

**CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
February 25, 2020
Grover W. Taylor Council Chambers
8353 Sierra Avenue
Fontana, CA 92335
7:00 PM**

Welcome to a meeting of the Fontana Housing Authority. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Authority, please fill out a card located at the entrance to the left indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the Authority Secretary. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheel chair accessible and a portable microphone is available.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

CALL TO ORDER/ROLL CALL:

- A.** 7:00 P.M. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Authority for up to 5 minutes on items **not** on the Agenda, but within the Authority's jurisdiction. The Authority is prohibited by law from discussing or taking immediate action on non-agendized items.

- A.** Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time Authority votes on them, unless a member of the Authority requests a specific item be removed from the Consent Calendar for discussion. **Does any member of**

the public wish to address the Authority regarding any item on the Consent Calendar before the vote is taken?

A. Approval of Minutes

Approve the Minutes of the January 28, 2020, Regular Housing Authority Meeting.

B. Fiscal Year 2019-20 Mid-Year Budget Status Report

Approve the recommended Mid-Year Budget adjustments.

Approve Consent Calendar Item(s).

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director Communications

ADJOURNMENT:

A. Adjournment

**MINUTES OF THE CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
January 28, 2020
Grover W. Taylor Council Chambers**

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the City of Fontana Housing Authority was held on Tuesday, January 28, 2020, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. Chairperson Armendarez called the meeting to order at 8:45 p.m.

ROLL CALL:

Present: Chairperson Armendarez, Authority Members Warren, Roberts, Cothran and Sandoval.

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Authority Member Roberts, seconded by Authority Member Sandoval and passed by a vote of 5-0-0 to approve Consent Calendar Items "A-B" (AYES: Warren, Armendarez, Roberts, Sandoval and Cothran; NOES: None) as follows:

A. Approval of Minutes

Approve the Minutes of the December 10, 2019, Regular Housing Authority Meeting.

B. Exclusive Negotiation Agreement (ENA) – Fontana - Southridge Detention Basin

Approve an Exclusive Negotiation Agreement (ENA) between the Fontana Housing Authority and The Related Companies of California, LLC, a Limited Liability Company (TRCC), to facilitate future development of an affordable multi-family housing community at the Southridge Detention Basin located on west side of Sierra Avenue, between Santa Ana Avenue to the north and Jurupa Avenue to the south and authorize the City Manager to execute the ENA.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no Elected Official communications received.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director Communications

There were no Executive Director communications received.

ADJOURNMENT:

The Fontana Housing Authority meeting was adjourned by consensus at 8:50 p.m.

Tonia Lewis
Authority Clerk

Jesse Armendarez
Chairperson

ACTION REPORT
February 25, 2020

FROM: Department of Management Services

SUBJECT: Fiscal Year 2019-20 Mid-Year Budget Status Report

RECOMMENDATION:

Approve the recommended Mid-Year Budget adjustments.

COMMITTEE GOALS:

- * To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- * To practice sound fiscal management by producing timely and accurate financial information.
- * To practice sound fiscal management by living within our means while investing in the future.

DISCUSSION:

Each year, the Housing Authority adopts a budget committing fiscal and staff resources to the accomplishment of its goals. During the year, actual revenues and expenditures are carefully monitored against the approved budget.

SUMMARY OF KEY POINTS:

The Mid-Year Budget Status Report includes the following requests:

- Increase in revenue projections totaling \$15,000
- Increase appropriations in the amount of \$75,000 for multi-year contract with Housing Monitoring Consultant in the Housing Authority - LMIHF Fund #297

FISCAL IMPACT:

The requested actions will impact Housing Authority funds as outlined in the attached schedule.

MOTION:

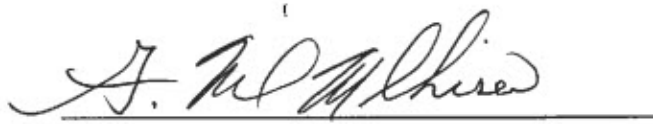
Approve staff recommendation.

SUBMITTED BY:

REVIEWED BY:


Lisa Strong
Management Services Director

APPROVED BY:



G. Michael Milhiser
Interim City Manager

ATTACHMENTS:

Description:	Type:
FY 19-20 Mid-Year Budget Status Report	Backup Material

ITEM: CC-B

Fontana Housing Authority
Unreserved Fund Balance
FY 2019/2020

	Estimated Fund Balance July 1, 2019	Budget					Net Proposed Adjustments	Estimated Fund Balance June 30, 2020
		Revenues	Transfers In	Expenditures	Transfers Out	Available		
Special Revenue Funds:								
290 Low Mod/Income Housing	\$196,653	\$2,700	\$0	\$0	\$0	\$199,353		\$199,353
297 Housing Authority - LMIHF	15,254,400	672,100	0	(909,860)	0	15,016,640	(60,000)	14,956,640
Total Special Revenue Funds	\$15,451,053	\$674,800	\$0	(\$909,860)	\$0	\$15,215,993	(\$60,000)	\$15,155,993
Capital Project Funds:								
697 Fontana Housing Authority	2,237,921	225,370	0	(1,014,800)	0	1,448,491		1,448,491
698 Affordable Housing Trust	\$2,976,468	\$577,020	\$0	(\$500)	\$0	\$3,552,988		\$3,552,988
Total Capital Project Funds	\$5,214,389	\$802,390	\$0	(\$1,015,300)	\$0	\$5,001,479	\$0	\$5,001,479
TOTAL ALL FUNDS	\$20,665,442	\$1,477,190	\$0	(\$1,925,160)	\$0	\$20,217,472	(\$60,000)	\$20,157,472

Fontana Housing Authority
Recommended Adjustments
FY 2019/2020

Budget Unit Project #	Dept	Description	Account	Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason
297	Housing Authority - LMIHF				75,000	15,000	0	0	(60,000)	
29720200	AS	FHA Housing Admin	6450	Miscellaneous income		15,000			15,000	Increase revenue projections based on receipts to date
29720203	AS	FHA Multi-Family Hsng	8130	Other professional services	75,000				(75,000)	Increase to cover costs w/multi-year contract with Housing Monitoring Consultant
<i>Total operating transfers</i>							<u>0</u>	<u>0</u>		