

**CITY OF FONTANA
REGULAR FIRE PROTECTION DISTRICT MEETING
June 22, 2021
AVAILABLE REMOTELY / GROVER W. TAYLOR CHAMBERS
7:00 PM**

Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Centers for Disease Control (CDC) THE CITY OF FONTANA FIRE PROTECTION DISTRICT MEETING SHALL BE AVAILABLE TO THE PUBLIC REMOTELY.

The public is encouraged to watch and participate from the safety of their home while practicing social distancing.

The meeting can be viewed:

On Local Cable: KFON Channel 3

Streaming Online: live.fontana.org

To speak during the meeting, you must register at live.fontana.org/RegisterCouncil. Once registered, you will be emailed the call-in information. This registration form will be available after the Agenda is posted publicly.

To speak on items only listed under Closed Session, members of the public must call in at 6:00 p.m.

To speak during the City Council meeting, members of the public must call in at 7:00 p.m.

Welcome to the meeting of the Fontana Fire Protection District. To speak during the meeting, you must register at live.fontana.org/RegisterCouncil. Once registered, you will be emailed the call-in information. This registration form will be available after the Agenda is posted publicly. Members of the public must call in at 7:00 p.m. to speak during the meeting. In compliance with Section 202 of the Americans with Disabilities Act of 1990 42 U.S.C. Sec. 12132 and the federal rules and regulations adopted in implementation thereof, the Agenda will be made available in appropriate alternative formats to persons with a disability. Should you need special assistance to participate in this meeting, please contact the City Clerks Department by calling 909 350-7602. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

CALL TO ORDER/ROLL CALL:

- A.** 7:00 P.M. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the District for up to 5 minutes on items **not** on the Agenda, but within the District's jurisdiction. The District is prohibited by law from discussing or taking immediate action on non-agendized items.

- A.** Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time the District votes on them, unless a member of the District requests a specific item be removed from the Consent Calendar for discussion. **Does any member of the public wish to address the District regarding any item on the Consent Calendar before the vote is taken?**

- A.** Approval of Minutes

Approve the Minutes of the June 8, 2021, Regular Fire Protection District Meeting.

- B.** Fiscal Year 2020/21 Fourth Quarter Budget Status Report

Approve the recommended Fourth Quarter Budget adjustments.

Approve Consent Calendar Item(s).

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A.** Elected Officials Communications/Committee Reports

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A.** Executive Director's Communications

ADJOURNMENT:

- A.** Adjournment

MINUTES OF THE CITY OF FONTANA
REGULAR FIRE PROTECTION DISTRICT MEETING
June 8, 2021
AVAILABLE REMOTELY

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the Fontana Fire Protection District was held remotely on Tuesday, June 8, 2021. President Cothran called the meeting to order at 7:04 p.m.

ROLL CALL:

Present: President Cothran, Vice President Garcia, Commissioners Warren, Roberts and Sandoval.

Absent: None

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Commissioner Roberts, second by Vice President Garcia and passed by a vote of 5-0 to approve Consent Calendar Item "A" (AYES: Warren, Cothran, Roberts, Sandoval, and Garcia; NOES: None) as follows:

A. Approval of Minutes

Approve the Minutes of the May 11, 2021, Regular Fire Protection District Meeting.

NEW BUSINESS:

A. Proposed Operating Budget for Fiscal Years 2021/22 and 2022/23

ACTION: Motion was made by Commissioner Roberts and Seconded by Vice President Garcia, and passed by a vote of 5-0 to approve New Business Item "A" (AYES: Warren, Roberts, Sandoval, Cothran and Garcia; NOES: None) as follows:

1. Adopt **Resolution No. FFD 2021-002** of the Fontana Fire Protection District adopting the District's Annual Operating Budget for Fiscal Years 2021/2022 and 2022/2023.

2. Adopt **Resolution No. FFD 2021-003** of the Fontana Fire Protection District establishing an appropriations limit of \$160,624,502, pursuant to Article XIII (B) of the California Constitution for Fiscal Year 2021/2022.

3. Approve and authorize the City Manager or his designee to execute a contractual service agreement between the City of Fontana and the San Bernardino Fire Protection District in the amount of \$37,436,730 for FY 2021/22.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no Elected Official communications received.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

There were no Executive Director communications received.

ADJOURNMENT:

The Fontana Fire Protection District Meeting adjourned, by consensus, at 10:46 p.m.

Tonia Lewis
District Clerk

Phillip W. Cothran
President

ACTION REPORT
June 22, 2021

FROM: Department of Management Services

SUBJECT: Fiscal Year 2020/21 Fourth Quarter Budget Status Report

RECOMMENDATION:

Approve the recommended Fourth Quarter Budget adjustments.

COMMITTEE GOALS:

- * To operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- * To practice sound fiscal management by producing timely and accurate financial information.
- * To practice sound fiscal management by living within our means while investing in the future.

DISCUSSION:

Each Year, the Fire Protection District adopts a budget committing fiscal and staff resources to the accomplishment of its goals. During the year, actual revenues and expenditures are carefully monitored against the approved budget.

Summary of Key Points:

The Fourth Quarter Budget Status Report increases appropriations as follows:

- \$100,000 for Emergency Management & Preparedness Assessment in the Fontana Fire District Fund #210
- \$ 81,287 for purchase of 2021 Transit Van for COAST team in the Fire Capital Project Fund #610

FISCAL IMPACT:

The requested actions will impact Fire District funds as outlined in the attached schedules.

MOTION:

Approve staff recommendation.

SUBMITTED BY:

REVIEWED BY:


Lisa Strong
Management Services Director

APPROVED BY:



Mark Denny
City Manager

ATTACHMENTS:

Description:	Type:
Fourth Quarter Budget Status Report	Backup Material

ITEM: CC-B

Fontana Fire Protection District
Unreserved Fund Balance
FY 2020/2021

	Estimated Fund Balance July 1, 2020	Budget				Available	Net Proposed Adjustments	Estimated Fund Balance June 30, 2021
		Revenues	Transfers In	Expenditures	Transfers Out			
Special Revenue Funds:								
210 Fontana Fire District	\$22,702,869	\$41,448,360	\$0	(\$37,423,340)	(\$12,122,100)	\$14,605,789	(\$100,000)	\$14,505,789
211 FFD - CFD 2002-2	4,256,897	385,000	0	(471,663)	0	4,170,234		4,170,234
310 Fire District Funds	0	0	0	0	0	0		0
Total Special Revenue Funds	\$26,959,766	\$41,833,360	\$0	(\$37,895,003)	(\$12,122,100)	\$18,776,023	(\$100,000)	\$18,676,023
Capital Project Funds:								
610 Fire Capital Project	\$6,181,233	\$140,000	\$12,122,100	(\$14,435,800)	\$0	\$4,007,533	(\$81,287)	\$3,926,246
TOTAL ALL FUNDS	\$33,140,999	\$41,973,360	\$12,122,100	(\$52,330,803)	(\$12,122,100)	\$22,783,556	(\$181,287)	\$22,602,269

Fontana Fire Protection District
Recommended Adjustments
FY 2020/2021

Budget Unit Project #	Dept	Description	Account	Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason
210	Fontana Fire District				100,000	0	0	0	(100,000)	
21050000	Fire	Fire District Administration	8130	Other professional services	100,000				(100,000)	Retainer for emergency management & preparedness assessment
610	Fire Capital Project				81,287	0	0	0	(81,287)	
61050000	Fire	Fire Capital Project	8319	Vehicles	81,287				(81,287)	Purchase of 2021 Transit Van (unit #94199) for Community Outreach & Support Team (COAST) in PD
<i>Total operating transfers</i>							<u>0</u>	<u>0</u>		