

**CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
February 23, 2021
AVAILABLE REMOTELY
7:00 PM**

Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Center for Disease Control (CDC)

**THE CITY OF FONTANA HOUSING AUTHORITY MEETING
SHALL BE AVAILABLE TO THE PUBLIC REMOTELY.**

The general public is encouraged to watch and participate from the safety of their home while practicing social distancing.

The meeting can be viewed:

On Local Cable: KFON Channel 3

Streaming Online: <https://LIVE.FONTANA.ORG>

To speak during the meeting, you must register at live.fontana.org/RegisterCouncil.

Once registered, you will be emailed the call-in information. This registration form will be available after the Agenda is posted publicly.

Members of the public must call in at 7:00 p.m. to speak during the meeting, **Except for comments related to Closed Session Items (noted below).**

Alternatively, you can leave your pre-recorded comment by calling (909) 600-5502 and leave your comments in a voice mail message no later than 5:00 P.M. on the day of the meeting, to have it played during the meeting.

Welcome to the meeting of the Fontana Housing Authority. To speak during the meeting, you must register at live.fontana.org/RegisterCouncil. Once registered, you will be emailed the call-in information. This registration form will be available after the Agenda is posted publicly. Members of the public must call in at 7:00 p.m. to speak during the meeting, except for comments related to Closed Session Items (noted below). Alternatively, you can leave your pre-recorded public comment by calling (909) 600-5502 and leave your comments in a voice mail message no later than 5:00 p.m., on the day of the meeting, to have it played during the meeting. *Due to technical constraints, public comments for Closed Session Items will only be available via voicemail, please follow the above instructions. In

compliance with Section 202 of the Americans with Disabilities Act of 1990 42 U.S.C Sec. 12132 and the federal rules and regulations adopted in implementation thereof, the Agenda will be made available in appropriate alternative formats to persons with a disability. Should you need special assistance to participate in this meeting, please contact the City Clerks Department by calling (909) 350-7602. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

CALL TO ORDER/ROLL CALL:

- A. 7:00 P.M. Call the Meeting to Order**

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Authority for up to 3 minutes on items **not** on the Agenda, but within the Authority's jurisdiction. The Authority is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. Public Communications**

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time Authority votes on them, unless a member of the Authority requests a specific item be removed from the Consent Calendar for discussion. **Does any member of the public wish to address the Authority regarding any item on the Consent Calendar before the vote is taken?**

- A. Approval of Minutes**

Approve the Minutes of the January 12, 2021, Regular Housing Authority Meeting.

- B. Fiscal Year 2020-21 Mid-Year Budget Status Report**

Approve the recommended Mid-Year Budget adjustments.

Approve Consent Calendar Item(s).

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A. Elected Officials Communications/Committee Reports**

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A. Executive Director Communications**

ADJOURNMENT:

- A. Adjournment**

**MINUTES OF THE CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
January 12, 2021
AVAILABLE REMOTELY**

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the City of Fontana Housing Authority was held remotely on Tuesday, January 12, 2021. Vice Chairperson Cothran called the meeting to order at 8:37 p.m.

ROLL CALL:

Present: Vice Chairperson Cothran, Authority members Warren, Roberts, Sandoval and Garcia.

Absent: None

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Authority Member Sandoval, seconded by Authority Member Warren and passed by a vote of 4-0-1 to approve Consent Calendar Item "A" (AYES: Warren, Roberts, Sandoval, and Cothran; NOES: None; ABSTAIN: Garcia) as follows:

A. Approval of Minutes

Approve the Minutes of the June 23, 2020 Adjourned Regular Housing Authority Meeting and the November 10, 2020, Regular Housing Authority Meeting.

NEW BUSINESS:

A. Appointment of Chairperson and Vice-Chairperson for the Fontana Housing Authority

ACTION: Motion was made by Authority Member Roberts, seconded by Authority

Member Sandoval and passed by a vote of 5-0 to approve New Business Item "A" (AYES: Warren, Roberts, Sandoval, Cothran and Garcia; NOES: None; ABSTAIN: None) as follows:

Appoint Council Member Sandoval as Chairperson
Appoint Council Member Garcia as Vice-Chairperson

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no Elected Official communications received.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director Communications

There were no Executive Director communications received.

ADJOURNMENT:

The Fontana Housing Authority meeting was adjourned by consensus at 8:40 p.m.

Tonia Lewis
Authority Clerk

Phillip W. Cothran
Vice-Chairperson

ACTION REPORT
February 23, 2021

FROM: Department of Management Services

SUBJECT: Fiscal Year 2020-21 Mid-Year Budget Status Report

RECOMMENDATION:

Approve the recommended Mid-Year Budget adjustments.

COMMITTEE GOALS:

- * To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- * To practice sound fiscal management by producing timely and accurate financial information.
- * To practice sound fiscal management by living within our means while investing in the future.

DISCUSSION:

Each year, the Housing Authority adopts a budget committing fiscal and staff resources to the accomplishment of its goals. During the year, actual revenues and expenditures are carefully monitored against the approved budget.

SUMMARY OF KEY POINTS:

The Mid-Year Budget Status Report includes the following requests:

Increase in revenue projections totaling \$3,985,124 as follows:

- \$3,464,480 in the Housing Authority AB 1486 Fund #291 (land sale proceeds)
- \$ 1,000 in the Fontana Housing Authority Fund #697 (based on receipts to date)
- \$ 519,644 in the Affordable Housing Trust Fund #698 (based on receipts to date)

Increase appropriations in the amount of \$50,000 for pre-development loan for Southridge detention basin in the Housing Authority - LMIHF Fund #297

FISCAL IMPACT:

The requested actions will impact Housing Authority funds as outlined in the attached schedule.

MOTION:

Approve staff recommendation.


SUBMITTED BY:

REVIEWED BY:



Lisa Strong
Management Services Director

APPROVED BY:



Mark Denny
City Manager

ATTACHMENTS:

Description:	Type:
FY20-21 FHA Mid-Year Budget Status Report	Backup Material

ITEM: CC-B

Fontana Housing Authority
Unreserved Fund Balance
FY 2020/2021

	Estimated Fund Balance July 1, 2020	Budget					Net Proposed Adjustments	Estimated Fund Balance June 30, 2021
		Revenues	Transfers In	Expenditures	Transfers Out	Available		
Special Revenue Funds:								
290 Low Mod/Income Housing	\$200,131	\$5,600	\$0	\$0	\$0	\$205,731		\$205,731
291 Housing Authority AB 1486	\$0	\$0	\$0	\$0	\$0	\$0	\$3,464,480	\$3,464,480
295 Permanent Local Hsg Alloc	0	49,056	0	(49,056)	0	0		0
297 Housing Authority - LMIHF	11,517,808	956,000	0	(723,750)	0	11,750,058	(50,000)	11,700,058
Total Special Revenue Funds	\$11,717,939	\$1,010,656	\$0	(\$772,806)	\$0	\$11,955,789	\$3,414,480	\$15,370,269
Capital Project Funds:								
697 Fontana Housing Authority	\$3,530,686	\$274,060	\$0	(\$956,273)	\$0	\$2,848,473	\$1,000	\$2,849,473
698 Affordable Housing Trust	3,752,381	710,000	0	(500)	0	4,461,881	519,644	4,981,525
Total Capital Project Funds	\$7,283,067	\$984,060	\$0	(\$956,773)	\$0	\$7,310,354	\$520,644	\$7,830,998
TOTAL ALL FUNDS	\$19,001,006	\$1,994,716	\$0	(\$1,729,579)	\$0	\$19,266,143	\$3,935,124	\$23,201,267

Fontana Housing Authority
Recommended Adjustments
FY 2020/2021

Budget Unit Project #	Dept	Description	Account	Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason
291	Housing Authority AB 1486				0	3,464,480	0	0	3,464,480	
29120200	AS	Housing Authority AB 1486	6623	Proceeds - properties		3,464,480			3,464,480	Proceeds from sale to HD04, LLC (FHA CC-A on 11/10/20)
297	Housing Authority - LMIHF				50,000	0	0	0	(50,000)	
29720211	AS	Fontana Southridge Loan	8130	Other professional services	50,000				(50,000)	Pre-development loan for Southridge detention basin (1/28/20 item CC-B)
697	Fontana Housing Authority				0	1,000	0	0	1,000	
69720200	AS	Housing Authority Admin	6450	Misc income		1,000			1,000	Increase revenue projections based on receipts to date
698	Affordable Housing Trust				0	519,644	0	0	519,644	
69820200		AFT Administration	5257	Husing fee - resident SFD		300,000			300,000	} Increase revenue projections based on receipts to date
69820200		AFT Administration	5259	Housing fee - comm office		10,000			10,000	
69820200		AFT Administration	6830	Contrib from City		209,644			209,644	CFD bond funding
<i>Total operating transfers</i>							<u>0</u>	<u>0</u>		