

**CITY OF FONTANA
ADJOURNED COMMUNITY FOUNDATION MEETING
June 23, 2020
AVAILABLE REMOTELY
8353 Sierra Avenue
Fontana, CA 92335
10:00 AM**

Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Center for Disease Control (CDC)

THE CITY OF FONTANA ADJOURNED COMMUNITY FOUNDATION MEETING SHALL BE AVAILABLE TO THE PUBLIC REMOTELY.

The general public is encouraged to watch and participate from the safety of their home while practicing social distancing.

The meeting can be viewed:
On Local Cable: KFON Channel 3
Streaming Online:
live.fontana.org

Members of the public can submit comments via e-mail at publiccomments@fontana.org. Public comments must be received no later than 8:00 A.M. on the day of the meeting. Public comments of no more than three (3) minutes will be read into the record at the appropriate time during the meeting.

In the subject of your e-mail please indicate the item number. If it is a public hearing item indicate whether you are in favor or opposition of the project.

Alternatively, you can leave your pre-recorded comment by calling (909) 600-5502 and leave your comments in a voice mail message no later than 8:00 A.M. on the day of the meeting, to have it played during the meeting.

Welcome to a meeting of the Fontana Community Foundation. To address the Foundation, please submit a written comment via e-mail to publiccomments@fontana.org. Public comments must be received no later than 8:00 A.M. on the day of the meeting. Public comments of no more than three (3) minutes will be read into the record at the appropriate time during the meeting. Please submit comments prior to the opening of the public comment period for each agenda item. Comments received after the public comment period is closed shall not become part of the public record of the hearing and shall not be made available to the City Council. In compliance with Section 202 of the Americans with Disabilities Act of 1990 42 U.S.C. Sec. 12132 and the federal rules and regulations adopted in implementation thereof, the Agenda will be made available in appropriate alternative formats to persons with a disability. Should you need special

assistance to participate in this meeting, please contact the City Clerks Department by calling 909 350-7602. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número (909) 350-7602.

CALL TO ORDER/ROLL CALL:

- A. 10:00 A.M. Call the Meeting to Order**

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Foundation for up to 3 minutes on items **not** on the Agenda, but within the Foundation's jurisdiction. The Foundation is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. Public Communications**

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time the Foundation votes on them, unless a member of the Foundation requests a specific item be removed from the Consent Calendar for discussion. **Does any member of the public wish to address the Foundation regarding any item on the Consent Calendar before the vote is taken?**

- A. Approval of Minutes**

Approve the Minutes of the May 12, 2020, Regular Fontana Community Foundation Meeting.

Approve Consent Calendar Item(s).

NEW BUSINESS:

- A. Proposed Operating Budget for Fiscal Year 2020/2021**

Adopt **Resolution No. FCF 2020**____ adopting the Fontana Community Foundation Annual Operating Budget for Fiscal Year 2020/2021.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A. Elected Officials Communications/Reports**

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A. Executive Director Communications**

ADJOURNMENT:

- A. Adjournment**

**MINUTES OF THE CITY OF FONTANA
REGULAR COMMUNITY FOUNDATION MEETING
May 12, 2020
AVAILABLE REMOTELY**

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the Fontana Community Foundation was held remotely on Tuesday, May 12, 2020. Chair Person Warren called the meeting to order at 7:52 p.m.

ROLL CALL:

Present: Chair Person Warren, Board Members Sandoval, Roberts, Armendarez and Cothran.

Absent: None

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Board Member Roberts and Seconded by Board Member Sandoval, and passed by a vote of 5-0 to approve consent Calendar Items "A-B" (AYES: Warren, Armendarez, Roberts, Sandoval and Cothran; NOES: None) as follows:

A. Approval of Minutes

Approve the Minutes of the January 8, 2019, Regular Fontana Community Foundation Meeting.

B. Appointment of Officers for the Fontana Community Foundation

Adopt **Resolution No. FCF 2020-001**, approving the appointment of the following individuals as Officers of the Fontana Community Foundation:

- Acquanetta Warren, Foundation Chairperson
- Mark Denny, Foundation President
- Chuck Hays, Foundation Vice-President
- Lisa A. Strong, Foundation Treasurer
- Tonia Lewis, Foundation Secretary

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no Elected Official communications received.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

There were no Executive Director communications received.

ADJOURNMENT:

The Fontana Community Foundation meeting was adjourned by consensus at 7:53 p.m.

Tonia Lewis
City Clerk

Acquanetta Warren
Chairperson

ACTION REPORT
June 23, 2020

FROM: Department of Management Services

SUBJECT: Proposed Operating Budget for Fiscal Year 2020/2021

RECOMMENDATION:

Adopt **Resolution No. FCF 2020_____** adopting the Fontana Community Foundation Annual Operating Budget for Fiscal Year 2020/2021.

COMMITTEE GOALS:

- * To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- * To operate in a businesslike manner by correcting problems immediately.
- * To practice sound fiscal management by producing timely and accurate financial information.
- * To practice sound fiscal management by living within our means while investing in the future.
- * To practice sound fiscal management by fully funding liabilities and reserves.

DISCUSSION:

The Fontana Community Foundation was created on April 27, 2005, by Foundation Resolution 2005-01. The Foundation is a separate legal entity of the City and is governed by California State Law. The Foundation is legally chartered as a Section 501(c)(3) non-profit organization within the Internal Revenue Code. The Foundation oversees the actions of unincorporated divisions such as the Fontana Library Foundation Division within the City structure.

It is the mission of the Fontana Community Foundation to lessen the burdens of government by aiding and assisting in the implementation, improvement, and maintenance of public services that preserve and promote the health and welfare and education of local citizenry of the City of Fontana.

Total estimated revenues for Fiscal Year 2020/2021 are \$3,600. Total fiscal year appropriations are \$500.

FISCAL IMPACT:

The requested actions will establish the operating budget for Fiscal Year 2020/2021.

MOTION:

Approve staff recommendation.


SUBMITTED BY:

REVIEWED BY:



Lisa Strong
Management Services Director

APPROVED BY:



Mark Denny
City Manager

ATTACHMENTS:

Description:	Type:
FY 2020-21 FCF Resolution	Resolution

ITEM: NB-A

RESOLUTION NO. FCF 2020 -

A RESOLUTION OF THE FONTANA COMMUNITY FOUNDATION ADOPTING THE FOUNDATION'S OPERATING BUDGET FOR THE FISCAL YEAR 2020/2021

WHEREAS, the Fontana Community Foundation is comprised of the Fontana Community Foundation Fund;

NOW, THEREFORE, be it resolved, determined, and ordered by the Fontana Community Foundation that, the Fontana Community Foundation's Operating Budget for the Fiscal Year 2020/2021, submitted by the City Manager of the City of Fontana is herewith adopted for the Fontana Community Foundation of the City of Fontana for Fiscal Year 2020/2021.

NOW, THEREFORE, be it also resolved, that the 2020/2021 Operating Budget Appropriations are as follows:

Fontana Community Foundation	\$500
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APPROVED AND ADOPTED this 23rd day of June, 2020.

READ AND APPROVED AS TO LEGAL FORM:

General Counsel

I, Tonia Lewis, City Clerk of the City of Fontana, and Ex-Officio Clerk of the Fontana Community Foundation do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Community Foundation at a regular meeting on the 20th day of June, 2020, by the following vote to-wit:

AYES:
NOES:
ABSENT:

Clerk of the Fontana Community Foundation

Chairperson of the Fontana Community Foundation

ATTEST:

Clerk of the Fontana Community Foundation