Fire Protection District was held on Tuesday, December 10, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. President Roberts called the meeting to order at 9:29 p.m.

ROLL CALL:
Present: President Roberts, Vice President Sandoval, Commissioners Warren and Cothran.

Absent: Commissioner Armendarez

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Commissioner Sandoval, seconded by Commissioner Cothran, and passed by a vote of 4-0-1 to approve Consent Calendar Item "A" (AYES: Warren, Sandoval, Roberts and Cothran; NOES: None; ABSENT: Armendarez) as follows:

A. Approval of Minutes

Approve the Minutes of the November 12, 2019, Regular Fire Protection District Meeting.

PUBLIC HEARINGS:

A. Receipt of a Report by the Fontana Fire Protection District in Compliance with Senate Bill 1205

President Roberts opened the Public Hearing.

Fire Chief Jeff Birchfield provided the staff report.
No one spoke in favor or opposition.

The Public Hearing was closed.

**ACTION:** Motion was made by President Roberts, seconded by Commissioner Cothran, and passed by a vote of 4-0-1 to approve Public Hearing Item "A" (AYES: Warren, Sandoval, Roberts and Cothran; NOES: None; ABSENT: Armendarez) as follows:

1. Adopt **Resolution No. 005** acknowledging the receipt of a report by the Fire Chief of the Fontana Fire Protection District regarding the inspection of certain occupancies requiring annual inspections pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A.** Elected Officials Communications/Reports

There were no Elected Official communications received.

**EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

**A.** Executive Director Communications

There were no Executive Director communications received.

**ADJOURNMENT:**

The Fontana Fire Protection District Meeting adjourned, by consensus, at 9:33 p.m.

__________________________  ____________________________
Tonia Lewis                  John Roberts
District Clerk               President
ACTION REPORT  
February 25, 2020

FROM:   Department of Management Services
SUBJECT: Fiscal Year 2019/20 Mid-Year Budget Status Report

RECOMMENDATION:
Approve the recommended Mid-Year Budget adjustments.

COMMITTEE GOALS:
* To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
* To practice sound fiscal management by producing timely and accurate financial information.
* To practice sound fiscal management by living within our means while investing in the future.

DISCUSSION:
Each Year, the Fire Protection District adopts a budget committing fiscal and staff resources to the accomplishment of its goals. During the year, actual revenues and expenditures are carefully monitored against the approved budget.

Key Points from the Mid-Year Budget Status Report include:

Appropriations of $805,089 in the Fontana Fire District Fund #210 as follows:
- $476,887 - 3% MOU increase
- $328,202 - Conversion of Station 77 from Medic Squad to Medic Engine

FISCAL IMPACT:
The requested actions will impact Fire District funds as outlined in the attached schedules.

MOTION:
Approve staff recommendation.

SUBMITTED BY: REVIEWED BY:

APPROVED BY:
ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Type:</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 19-20 Mid-Year Budget Status Report</td>
<td>Backup Material</td>
</tr>
</tbody>
</table>

ITEM: CC-B
## Fontana Fire Protection District

### Unreserved Fund Balance

*FY 2019/2020*

<table>
<thead>
<tr>
<th>Fund Balance</th>
<th>Revenues</th>
<th>Transfers In</th>
<th>Expenditures</th>
<th>Transfers Out</th>
<th>Available</th>
<th>Net Adjustments</th>
<th>Estimated Fund Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 2019</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Special Revenue Funds:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>210 Fontana Fire District</td>
<td>13,912,282</td>
<td>35,925,530</td>
<td>0</td>
<td>(33,957,848)</td>
<td>(2,282,100)</td>
<td>13,597,864</td>
<td>($805,089)</td>
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<tr>
<td>211 FFD - CFD 2002-2</td>
<td>3,885,287</td>
<td>336,380</td>
<td>0</td>
<td>(242,714)</td>
<td>0</td>
<td>3,978,953</td>
<td>3,978,953</td>
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<tr>
<td>310 Fire District Funds</td>
<td>$0</td>
<td>$301,212</td>
<td>$0</td>
<td>($301,212)</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td><strong>Total Special Revenue Funds</strong></td>
<td>$17,797,569</td>
<td>$36,563,122</td>
<td>$0</td>
<td>($34,501,774)</td>
<td>($2,282,100)</td>
<td>$17,576,817</td>
<td>($805,089)</td>
</tr>
</tbody>
</table>

| **Capital Project Funds:** |          |              |              |              |           |                 |                        |
| 610 Fire Capital Project | $5,096,681 | $67,510 | $2,282,100 | ($2,022,694) | $0 | $5,423,597 | $10,953 | $5,434,550 |

**TOTAL ALL FUNDS**

<p>| $22,894,250 | $36,630,632 | $2,282,100 | ($36,524,468) | ($2,282,100) | $23,000,414 | ($794,136) | $22,206,278 |</p>
<table>
<thead>
<tr>
<th>Project #</th>
<th>Dept</th>
<th>Description</th>
<th>Account</th>
<th>Description</th>
<th>Appropriations</th>
<th>Revenues</th>
<th>Transfers In</th>
<th>Transfers Out</th>
<th>FB Impact</th>
<th>Reason</th>
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</thead>
<tbody>
<tr>
<td>210</td>
<td>Fontana Fire District</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
<td>(805,089)</td>
<td>MOU 3% increase Conversion of Station 77 from Medic Squad to Medic Engine</td>
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<tr>
<td>21050000</td>
<td>Fire</td>
<td>Fire District Admin</td>
<td>8130</td>
<td>Other professional services</td>
<td>476,887</td>
<td></td>
<td></td>
<td>(476,887)</td>
<td>(328,202)</td>
<td>Project complete, send remaining budget back to fund balance</td>
</tr>
<tr>
<td>610</td>
<td>Fire Capital Project</td>
<td></td>
<td></td>
<td></td>
<td>(10,953)</td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
<td>Project complete, send remaining budget back to fund balance</td>
</tr>
<tr>
<td>50007006-610-A</td>
<td>Fire</td>
<td>FS74 Flashing Beacon</td>
<td>8329</td>
<td>Other construction</td>
<td>(10,953)</td>
<td></td>
<td></td>
<td></td>
<td>10,953</td>
<td>Project complete, send remaining budget back to fund balance</td>
</tr>
</tbody>
</table>

Total operating transfers 0 0