

**CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
June 8, 2021
AVAILABLE REMOTELY
7:00 PM**

Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Centers for Disease Control (CDC) THE CITY OF FONTANA HOUSING AUTHORITY MEETING SHALL BE AVAILABLE TO THE PUBLIC REMOTELY.

The public is encouraged to watch and participate from the safety of their home while practicing social distancing.

The meeting can be viewed:

On Local Cable: KFON Channel 3

Streaming Online: live.fontana.org

To speak during the meeting, you must register at live.fontana.org/RegisterCouncil. Once registered, you will be emailed the call-in information. This registration form will be available after the Agenda is posted publicly.

To speak on items only listed under Closed Session, members of the public must call in at 6:00 p.m.

To speak during the City Council meeting, members of the public must call in at 7:00 p.m.

Welcome to the meeting of the Fontana Housing Authority. To speak during the meeting, you must register at live.fontana.org/RegisterCouncil. Once registered, you will be emailed the call-in information. This registration form will be available after the Agenda is posted publicly. Members of the public must call in at 7:00 p.m. to speak during the meeting. In compliance with Section 202 of the Americans with Disabilities Act of 1990 42 U.S.C. Sec. 12132 and the federal rules and regulations adopted in implementation thereof, the Agenda will be made available in appropriate alternative formats to persons with a disability. Should you need special assistance to participate in this meeting, please contact the City Clerks Department by calling 909 350-7602. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

CALL TO ORDER/ROLL CALL:

- A. 7:00 P.M. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Authority for up to 3 minutes on items **not** on the Agenda, but within the Authority's jurisdiction. The Authority is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time Authority votes on them, unless a member of the Authority requests a specific item be removed from the Consent Calendar for discussion. **Does any member of the public wish to address the Authority regarding any item on the Consent Calendar before the vote is taken?**

- A. Approval of Minutes

Approve the Minutes of the February 23, 2021, Regular Housing Authority Meeting.

Approve Consent Calendar Item(s).

NEW BUSINESS:

- A. Proposed Operating Budget for Fiscal Years 2021/22 and 2022/23

Adopt **Resolution No. FHA 2021-_____** of the Fontana Housing Authority adopting the Authority's Annual Operating Budget for Fiscal Years 2021/2022 and 2022/2023.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A. Elected Officials Communications/Committee Reports

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A. Executive Director Communications

ADJOURNMENT:

- A. Adjournment

**MINUTES OF THE CITY OF FONTANA
REGULAR HOUSING AUTHORITY MEETING
February 23, 2021
AVAILABLE REMOTELY**

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the City of Fontana Housing Authority was held remotely on Tuesday, February 23, 2021. Chairperson Sandoval called the meeting to order at 8:13 p.m.

ROLL CALL:

Present: Chairperson Sandoval, Vice Chairperson Garcia, Authority Members Warren, Roberts, and Cothran.

Absent: None

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Authority Member Warren, seconded by Authority Member Cothran and passed by a vote of 5-0 to approve Consent Calendar Item "A-B" (AYES: Warren, Garcia, Roberts, Sandoval, and Cothran; NOES: None; ABSTAIN:) as follows:

A. Approval of Minutes

Approve the Minutes of the January 12, 2021, Regular Housing Authority Meeting.

B. Fiscal Year 2020-21 Mid-Year Budget Status Report

Approve the recommended Mid-Year Budget adjustments.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no Elected Official communications received.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director Communications

There were no Executive Director communications received.

ADJOURNMENT:

The Fontana Housing Authority meeting was adjourned be consensus at 8:14 p.m.

Tonia Lewis
Authority Clerk

Jesse Sandoval
Chairperson

ACTION REPORT
June 8, 2021

FROM: Department of Management Services

SUBJECT: Proposed Operating Budget for Fiscal Years 2021/22 and 2022/23

RECOMMENDATION:

Adopt **Resolution No. FHA 2021-_____** of the Fontana Housing Authority adopting the Authority's Annual Operating Budget for Fiscal Years 2021/2022 and 2022/2023.

COMMITTEE GOALS:

- * To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- * To practice sound fiscal management by producing timely and accurate financial information.
- * To practice sound fiscal management by living within our means while investing in the future.
- * To practice sound fiscal management by fully funding liabilities and reserves.
- * To practice sound fiscal management by developing long-term funding and debt management plans.
- * To invest in the city's infrastructure (streets, sewers, parks, etc.) by maintaining and improving the city's existing infrastructure.

DISCUSSION:

The Fontana Housing Authority is a separate legal entity governed by California State Housing Authority law. The Fontana Housing Authority was formed on May 3, 1994 by City of Fontana Resolution Number 94-30, declaring that there is a "need" for a housing authority within the City of Fontana and declaring City Council Members to be the Commissioners of the Fontana Housing Authority. Adoption of Resolution Number 94-01 by the Fontana Housing Authority on June 7, 1994 established the time and place of its regular meeting and established organizational bylaws.

It is the mission of the Fontana Housing Authority to actively improve, increase and develop quality neighborhoods and housing opportunities throughout the City of Fontana.

Total estimated revenues for both Fiscal Years 2021/22 and 2022/23 are \$1,861,760. Total fiscal year appropriations are \$910,260 for FY2021/22 and \$914,340 for FY2022/23.

FISCAL IMPACT:

The requested actions will establish the operating budget for Fiscal Years 2021/22

and 2022/23.

MOTION:

Approve staff recommendation.


SUBMITTED BY:

REVIEWED BY:



Lisa Strong
Management Services Director

APPROVED BY:



Mark Denny
City Manager

ATTACHMENTS:

Description:	Type:
Fiscal Years 2021/2022 and 2022/2023 Resolution FHA	Backup Material

ITEM: NB-A

RESOLUTION NO. FHA 2021 -

A RESOLUTION OF THE FONTANA HOUSING AUTHORITY ADOPTING THE AUTHORITY'S OPERATING BUDGET FOR THE FISCAL YEARS 2021/2022 AND 2022/2023

WHEREAS, the Fontana Housing Authority is comprised of the following fund types: Special Revenue Funds and Capital Project Funds;

NOW, THEREFORE, be it resolved, determined, and ordered by the Fontana Housing Authority that the Operating Budget for the Fiscal Years 2021/2022 and 2022/2023, submitted by the Executive Director, is hereby adopted.

NOW, THEREFORE, be it also resolved, that the 2021/2022 and 2022/2023 Operating Budget Appropriations are as follows:

	2021/2022	2022/2023
Special Revenue Funds	\$573,310	\$583,890
Capital Project Funds	<u>336,950</u>	<u>330,450</u>
Total Operating Budget	<u>\$910,260</u>	<u>\$914,340</u>

APPROVED AND ADOPTED this 8th day of June, 2021.

READ AND APPROVED AS TO LEGAL FORM:

General Counsel

I, Tonia Lewis, City Clerk of the City of Fontana, and Ex-Officio Clerk of the Fontana Housing Authority, do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Housing Authority at a regular meeting on the 8th day of June, 2021, by the following vote to-wit:

AYES:
NOES:
ABSENT:

Secretary of the Fontana Housing Authority

ATTEST:

Chairperson of the Fontana Housing Authority

Clerk of the Fontana Housing Authority