CITY OF FONTANA AGENDA
REGULAR CITY COUNCIL MEETING
January 9, 2018
Grover W. Taylor Council Chambers
8353 Sierra Avenue
Fontana, CA 92335
7:00 PM

Information in shaded boxes also pertains to meetings directly following the Council Meeting.

Welcome to a meeting of the Fontana City Council. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act, the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheelchair accessible and a portable microphone is available. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número 350-7602.

WORKSHOP:

A. 5:30 P.M. Workshop
   City Hall Executive Conference Room:
   (A) Agenda Review; and
   (B) City Manager Comments.

PUBLIC COMMUNICATION - CLOSED SESSION:

This is an opportunity for citizens to speak to the City Council for up to 5 minutes on the following Closed Session. The Mayor and City Council reserve the right to adjust this time limit based on the number of speakers who wish to address the Mayor and City Council.

A. Public Communication - Closed Session
CLOSED SESSION:

A. 6:00 P.M. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (One (1) potential case)

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation/Pledge of Allegiance

PROCLAMATIONS:

A. Earned Income Tax Credit Awareness Month

Mayor Warren and City Council to Proclaim January as Earned Income Tax Credit Awareness Month in the City of Fontana (Blanca Lopez and Juan Villa to accept).

SPECIAL PRESENTATIONS:

A. Police Department October 2017 Employee of the Month

Mayor Warren and City Council to recognize Officer Katie Beebe as the Police Department’s October 2017 Employee of the Month (Chief Ramsey to present).

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the City Council for up to 5 minutes on items not on the Agenda, but within the City Council's jurisdiction. The Mayor and City Council reserve the right to adjust this time limit based on the number of speakers who wish to address the Mayor and City Council. The Council is prohibited by law from discussing or taking immediate action on non-agendized items.

A. Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Council votes on them, unless a member of the Council requests a specific item be removed from the Consent Calendar for discussion. Does any member of the public wish to address the City Council regarding any item on the Consent Calendar before the vote is taken?

A. Approval of Minutes
Approve the Minutes of the December 12, 2017 Regular City Council Meeting.

**B. Approve a Professional Services Agreement for the Arrow Boulevard and Fontana Avenue Safe Routes to School Project**

1. Approve and authorize the City Manager to execute a Professional Services Agreement in the amount of $110,330.30 with Towill Inc. for engineering services for the Arrow Boulevard and Fontana Avenue Safe Routes to School Project, Federal I.D. No. ATPL-5307(024), request for proposal SP-17-DE-18.

2. Approve and authorize the City Manager to execute any future amendments to the Professional Services Agreement.

**C. Award of SQ-19-CM-18 Grant Writing Consultant Services to Blais & Associates, Inc.**

1. Accept proposal from Blais & Associates, Inc. for grant writing consultant services.

2. Authorize the City Manager to execute a master agreement with Blais & Associates, Inc. to provide professional grant writing consultant services for a period of three years, renewable for up to two (2) additional one-year terms at the sole discretion of the City.

**D. 2018 Selective Traffic Enforcement Program (STEP) Grant Award PT18044**

1. Accept the State of California Office of Traffic Safety 2018 Selective Traffic Enforcement Program (STEP) Grant, number PT18044, in the amount of $355,000;

2. Authorize the Chief of Police to sign the Standard Agreement contract between the Office of Traffic Safety and the Fontana Police Department for the total amount of $355,000;

3. The grant award was greater than estimated in the current year’s budget requiring an increase in the FY 2017/2018 Traffic Safety Fund 225 revenue budget, budget unit 40410225 in the amount of $85,000 and an increase in appropriations of $85,000 to budget unit 40410225.

**E. Transfer and Assignment of Towing Franchise**

1. Adopt [Resolution No. 2018-_____] of the City of Fontana authorizing the transfer and assignment of the South State Towing, Inc. Franchise to A-1 Expedite, Inc.;

2. Increase revenues in the Traffic Safety Fund 225 by $1,000 as a result of the required filing fee that has been deposited by A-1 Expedite, Inc.;

3. Authorize the City Manager or his designee to execute a new franchise agreement with A-1 Expedite, Inc. and, execute any/all documents relating to the transfer and assignment of the South State Towing, Inc. franchise to A-1 Expedite, Inc. who will do business as South State Towing, Inc.

Approve Consent Calendar Items as recommended by staff.

**ELECTED OFFICIALS COMMUNICATIONS/REPORTS:**

**A. Elected Officials Communications/Reports**
CITY MANAGER COMMUNICATIONS:

A. City Manager Communications

ADJOURNMENT:

A. To the State of the City Address to be held on Thursday, January 18, 2018, at 7:30 a.m. at the Jessie Turner Center located at 15556 Summit Avenue, Fontana, California; and to the next Regular City Council Meeting to be held on Tuesday, January 23, 2018, with a Workshop at 5:30 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.
WORKSHOP:

A. 5:00 P.M. Joint City Council and Planning Commission Workshop

A Joint City Council and Planning Commission Workshop was held on Tuesday, December 12, 2017 in the Fontana City Hall Executive Conference Room, 8353 Sierra Avenue, Fontana, California. Mayor Warren called the Workshop to order at 5:00 p.m. with Mayor Pro Tem Sandoval, Council Members Roberts, Tahan and Armendarez present.

Planning Commissioners Vasquez, Meyer, Sanchez, Quiroga and Fort were also present.

Engineering Manager Noel Castillo presented a report on a proposed Traffic Calming plan.

Discussion ensued regarding the proposed Traffic Calming plan.

Mayor Warren, Council Members Roberts, Tahan and Armendarez requested staff to present the Traffic Calming Plan to Council for consideration at an upcoming Council meeting.

Mayor Pro Tem Sandoval requested more information and details on the proposed Traffic Calming plan, and was opposed to moving the plan forward at this time.

The City Council Regular Meeting Agenda was reviewed and City Manager comments were heard.

The City Council Workshop adjourned at 5:45 p.m.

CLOSED SESSION:

A. 6:00 P.M. CLOSED SESSION

A Closed Session was held at 6:00 p.m. in the City Hall Executive Conference Room with Mayor Warren, Mayor Pro Tem Sandoval, Council Members Roberts, Tahan and Armendarez present.

PUBLIC COMMUNICATIONS:
There were no public communications received on the following closed session item:

CONFERENCE WITH LEGAL COUNSEL – ANTIPECTED LITIGATION
Significant exposure to litigation to paragraph (2) of subdivision (d) of section 54956.9: (One (1) potential case)

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the Fontana City Council was held on December 12, 2017, in the Grover W. Taylor Council Chambers at 8353 Sierra Avenue, Fontana, California. Mayor Warren called the meeting to order at 7:04 p.m.

ROLL CALL
Present: Mayor Warren, Mayor Pro Tem Sandoval, Council Members Roberts, Tahan and Armendarez.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE
Following the Invocation by Council Member Roberts, the Pledge of Allegiance was led by Council Member Tahan.

CLOSED SESSION ANNOUNCEMENT
City Attorney Jeff Ballinger reported that there was no reportable action on the Closed Session Item.

SPECIAL PRESENTATIONS:

A. Special Recognition of the Partnership between the City of Fontana and Kaiser Permanente

Mayor Warren and City Council accepted a special recognition from Kaiser Permanente in appreciation for 65 years of partnering with the City of Fontana. Dr. Timothy Jenkins and Greg Christian from Kaiser Permanente presented the recognition.

B. Special Recognition of Dr. Charles Koehler Veterans Day Writing Contest Winners

Mayor Warren and City Council recognized the 2017 Dr. Charles Koehler Veterans Day Writing Contest Winners. Community Services Assistant Michael Quinonez announced the winners of the essay contest, each winner read their essay as follows: First Place Writing Winner Yanelly Orozco from Poplar Elementary; Second Place Writing Winner Ja’zanae Jones from Maple Elementary; Third Place Writing Winner Alyssa Rosado from South Tamarind Elementary; and Sophie Montez from Shadow Hills Elementary as the Third Place Art Contest Winner.
C. Retirement Recognition for Building Inspector II Fidel Rosas

Mayor Warren and City Council recognized Building Inspector II Fidel Rosas on his retirement from the City of Fontana. Building Official Gil Estrada highlighted Mr. Rosas accomplishments and thanked him for 31 years of dedicated service to the City of Fontana.

PUBLIC COMMUNICATIONS:

A. Public Communications

Frank Ellis spoke on metal roofing and asked the City Council to change the city code to allow for metal roofing.

Andrea Harlin introduced herself as Congressman Pete Aguilar’s new field representative for the 31st Congressional District.

Deborah Hall-Lindsey spoke on the great time she had at the Christmas parade. Ms. Hall spoke on the Concerned Citizens for the Development of North Fontana and events they are planning for 2018.

CONSENT CALENDAR:

ACTION: Motion was made by Council Member Tahan, seconded by Council Member Roberts, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items “CC-A through CC-L” (AYES: Warren, Roberts, Tahan, Sandoval, and Armendarez; NOES: None; ABSTAIN: None) as follows: Consent Calendar Items "G", "H", and "L" were pulled for a staff report.

A. Approval of Minutes

Approve the Minutes of the October 9, 2017 Adjourned Regular City Council Meeting and the November 28, 2017 Regular City Council Meeting.

B. Accept Donation From Seidner & Co., Inc. (Seidner’s Collision Center)

Accept donation from Seidner & Co., Inc. (Seidner's Collision Center) in the amount of $2,000.00 for use towards the 2018 Fontana Car Show.

C. Acceptance of the Final Map for Tract No.17535

Accept the Final Map for Tract No. 17535 located on the north side of Arrow Boulevard and west of Alder Avenue; accept as public dedicated streets and easements; and authorize the City Manager to enter into a Subdivision Agreement with the subdivider.

D. Accept the Transportation Development Act Grant

1. Adopt Resolution No. 2017-66 accepting the Transportation Development Act (TDA) Article 3 Grant funds in the amount of $335,000.00 for the Transit Stop Access Program and Bicycle and Pedestrian Facilities Program.

2. Increase revenue and appropriate $250,000.00 from Grant Fund 301 and appropriate
$510,889.00 from Local Measure I Fund 246 to Project No. 3367
3. Increase revenue and appropriate $35,000.00 from Grant Fund 301 and appropriate $7,000.00 from Local Measure I Fund 246 to Project No. 3368
4. Increase revenue and appropriate $50,000.00 from Grant Fund 301. Transfer $130,262.00 from Sidewalk Rehab Project No. 4326 Capital Reinvestment Fund 601 to Project No. 3369

E. **Approve a Development Impact Fees Credit Agreement with ZoZo Communities, Inc. for Tract 18061**

Approve and authorize the City Manager to execute a Partial Satisfaction of Development Impact Fees Credit Agreement with ZoZo Communities, Inc. for Tract No. 18061 located at the northeast corner of Arrow Boulevard and Laurel Avenue.

F. **Annual Report on Development Impact Fees**

Adopt **Resolution No. 2017-67** of the City Council of the City of Fontana, approving the Annual Report on Development Impact Fees and making findings as to unexpended funds.

G. **Award Bid for Enterprise Resource Planning (ERP) System SP-01-IT-18**

Award bid (SP-01-IT-18) and authorize the City Manager to enter into a five-year contract with Tyler Technologies, Inc. to provide the City with Enterprise Resource Planning (ERP) System Software and Support at a cost of $1,832,852.00, plus contingency of $192,000.00 and five years of Support and Maintenance costs at $701,138 annually renewable at the City’s discretion thereafter for a not to exceed contract total of $5,530,542.00.

Information Technology Director Ray Ebert presented the staff report.

Council Member Tahan asked how many bid responses were received.

Mayor Pro Tem Sandoval asked how many bid packets were sent out and if there were any companies in California.

Information Technology Director Ebert responded that there was only one bid response, forty-four bid packets were sent out, and none were in California.

H. **City Manager Authority Regarding Conditions of Approval for Development Entitlements**

Adopt **Resolution No. 2017-68**, a Resolution of the City Council of the City of Fontana, authorizing the City Manager to amend or delete a condition of approval for a development project due to health, safety or welfare concerns with final ratification by the City Council.

Deputy City Manager Debbie Brazill presented the staff report.

Council Member Tahan asked for clarification as to when the policy would be used.

Deputy City Manager Brazill responded that it would only be used for rare occasions.
I. **Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2017**

Approve the City of Fontana's Comprehensive Annual Financial Report (CAFR) for Fiscal Year ended June 30, 2017.

J. **Final Acceptance of the Police Department Sewer Pump Station Improvements SB-41-PW-16**

1. Final Acceptance of construction contract for the Police Department Sewer Pump Station Improvements SB-41-PW-16 in the amount of $598,761.03.

2. Authorize the Public Works Director to File a Notice of Completion and release the 5% retention.

K. **Recommendation to Extend Agreement with Pyro Spectaculars for 4th of July Fireworks**

Authorize the City Manager to enter into a two year extension of the current agreement with Pyro Spectaculars for firework displays at Fontana's 4th of July Celebration in 2018 and 2019.

L. **Resolution Adopting Part-Time Salary Table**

Adopt Resolution No. 2017-69, approving the Part-Time Salary Table due to Minimum Wage Increase.

Human Resources Director Annette Henckel provided the staff report.

Council Member Tahan asked how much the increase would be for all part time employees.

Human Resources Director Henckel stated the increase would be .50 cents for all employees.

City Manager Hunt stated that the increase does not affect full time employees.

PUBLIC HEARINGS:

A. **Quarterly Lien Action for Delinquent Sewer, Rubbish and Weed Abatement Accounts**

Mayor Warren opened Public Hearing Item PH-A.

Dawn Brooks, Accounting Manager provided staff report.

No one spoke in favor or opposition.

The Public Hearing was closed.

**ACTION:** Motion was made by Mayor Pro Tem Sandoval, seconded by Council Member Roberts, and passed unanimously by a vote of 5-0 to approve Public Hearing Item “PH-
A" (AYES: Warren, Roberts, Tahan, Sandoval, and Armendarez; NOES: None; ABSTAIN: None) as follows:

1. Authorize staff to complete and record lien notices against real property for those sewer accounts sixty days or more delinquent as described in the Certified Lien List and direct staff to forward recorded liens to the County for collection.

2. Authorize staff to complete and record liens against real property for those rubbish accounts more than ninety days delinquent as described in the certified Lien List and direct staff to forward recorded liens to the County for collection.

3. Adopt Resolution No. 2017-70 of the City Council of the City of Fontana adopting the statement of unpaid expenses for weed abatement and imposing a lien against real property for payment thereof.

B. 241 Unit Condominium Project - "El Paseo" Located near the Northeast Corner of Citrus Avenue and Baseline Avenue

Mayor Warren opened Public Hearing Item PH-B.

Paul Gonzales, Senior Planner provided staff report.

The Project Applicant, Michael Vairin, spoke in support of the project.

Julius Ribas spoke on the dangers of drunk driving and that he wants the law changed to make it mandatory for all vehicles to have machines installed to detect when someone has been drinking.

The Public Hearing was closed.

ACTION: Motion was made by Council Member Roberts, seconded by Council Member Armendarez, and passed unanimously by a vote of 5-0 to approve Public Hearing Item "PH-B" (AYES: Warren, Roberts, Tahan, Sandoval, and Armendarez; NOES: None; ABSTAIN: None) as follows:

1. Adopt the Mitigated Negative Declaration, Mitigation Monitoring Program and direct staff to file a Notice of Determination;

2. Adopt Resolution No. 2017-71, a resolution approving General Plan Amendment No. 17-003 amending the General Plan Circulation Element;

3. Adopt Resolution No. 2017-72, a resolution approving Tentative Tract Map No. 20082 (TTM No. 17-001); approving Conditional Use Permit No. 17-001; and, approving Design Review No. 17-001 based on the Findings of Fact and subject to the Conditions of Approval.

ELECTED OFFICIALS COMMUNICATIONS/REPORTS:

A. Appointment of Mayor Pro Tem for a Term of One Year
**ACTION:** Motion was made by Council Member Armendarez, seconded by Council Member Tahan, and passed unanimously by a vote of 5-0 to appoint Council Member Roberts as Mayor Pro Tem for a term of one year. (AYES: Warren, Roberts, Tahan, Sandoval, and Armendarez; NOES: None; ABSTAIN: None).

**B. Elected Officials Communications/Committee Reports**

Council Member Sandoval spoke on the history of his sponsorship of the Dr. Charles Koehler Veterans Day Writing Contest and stated he would like to see it expand to include high school participation.

Council Member Sandoval announced he attended the BIA Charity Gala and accepted the Good Government Award for the City of Fontana.

Council Member Sandoval thanked the City Manager and staff for all of their hard work.

Council Member Sandoval announced he handed out toys to kids at La Sierra Tires and Wheels.

Council Member Sandoval announced he handed out over 100 toys to special needs kids.

Council Member Sandoval wished staff a Merry Christmas and a safe New Year and he looks forward to next year.

Mayor Pro Tem Roberts thanked staff and the Exchange Club for putting on a great Christmas parade and Festival of Winter.

Mayor Pro Tem Roberts wished staff and the community a Merry Christmas and a Happy New Year.

Council Member Armendarez announced he attended the BIA Charity Gala and also received the award on behalf of the City.

Council Member Armendarez spoke on the Fontana Christmas parade being the best one in 10 years and thanked the Fontana School District for getting information on the parade out to students.

Council Member Armendarez announced that the Fontana Days Parade will be held the first week in May.

Council Member Armendarez announced he attended the Manufactured Housing luncheon.

Council Member Armendarez wished everyone a Merry Christmas and a Happy New Year.

Council Member Tahan announced he attended the Press Enterprise Inland Empire’s Top Workplaces Event where the City of Fontana was recognized. Council Member Tahan thanked City Manager Hunt, City Staff, and Department Heads for making
the City of Fontana a great place to work.

Council Member Tahan spoke on the Christmas parade being a success and thanked those that came out to the parade.

Council Member Tahan wished everyone a Merry Christmas and to enjoy the holidays.

Council Member Tahan encouraged residents to stay local by shopping and eating in the City of Fontana.

Council Member Tahan thanked the Police Department and the Fire Department for their work during the holidays and asked that they be kept in our prayers.

Mayor Warren congratulated Randy DeAnda, who recently retired as Rialto Police Chief.

Mayor Warren thanked the Fontana Police Department, Fontana Fire Department, as well as vendors and sponsors for their charitable contributions to the community.

Mayor Warren spoke on the tree lighting ceremony and stated that the residents really enjoy the event.

Mayor Warren thanked the community for all they have done to make Christmas better for the children.

Mayor Warren spoke on the upcoming toy giveaways.

Mayor Warren congratulated the Exchange Club and City for the great Christmas Parade.

Mayor Warren announced she attended the Press Enterprise Inland Empire’s Top Workplaces Event where the City of Fontana was recognized.

Mayor Warren announced she attended the BIA Charity Gala and requested they come and present the Good Government Award at an upcoming Council meeting.

Mayor Warren wished all the people that helped make Fontana great a Merry Christmas and a Happy New Year and is looking forward to all the celebrations.

Mayor Warren asked for prayers and blessings to Public Works Employee John Harr on the loss of his wife, Debbie.

Mayor Warren spoke on the loss of Ed Lee, Mayor of San Francisco.

**CITY MANAGER COMMUNICATIONS:**

**A. City Manager Communications**

City Manager Hunt acknowledged that this is the 24th consecutive year that the City of Fontana has been recognized for its financial reporting.
City Manager Hunt thanked Management Services staff, Lisa Strong, Dawn Brooks and Fabiola Barrita for a job well done.

**ADJOURNMENT:**

A moment of silence was held for Debbie Harr and Ed Lee.

The City Council Meeting adjourned in memory of Debbie Harr and Ed Lee at 8:53 p.m. to the next Regular City Council Meeting to be held on Tuesday, January 9, 2018, with a Workshop at 5:30 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Ave, Fontana, California.

____________________
Ysela Aguirre
Recording Secretary

**THE FOREGOING MINUTES WERE APPROVED BY THE CITY COUNCIL ON THE 9th DAY OF JANUARY 2018**

____________________
Tonia Lewis
City Clerk
ACTION REPORT
January 9, 2018

FROM: Department of Engineering
SUBJECT: Approve a Professional Services Agreement for the Arrow Boulevard and Fontana Avenue Safe Routes to School Project

RECOMMENDATION:
1. Approve and authorize the City Manager to execute a Professional Services Agreement in the amount of $110,330.30 with Towill Inc. for engineering services for the Arrow Boulevard and Fontana Avenue Safe Routes to School Project, Federal I.D. No. ATPL-5307(024), request for proposal SP-17-DE-18.

2. Approve and authorize the City Manager to execute any future amendments to the Professional Services Agreement.

COMMITTEE GOALS:
* To invest in the city’s infrastructure (streets, sewers, parks, etc.) by focusing on relief of traffic congestion.
* To invest in the city’s infrastructure (streets, sewers, parks, etc.) by creating and promoting community through people, parks, and programs.
* To increase citizen involvement by utilizing technology to promote communication and linkages in the community.

DISCUSSION:
On January 27, 2015, the City Council accepted an Active Transportation Program Grant in the amount of $1,624,000.00 to fund the design and construction of the Safe Routes to Schools Project on Arrow Boulevard from Alder Avenue to Maple Avenue and Fontana Avenue from Randall Avenue to Poplar Avenue. The proposed improvements include installation of 2.2 miles of sidewalk and bicycle infrastructure, where none currently exist. Thereafter, on November 14, 2017 City Council awarded a construction contract to Sully-Miller Contracting in the amount of $982,000.00 for the project construction.

The construction of the project requires engineering survey services to provide construction staking for curb and gutter and the street pavement. As such, staff recommends that City Council approve a Professional Services Agreement in the amount of $110,330.30 with Towill Inc. for field engineering services and construction staking for the project. Due to Federal requirements for the procurement of the engineering services, it is required for staff to bring the agreement to City Council for approval. Staff solicited a Request for Proposal (RFP) by notifying firms through the Purchasing Office. Twenty-four (24) prospective bidders downloaded the RFP documents and six (6) proposals were received. No proposals were received from businesses located in Fontana. Staff has followed...
the Federally Funded Local Assistance Procedure's Manual process to select the best value for the project. Staff recommends entering into an agreement with Towill Inc. in the amount of $110,330.30 for this project.

**FISCAL IMPACT:**
This project is funded in Fiscal Year 2017/2018 in Grant Fund No. 301 in the Arrow & Fontana Safe Route to School Project No. 3326.

**MOTION:**
Approve staff recommendation.

**ATTACHMENTS:**

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<thead>
<tr>
<th>Description</th>
<th>Type</th>
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</thead>
<tbody>
<tr>
<td>Ranking</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Federal form 10-H</td>
<td>Backup Material</td>
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<tr>
<td>Bidders</td>
<td>Backup Material</td>
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**ITEM: B**
# Fontana Avenue & Arrow Boulevard Safe Routes to School Proposal Evaluation for Construction Survey/Staking Services

## Ranking Summary

<table>
<thead>
<tr>
<th>Firms</th>
<th>Ranking</th>
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<tbody>
<tr>
<td>TOWILL, INC.</td>
<td>1</td>
</tr>
<tr>
<td>CANNON</td>
<td>2</td>
</tr>
<tr>
<td>TKE ENGINEERING, INC.</td>
<td>3</td>
</tr>
<tr>
<td>THE ALTUM GROUP</td>
<td>4</td>
</tr>
<tr>
<td>GUIDA SURVEYING INC.</td>
<td>5</td>
</tr>
<tr>
<td>ON POINT LAND SURVEYING, INC.</td>
<td>6</td>
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**EXHIBIT 10-H SAMPLE COST PROPOSAL (EXAMPLE #3)**

**COST PER UNIT OF WORK CONTRACTS**

**PROPOSAL ITEM 1: SITE CONTROL**

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<tr>
<th>Consultant</th>
<th>Towill, Inc.</th>
<th>Contract No.</th>
<th>TBD</th>
<th>Date</th>
<th></th>
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**Unit/Item of Work:**

**PROPOSAL ITEM 1: SITE CONTROL**

**DIRECT LABOR**

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<th>Hourly Billing Rate ($)</th>
<th>Total ($)</th>
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<td>$167.77</td>
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<tr>
<td>Project Surveyor</td>
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<td>$153.66</td>
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<td>Associate Surveyor</td>
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<td>Survey Technician</td>
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<td>Project Administrator</td>
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<tr>
<td>LS Party Chief*</td>
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<td>Apprentice*</td>
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**OTHER DIRECT COST**

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<tr>
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**TOTAL COST PER UNIT OF WORK**

$10,749.14

**NOTES:**

- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, Private or Public).
- Hourly billing rates include hourly wage rate net fee/profit, indirect cost rate, and actual direct equipment rate.
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" area not reimbursable.
EXHIBIT 10-H SAMPLE COST PROPOSAL (EXAMPLE #3)
COST PER UNIT OF WORK CONTRACTS
PROPOSAL ITEM 2: ROUGH GRADE STAKES FOR ROUGH GRADING/CLEARING & GRUBBING

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<th>Consultant</th>
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<td></td>
<td>11/7/2017</td>
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<tr>
<td>Proposal Item 2:</td>
<td>ROUGH GRADE STAKES FOR ROUGH GRADING/CLEARING &amp; GRUBBING</td>
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**DIRECT LABOR**

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<tbody>
<tr>
<td>Project Manager</td>
<td>1</td>
<td>$167.77</td>
<td>$167.77</td>
</tr>
<tr>
<td>Project Surveyor</td>
<td>2</td>
<td>$153.66</td>
<td>$307.32</td>
</tr>
<tr>
<td>Associate Surveyor</td>
<td>8</td>
<td>$147.01</td>
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<tr>
<td>Survey Technician</td>
<td>4</td>
<td>$112.11</td>
<td>$448.44</td>
</tr>
<tr>
<td>Project Administrator</td>
<td>2</td>
<td>$97.21</td>
<td>$194.42</td>
</tr>
<tr>
<td>LS Party Chief*</td>
<td></td>
<td>$152.00</td>
<td>$0.00</td>
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<tr>
<td>Certified Party Chief*</td>
<td>24</td>
<td>$148.00</td>
<td>$3,552.00</td>
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<tr>
<td>Chain Person*</td>
<td>24</td>
<td>$132.00</td>
<td>$3,168.00</td>
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<tr>
<td>Apprentice*</td>
<td></td>
<td>$105.00</td>
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</table>

**OTHER DIRECT COST**

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit(s)</th>
<th>Unit Cost</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>N/A</td>
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</tr>
</tbody>
</table>

**TOTAL COST PER UNIT OF WORK**

$9,014.03

**NOTES:**
- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, Private or Public).
- Hourly billing rates include hourly wage rate net fee/profit, indirect cost rate, and actual direct equipment rate.
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" are not reimbursable.
## EXHIBIT 10-H SAMPLE COST PROPOSAL (EXAMPLE #3)

**COST PER UNIT OF WORK CONTRACTS**

**PROPOSAL ITEM 3: ASPHALT CONCRETE & CONCRETE DEMO LIMITS**

### Consultant
- **Towill, Inc.**

### Contract No.
- **TBD**

### Date
- **11/7/2017**

### Unit/Item of Work:
- **PROPOSAL ITEM 3: ASPHALT CONCRETE & CONCRETE DEMO LIMITS**

#### DIRECT LABOR

<table>
<thead>
<tr>
<th>Description</th>
<th>Hours</th>
<th>Hourly Billing Rate ($)</th>
<th>Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>1</td>
<td>$167.77</td>
<td>$167.77</td>
</tr>
<tr>
<td>Project Surveyor</td>
<td>2</td>
<td>$153.66</td>
<td>$307.32</td>
</tr>
<tr>
<td>Associate Surveyor</td>
<td>5</td>
<td>$147.01</td>
<td>$735.05</td>
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<tr>
<td>Survey Technician</td>
<td>4</td>
<td>$112.11</td>
<td>$448.44</td>
</tr>
<tr>
<td>Project Administrator</td>
<td>2</td>
<td>$97.21</td>
<td>$194.42</td>
</tr>
<tr>
<td>LS Party Chief*</td>
<td></td>
<td>$152.00</td>
<td>$0.00</td>
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<tr>
<td>Certified Party Chief*</td>
<td>32</td>
<td>$148.00</td>
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<td>Chain Person*</td>
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<td>$132.00</td>
<td>$4,224.00</td>
</tr>
<tr>
<td>Apprentice*</td>
<td></td>
<td>$105.00</td>
<td>$0.00</td>
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#### OTHER DIRECT COST

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit(s)</th>
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<tr>
<td>N/A</td>
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<td>$0.00</td>
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<tr>
<td>N/A</td>
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<td>$0.00</td>
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</table>

### TOTAL COST PER UNIT OF WORK

**$10,813.00**

**NOTES:**
- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, Private or Public).
- Hourly billing rates include hourly wage rate net fee/profit, indirect cost rate, and actual direct equipment rate.
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" area not reimbursable.
EXHIBIT 10-H SAMPLE COST PROPOSAL (EXAMPLE #3)
COST PER UNIT OF WORK CONTRACTS
PROPOSAL ITEM 4: GRADE STAKES FOR CURB & GUTTER

<table>
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<th>Consultant</th>
<th>Towill, Inc.</th>
<th>Contract No.</th>
<th>TBD</th>
<th>Date</th>
<th>11/7/2017</th>
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**Unit/Item of Work:**
PROPOSAL ITEM 4: GRADE STAKES FOR CURB & GUTTER

**DIRECT LABOR**

<table>
<thead>
<tr>
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<th>Total ($)</th>
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</thead>
<tbody>
<tr>
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<td>1</td>
<td>$167.77</td>
<td>$167.77</td>
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<tr>
<td>Project Surveyor</td>
<td>2</td>
<td>$153.66</td>
<td>$307.32</td>
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<tr>
<td>Associate Surveyor</td>
<td>12</td>
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<td>$1,764.12</td>
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<tr>
<td>Survey Technician</td>
<td>4</td>
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<td>$448.44</td>
</tr>
<tr>
<td>Project Administrator</td>
<td>3</td>
<td>$97.21</td>
<td>$291.63</td>
</tr>
<tr>
<td>LS Party Chief*</td>
<td></td>
<td>$152.00</td>
<td>$0.00</td>
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<tr>
<td>Certified Party Chief*</td>
<td>48</td>
<td>$148.00</td>
<td>$7,104.00</td>
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<tr>
<td>Chain Person*</td>
<td>48</td>
<td>$132.00</td>
<td>$6,336.00</td>
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<tr>
<td>Apprentice*</td>
<td></td>
<td>$105.00</td>
<td>$0.00</td>
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**OTHER DIRECT COST**

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit(s)</th>
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<tbody>
<tr>
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<td>$0.00</td>
</tr>
<tr>
<td>N/A</td>
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<td>$0.00</td>
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</tbody>
</table>

**TOTAL COST PER UNIT OF WORK**

$16,419.28

**NOTES:**
- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, Private or Public).
- Hourly billing rates include hourly wage rate net fee/profit, indirect cost rate, and actual direct equipment rate.
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" are not reimbursable.
### EXHIBIT 10-H SAMPLE COST PROPOSAL (EXAMPLE #3)

**COST PER UNIT OF WORK CONTRACTS**

**PROPOSAL ITEM 5: GRADE STAKES FOR DRIVEWAY REPLACEMENT/RECONSTRUCTION**

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Towill, Inc.</th>
<th>Contract No.</th>
<th>TBD</th>
<th>Date</th>
<th>11/7/2017</th>
</tr>
</thead>
</table>

**Unit/Item of Work:**

**PROPOSAL ITEM 5: GRADE STAKES FOR DRIVEWAY REPLACEMENT/RECONSTRUCTION**

#### DIRECT LABOR

<table>
<thead>
<tr>
<th>Brunch</th>
<th>Hours</th>
<th>Hourly Billing Rate ($)</th>
<th>Total ($)</th>
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<tbody>
<tr>
<td>Project Manager</td>
<td>1</td>
<td>$ 167.77</td>
<td>$167.77</td>
</tr>
<tr>
<td>Project Surveyor</td>
<td>2</td>
<td>$ 153.66</td>
<td>$307.32</td>
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<tr>
<td>Associate Surveyor</td>
<td>3</td>
<td>$ 147.01</td>
<td>$441.03</td>
</tr>
<tr>
<td>Survey Technician</td>
<td>4</td>
<td>$ 112.11</td>
<td>$448.44</td>
</tr>
<tr>
<td>Project Administrator</td>
<td>3</td>
<td>$ 97.21</td>
<td>$291.63</td>
</tr>
<tr>
<td>LS Party Chief*</td>
<td></td>
<td>$ 152.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Certified Party Chief*</td>
<td>24</td>
<td>$ 148.00</td>
<td>$3,552.00</td>
</tr>
<tr>
<td>Chain Person*</td>
<td>24</td>
<td>$ 132.00</td>
<td>$3,168.00</td>
</tr>
<tr>
<td>Apprentice*</td>
<td></td>
<td>$ 105.00</td>
<td>$0.00</td>
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#### OTHER DIRECT COST

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit(s)</th>
<th>Unit Cost</th>
<th>Total ($)</th>
</tr>
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<tbody>
<tr>
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</tr>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td>$0.00</td>
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</tbody>
</table>

#### TOTAL COST PER UNIT OF WORK

$8,376.19

**NOTES:**
- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, Private or Public).
- Hourly billing rates include hourly wage rate net fee/profit, indirect cost rate, and actual direct equipment rate.
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" are not reimbursable.
**EXHIBIT 10-H SAMPLE COST PROPOSAL (EXAMPLE #3)**

**COST PER UNIT OF WORK CONTRACTS**

**PROPOSAL ITEM 6: GRADE STAKES FOR EXISTING UTILITY FINISH GRADE ADJUSTMENT**

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Towill, Inc.</th>
<th>Contract No.</th>
<th>TBD</th>
<th>Date</th>
<th>11/7/2017</th>
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**Unit/Item of Work:**

**PROPOSAL ITEM 6: GRADE STAKES FOR EXISTING UTILITY FINISH GRADE ADJUSTMENT**

**DIRECT LABOR**

<table>
<thead>
<tr>
<th>Description</th>
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<th>Total ($)</th>
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<tbody>
<tr>
<td>Project Manager</td>
<td>1</td>
<td>$167.77</td>
<td>$167.77</td>
</tr>
<tr>
<td>Project Surveyor</td>
<td>2</td>
<td>$153.66</td>
<td>$307.32</td>
</tr>
<tr>
<td>Associate Surveyor</td>
<td>2</td>
<td>$147.01</td>
<td>$294.02</td>
</tr>
<tr>
<td>Survey Technician</td>
<td>2</td>
<td>$112.11</td>
<td>$224.22</td>
</tr>
<tr>
<td>Project Administrator</td>
<td>3</td>
<td>$97.21</td>
<td>$291.63</td>
</tr>
<tr>
<td>LS Party Chief*</td>
<td></td>
<td>$152.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Certified Party Chief*</td>
<td>24</td>
<td>$148.00</td>
<td>$3,552.00</td>
</tr>
<tr>
<td>Chain Person*</td>
<td>24</td>
<td>$132.00</td>
<td>$3,168.00</td>
</tr>
<tr>
<td>Apprentice*</td>
<td></td>
<td>$105.00</td>
<td>$0.00</td>
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**OTHER DIRECT COST**

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<tr>
<th>Description</th>
<th>Unit(s)</th>
<th>Unit Cost</th>
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<tbody>
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</tr>
<tr>
<td>N/A</td>
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<td>$0.00</td>
</tr>
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</table>

**TOTAL COST PER UNIT OF WORK**

<p>| | |</p>
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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>$8,004.96</td>
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**NOTES:**

- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, Private or Public).
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- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" area not reimbursable.
**EXHIBIT 10-H SAMPLE COST PROPOSAL (EXAMPLE #3)**

**COST PER UNIT OF WORK CONTRACTS**

**PROPOSAL ITEM 7: GRADE STAKES FOR UNDER SIDEWALK DRAINS**

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Towill, Inc.</th>
<th>Contract No.</th>
<th>TBD</th>
<th>Date</th>
<th>11/7/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unit/Item of Work:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Page 7 of 9</td>
</tr>
<tr>
<td><strong>PROPOSAL ITEM 7: GRADE STAKES FOR UNDER SIDEWALK DRAINS</strong></td>
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**DIRECT LABOR**

<table>
<thead>
<tr>
<th></th>
<th>Hours</th>
<th>Hourly Billing Rate ($)</th>
<th>Total ($)</th>
</tr>
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<tbody>
<tr>
<td>Project Manager</td>
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<td>$167.77</td>
<td>$167.77</td>
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<tr>
<td>Project Surveyor</td>
<td>2</td>
<td>$153.66</td>
<td>$307.32</td>
</tr>
<tr>
<td>Associate Surveyor</td>
<td>2</td>
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<td>$294.02</td>
</tr>
<tr>
<td>Survey Technician</td>
<td>2</td>
<td>$112.11</td>
<td>$224.22</td>
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<td>2</td>
<td>$97.21</td>
<td>$194.42</td>
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<td>$2,112.00</td>
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<tr>
<td>Apprentice*</td>
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<td>$0.00</td>
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**OTHER DIRECT COST**

<table>
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<tr>
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**TOTAL COST PER UNIT OF WORK**

$5,667.75

**NOTES:**

- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, Private or Public).
- Hourly billing rates include hourly wage rate net fee/profit, indirect cost rate, and actual direct equipment rate.
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" are not reimbursable.
**EXHIBIT 10-H SAMPLE COST PROPOSAL (EXAMPLE #3)**

**COST PER UNIT OF WORK CONTRACTS**

**PROPOSAL ITEM 8: MONUMENT PRESERVATION**

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Towill, Inc.</th>
<th>Contract No.</th>
<th>TBD</th>
<th>Date</th>
<th>11/7/2017</th>
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</table>

**Unit/Item of Work:**

**PROPOSAL ITEM 8: MONUMENT PRESERVATION**

**DIRECT LABOR**

<table>
<thead>
<tr>
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<th>Total ($)</th>
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<td>LS Party Chief*</td>
<td>1</td>
<td>$152.00</td>
<td>$0.00</td>
</tr>
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<td>$3,552.00</td>
</tr>
<tr>
<td>Chain Person*</td>
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<td>$132.00</td>
<td>$3,168.00</td>
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<tr>
<td>Apprentice*</td>
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**OTHER DIRECT COST**

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<tr>
<th>Description</th>
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<tbody>
<tr>
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<td>Agency Recording Fees</td>
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**TOTAL COST PER UNIT OF WORK**

$18,150.90

**NOTES:**

- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, Private or Public).
- Hourly billing rates include hourly wage rate net fee/profit, indirect cost rate, and actual direct equipment rate.
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" area not reimbursable.
### PROPOSAL ITEM 9: MISCELLANEOUS SURVEYING 2-PERSON CREW

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Towill, Inc.</th>
<th>Contract No.</th>
<th>TBD</th>
<th>Date</th>
<th>11/7/2017</th>
</tr>
</thead>
</table>

**Unit/Item of Work:**

**PROPOSAL ITEM 9: MISCELLANEOUS SURVEYING 2-PERSON CREW**

#### DIRECT LABOR

<table>
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<th>Hours</th>
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<th>Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
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<td>$167.77</td>
<td>$0.00</td>
</tr>
<tr>
<td>Project Surveyor</td>
<td></td>
<td>$153.66</td>
<td>$0.00</td>
</tr>
<tr>
<td>Associate Surveyor</td>
<td>5</td>
<td>$147.01</td>
<td>$735.05</td>
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<tr>
<td>Survey Technician</td>
<td></td>
<td>$112.11</td>
<td>$0.00</td>
</tr>
<tr>
<td>Project Administrator</td>
<td></td>
<td>$97.21</td>
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</tr>
<tr>
<td>LS Party Chief*</td>
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<td>$152.00</td>
<td>$0.00</td>
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<tr>
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<tr>
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<td>$0.00</td>
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#### OTHER DIRECT COST

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<tr>
<th>Description</th>
<th>Unit(s)</th>
<th>Unit Cost</th>
<th>Total ($)</th>
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<tbody>
<tr>
<td>N/A</td>
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<td></td>
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</tr>
<tr>
<td>N/A</td>
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<td>$0.00</td>
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**TOTAL COST PER UNIT OF WORK**

$23,135.05

**NOTES:**
- Denote labor subject to prevailing wage with asterisk (*).
- Hourly billing rates should include prevailing wage rates and be consistent with publicly advertised rates charged to all clients (commercial, private or public).
- Hourly billing rates include hourly wage rate net fee/profit, indirect cost rate, and actual direct equipment rate.
- Mobilization/De-mobilization is based on site location and number and frequency of tests/items.
- ODC items should be based on actual costs and supported by historical data and other documentation.
- ODC items that would be considered "tools of the trade" are not reimbursable.
**Vendor Notifications**

124 vendors notified

Notified Vendors on October 18, 2017

**Using Criteria Category:**
- 92588 - Surveyor Services, Land
- 96252 - Mapping Services (Including Cartography And Surveying Services, Not Aerial)(See 920-33 For Digitized Mapping Services) And 905-10 For Aerial Mapping And Survey Services

<table>
<thead>
<tr>
<th><strong>ACTION SURVEYS (21600)</strong></th>
<th><strong>Contact:</strong> GABRIEL YBARRA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1045 MAIN STREET</td>
<td><strong>Phone:</strong> 951-686-6166</td>
</tr>
<tr>
<td>SUITE 102</td>
<td><strong>Fax:</strong> 951-686-6901</td>
</tr>
<tr>
<td>RIVERSIDE, CA 92501</td>
<td><strong>Email:</strong> <a href="mailto:ACTIONSURVEYS@SBCGLOBAL.NET">ACTIONSURVEYS@SBCGLOBAL.NET</a></td>
</tr>
<tr>
<td>United States</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Adkison Engineers, Inc. (37401)</strong></th>
<th><strong>Contact:</strong> Lailah Espritt OSB</th>
</tr>
</thead>
<tbody>
<tr>
<td>6820 Airport Drive</td>
<td><strong>Phone:</strong> 951-688-0241 ext. 113</td>
</tr>
<tr>
<td>Riverside, CA 92504</td>
<td><strong>Fax:</strong> 951-688-3029</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:Lespritt@adkan.com">Lespritt@adkan.com</a></td>
</tr>
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<table>
<thead>
<tr>
<th><strong>Aero Tech Surveys (21629)</strong></th>
<th><strong>Contact:</strong> William F. Schmidt OSB</th>
</tr>
</thead>
<tbody>
<tr>
<td>8810 Airport Drive</td>
<td><strong>Phone:</strong> 951-785-0160</td>
</tr>
<tr>
<td>Riverside, CA 92504-1904</td>
<td><strong>Fax:</strong> 951-786-0554</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:aerotechsurveys@sbcglobal.net">aerotechsurveys@sbcglobal.net</a></td>
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<table>
<thead>
<tr>
<th><strong>AIM Consulting Services (472645)</strong></th>
<th><strong>Contact:</strong> Scott Burkett</th>
</tr>
</thead>
<tbody>
<tr>
<td>12121 Valley Blvd. #206</td>
<td><strong>Phone:</strong> 9092283970</td>
</tr>
<tr>
<td>El Monte, CA 91732</td>
<td><strong>Fax:</strong> 9095921271</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:sburkett@aimcsworld.com">sburkett@aimcsworld.com</a></td>
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<table>
<thead>
<tr>
<th><strong>Albert A Webb Associates (217045)</strong></th>
<th><strong>Contact:</strong> Lin McCaffrey</th>
</tr>
</thead>
<tbody>
<tr>
<td>3788 McCray Street</td>
<td><strong>Phone:</strong> 951-686-1070 ext. 4304</td>
</tr>
<tr>
<td>Riverside, CA 92506</td>
<td><strong>Fax:</strong> 951-788-1256</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:lin.mccaffrey@webbassociates.com">lin.mccaffrey@webbassociates.com</a></td>
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<tr>
<th><strong>Albert A. Webb Associates (21653)</strong></th>
<th><strong>Contact:</strong> Business Development</th>
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</thead>
<tbody>
<tr>
<td>3788 McCray Street</td>
<td><strong>Phone:</strong> 951-320-6054</td>
</tr>
<tr>
<td>Riverside, CA 92506</td>
<td><strong>Fax:</strong></td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:info@webbassociates.com">info@webbassociates.com</a></td>
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<tr>
<th><strong>Albert A. Webb Associates (21654)</strong></th>
<th><strong>Contact:</strong> Rick Bannister</th>
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<tr>
<td>3788 McCray Street</td>
<td><strong>Phone:</strong> 951-320-6044</td>
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<tr>
<td>Riverside, CA 92506</td>
<td><strong>Fax:</strong> 951-788-1256</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:rick.bannister@webbassociates.com">rick.bannister@webbassociates.com</a></td>
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<tr>
<th><strong>Alfred Civil Engineering, Inc. (419105)</strong></th>
<th><strong>Contact:</strong> BorTouray</th>
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<tbody>
<tr>
<td>7604 Soquel Way</td>
<td><strong>Phone:</strong> 9162415309</td>
</tr>
<tr>
<td>Citrus Heights, CA 95610</td>
<td><strong>Fax:</strong> 916374783</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:touray@alfredce.com">touray@alfredce.com</a></td>
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<tr>
<th><strong>Alta Planning + Design (216058)</strong></th>
<th><strong>Contact:</strong> Brett Hondorp</th>
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<tbody>
<tr>
<td>617 W 7th Street, Ste 505</td>
<td><strong>Phone:</strong> 213-489-7443</td>
</tr>
<tr>
<td>Los Angeles, CA 90017</td>
<td><strong>Fax:</strong> 213-489-7444</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:california@altaplanning.com">california@altaplanning.com</a></td>
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<tr>
<th><strong>Arrow Engineering Services, Inc. (177855)</strong></th>
<th><strong>Contact:</strong> Eric Snyder OSB,WBE</th>
</tr>
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<tbody>
<tr>
<td>42140 Tenth Street West</td>
<td><strong>Phone:</strong> 661-949-2525</td>
</tr>
<tr>
<td>Lancaster, CA 93534</td>
<td><strong>Fax:</strong> 661-949-9775</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:esnyder@aesiplanning.com">esnyder@aesiplanning.com</a></td>
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<tr>
<th><strong>Aspen Environmental Group (177189)</strong></th>
<th><strong>Contact:</strong> Stephanie Siefert</th>
</tr>
</thead>
<tbody>
<tr>
<td>5020 Chesebro Road, Suite 200</td>
<td><strong>Phone:</strong> 818-338-0652</td>
</tr>
<tr>
<td>Agoura Hills, CA 91301</td>
<td><strong>Fax:</strong> 818-597-8001</td>
</tr>
<tr>
<td>United States</td>
<td><strong>Email:</strong> <a href="mailto:ssiefert@aspeneg.com">ssiefert@aspeneg.com</a></td>
</tr>
</tbody>
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<table>
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<tr>
<th><strong>Baseline Surveying, Inc. (21844)</strong></th>
<th><strong>Contact:</strong> Steven R. Dawson OSB</th>
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<tbody>
<tr>
<td>7740 Hyssop Drive</td>
<td><strong>Phone:</strong> 909-846-3560</td>
</tr>
<tr>
<td>Rancho Cucamonga, CA 91739</td>
<td><strong>Fax:</strong> 909-849-1627</td>
</tr>
<tr>
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<td><strong>Email:</strong> <a href="mailto:stevend@bsils.com">stevend@bsils.com</a></td>
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<tr>
<td>Vendor Name</td>
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<tr>
<td>-------------------------------------------------</td>
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<tr>
<td>Birdi And Associates, Inc.</td>
<td>Tina Singh</td>
</tr>
<tr>
<td>BWU Survey Company, Inc.</td>
<td>Dennis Sloan</td>
</tr>
<tr>
<td>C&amp;P Surveying, Inc.</td>
<td>Bruce Pierce</td>
</tr>
<tr>
<td>Calada Surveying</td>
<td>Dahlia Lugo</td>
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<tr>
<td>Cannon Corp.</td>
<td>Brit Fairchild</td>
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<td>CESM LAND SURVEYING</td>
<td>GREG EMBREE</td>
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<tr>
<td>Chambers Group, Inc.</td>
<td>Robyn Vallejos</td>
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<tr>
<td>Chaudhry &amp; Associates (DBE)</td>
<td>Arvin Chaudhary</td>
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<tr>
<td>CL Surveying and Mapping</td>
<td>Jennifer McMeans</td>
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<tr>
<td>Clark Land Resources Inc.</td>
<td>Sue Cope</td>
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<tr>
<td>Claybar Engineering Inc.</td>
<td>Dennis Barksdale</td>
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<tr>
<td>CLE Engineering, Inc.</td>
<td>Shirley Gonzales</td>
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<tr>
<td>CNC Engineering</td>
<td>Sebrina Tomas</td>
</tr>
<tr>
<td>Condor Country Consulting, Inc.</td>
<td>Sean Dexter</td>
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City of Fontana
Regular City Council Meeting - January 9, 2018
Construction Surveying and Staking - Arrow Blvd and Fontana Avenue (SP-17-DE-18), bidding on November 7, 2017 11:00 AM
Printed 12/20/2017
Vendor Notifications

Construction Testing & Engineering, South (527758)
14538 Meridian Parkway, Suite A
Riverside, CA 92518
United States

Contact: Greg Minium
Phone: 760-746-4955 ext. 2644
Fax:
Email: greg.minium@ctesouth.com

Construction Testing and Engineering South, Inc. (477991)
14538 Meridian Parkway, Suite B
Riverside, CA 92518
United States

Contact: Catherine Costner
Phone: 760-746-4955 ext. 2610
Fax: 760-746-9806
Email: catherine@cte-inc.net

Cook, Hammond and Kell, Inc. (212186)
115 S. La Cumbre Lane
Suite 201
Santa Barbara, CA 93105
United States

Contact: Rick Wood
Phone: 805-682-8900 ext. 105
Fax: 805-682-8004
Email: rwood@chkamerica.com

Correla Surveying, Inc. (22172)
500 W. Harrington St. Suite A2
Corona, CA 92880
United States

Contact: FRANK CORREIA
Phone: 951-549-8420
Fax: 951-549-8427
Email: frankc@corsurvinc.com

CSG Consultants, Inc. (228372)
1700 South Amphlett Boulevard
San Mateo, CA 94402
United States

Contact: Jack Nixon
Phone: 650-522-2500 ext. 2532
Fax: 650-522-2599
Email: jackn@csengr.com

CyberTech Systems and Software, Inc. (402384)
1301 West 22nd Street, Suite #308
Oak Brook, IL 60523
United States

Contact: venu Gopal
Phone: 408-761-0600
Fax: 215-494-2711
Email: venu@cybertech.com

David Evans and Associates, Inc. (124554)
4141 E. Inland Empire Blvd.
Suite 250
Ontario, CA 91764
United States

Contact: Maria Marzoeki
Phone: 909-481-5750 ext. 37378
Fax:
Email: mlm@deainc.com

Digital Mapping Incorporated (22284)
21062 Brookhurst St. Suite 101
Huntington Beach, CA 92646
United States

Contact: Gencaga Allyazioglu MBE,WBE
Phone: 714-968-5459
Fax: 714-968-2429
Email: gen@admap.com

DKS Associates (213606)
8950 Cal Center Drive
Suite 340
Sacramento, CA 95826
United States

Contact: Kenny Chao
Phone: 916-368-2000
Fax: 916-368-1020
Email: kyc@dksassociates.com

DMC Design Group, Inc. (195163)
140 N. Maple Street, Suite 104
Corona, CA 92880
United States

Contact: Donna McConaughy
Phone: 951-549-8100
Fax: 951-549-8102
Email: dacoeper@dmcdg.com

Dokken Engineering (401630)
5675 Ruffin Road
Suite 250
San Diego, CA 92123
United States

Contact: John Klemunes
Phone: 858-514-8377
Fax:
Email: jobinfo@dokkenengineering.com

Dolinka Group, LLC (310607)
20 Pacifica, Suite 900
Irvine, CA 92618
United States

Contact: Benjamin Dolinka
Phone: 949-250-8300
Fax: 949-250-8301
Email: info@dolinkagroup.com

eadson & associates, Inc. (397736)
14125 Telephone Avenue
Suite 3
Chino, CA 91710
United States

Contact: William E. Eadson
Phone: 909-364-1881
Fax: 909-364-1781
Email: bill@eadson.com
### Vendor Notifications

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ECORP Consulting, Inc.</strong> (160028)</td>
<td>Kathy Kondor</td>
<td>714-648-0630</td>
<td>714-648-0936</td>
<td><a href="mailto:kkondor@ecorpconsulting.com">kkondor@ecorpconsulting.com</a></td>
</tr>
<tr>
<td>1601 Park Court Place, Building B, Suite 103</td>
<td></td>
<td>ext. 1404</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Santa Ana, CA 92701</td>
<td></td>
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<tr>
<td>United States</td>
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<tr>
<td><strong>EDA</strong> (22360)</td>
<td>Tammi Foor</td>
<td>805-549-8658</td>
<td>805-549-8704</td>
<td><a href="mailto:tammif@eda1nc.com">tammif@eda1nc.com</a></td>
</tr>
<tr>
<td>P.O. Box 1829</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>San Luis Obispo, CA 93406-1829</td>
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<tr>
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</tr>
<tr>
<td><strong>Environmental Engineering &amp; Contracting, Inc.</strong> (125154)</td>
<td>Cristina Yamasaki</td>
<td>714-667-2300</td>
<td>714-667-2310</td>
<td><a href="mailto:bids@eeceenvironmental.com">bids@eeceenvironmental.com</a></td>
</tr>
<tr>
<td>1 City Boulevard West Suite 1800</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Orange, CA 92868</td>
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<tr>
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<tr>
<td><strong>Environmental Systems Research Institute</strong> (22426)</td>
<td>Amy Wynne</td>
<td>909-793-2853</td>
<td>909-793-7512</td>
<td><a href="mailto:bids@esri.com">bids@esri.com</a></td>
</tr>
<tr>
<td>380 New York Street</td>
<td></td>
<td>ext. 7515</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Redlands, CA 92373-8100</td>
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<tr>
<td>United States</td>
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</tr>
<tr>
<td><strong>Expert Engineering Sciences, Inc.</strong> (301722)</td>
<td>Dale R. Dunlap</td>
<td>909-884-2159</td>
<td>855-780-8988</td>
<td><a href="mailto:d_dunlap@engsciences.com">d_dunlap@engsciences.com</a></td>
</tr>
<tr>
<td>699 N. Arrowhead Avenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suite 150</td>
<td></td>
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<tr>
<td>San Bernardino, CA 92401</td>
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<tr>
<td><strong>F3 &amp; Associates, Inc.</strong> (279379)</td>
<td>Todd Tillotson</td>
<td>707-748-4300</td>
<td></td>
<td><a href="mailto:tillotson@f3-inc.com">tillotson@f3-inc.com</a></td>
</tr>
<tr>
<td>701 East H Street</td>
<td></td>
<td>ext. 239</td>
<td></td>
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<tr>
<td>Benicia, CA 94510</td>
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<tr>
<td><strong>Fehr &amp; Peers</strong> (317493)</td>
<td>Jason Pack, PE</td>
<td>714-941-8800</td>
<td></td>
<td><a href="mailto:l.ramos@fehrandpeers.com">l.ramos@fehrandpeers.com</a></td>
</tr>
<tr>
<td>8141 E. Kaiser Blvd.</td>
<td></td>
<td></td>
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<tr>
<td>Suite 110</td>
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<tr>
<td><strong>Fehr &amp; Peers</strong> (493331)</td>
<td>Corey Connors</td>
<td>9259773241</td>
<td></td>
<td><a href="mailto:c.connors@fehrandpeers.com">c.connors@fehrandpeers.com</a></td>
</tr>
<tr>
<td>100 Pringle Ave</td>
<td></td>
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<tr>
<td>Ste 600</td>
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<tr>
<td><strong>FORMA Design, Inc.</strong> (519696)</td>
<td>Van Stephens</td>
<td>714-673-6200</td>
<td>714-673-6299</td>
<td><a href="mailto:info@formacompanies.com">info@formacompanies.com</a></td>
</tr>
<tr>
<td>3050 Pullman Street</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Costa Mesa, CA 92625</td>
<td></td>
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<tr>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Fusco Engineering, Inc.</strong> (178871)</td>
<td>Linda Moore</td>
<td>949-474-1960</td>
<td>949-474-5315</td>
<td><a href="mailto:lmoore@fuscoe.com">lmoore@fuscoe.com</a></td>
</tr>
<tr>
<td>2850 Inland Empire Blvd., Suite B</td>
<td></td>
<td>ext. 4383</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ontario, CA 91764</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Gabel, Cook and Associates</strong> (200482)</td>
<td>Craig Cook</td>
<td>951-788-8092</td>
<td>951-788-8092</td>
<td>c <a href="mailto:Cook@cegca.com">Cook@cegca.com</a></td>
</tr>
<tr>
<td>125 W. La Cadera Drive Suite A</td>
<td></td>
<td>ext. 103</td>
<td></td>
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</tr>
<tr>
<td>Riverside, CA 92501</td>
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<tr>
<td><strong>GDMS</strong> (22549)</td>
<td>Daniel Stanton</td>
<td>661-949-1025</td>
<td>661-949-9775</td>
<td><a href="mailto:daniels@gdms-1.com">daniels@gdms-1.com</a></td>
</tr>
<tr>
<td>42140 10th Street West</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lancaster, CA 93534</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>United States</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GEI Consultants, Inc.</strong> (496658)</td>
<td>Marina Portillo</td>
<td>661-327-7601</td>
<td></td>
<td><a href="mailto:mportillo@geiconsultants.com">mportillo@geiconsultants.com</a></td>
</tr>
<tr>
<td>5001 California Ave.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suite 120</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bakersfield, CA 93309</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>United States</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Vendor Notifications

GeoAnalytics (22556)
10 West Mifflin Street
Madison, WI 53703
United States

Geoenvironment Consulting (399247)
PO Box 490
San Jacinto, CA 92581
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Hall & Foreman, Inc. (22639)
17782 17th Street
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Halladay & Mim Mack (131653)
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Hernandez, Kroone and Associates (22678)
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United States

Hillwig-Goodrow (22686)
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Ontario, CA 91764
United States

Huitt-Zollars, Inc. (22722)
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Insight Surveying (102194)
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Email: hg@hillwig-goodrow.com

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MBE, WBE
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Email: alanfrank@johnson-frank.com

K & A Engineering, Inc. (491018)  
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Contact: LARRY STICKNEY  
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Kabbara Engineering (279245)  
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Orange, CA 92866  
United States

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KDM Meridian (22904)  
22541 Aspian Street "C"  
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OSB, CADIR  
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Kelsso & Associates, Inc. (179864)  
8754 Kendra Lane  
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United States

Contact: Bob Kelsso  
MIC  
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Contact: Barbara Tidwell  
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Krueper Engineering & Associates, Inc.  
(241242)  
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KWC Engineers (456392)  
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Contact: Lucy Gonzalez  
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Land Engineering Consultants (527685)  
PO Box 541  
650 Avenue K  
Calexico, CA 92230  
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Contact: William Hemsley  
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Landmark Surveying Solutions, Inc  
(127078)  
7231 Boulder Ave., #538  
Highland, CA 92346  
United States

Contact: Janet Nakada  
Phone: 909-863-9044  
Fax: 909-863-9433  
Email: jnakada@landmark-ss.com
## Vendor Notifications

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Langan Engineering and Environmental Services Inc.</td>
<td>Katie Nilmeyer</td>
<td>949-255-8640</td>
<td>94932558644</td>
<td><a href="mailto:carfps@langan.com">carfps@langan.com</a></td>
</tr>
<tr>
<td>Ludwig Engineering</td>
<td>Bonnie Gagnon</td>
<td>909-884-8217</td>
<td>--</td>
<td><a href="mailto:bgagnon@ludwigeng.com">bgagnon@ludwigeng.com</a></td>
</tr>
<tr>
<td>Ludwig Engineering Associates, Inc.</td>
<td>Gary Duncan</td>
<td>909-884-8217 Ext. 1234</td>
<td>909-889-0153</td>
<td><a href="mailto:gduncan@ludwigeng.com">gduncan@ludwigeng.com</a></td>
</tr>
<tr>
<td>Mark Ware Land Surveying</td>
<td>Mark Ware</td>
<td>760-221-6325</td>
<td>--</td>
<td><a href="mailto:mark@warelandsurveying.com">mark@warelandsurveying.com</a></td>
</tr>
<tr>
<td>Marshall Engineering Group Inc</td>
<td>Bill Raymond</td>
<td>626-914-5788</td>
<td>626-914-5757</td>
<td><a href="mailto:bill@megi.bz">bill@megi.bz</a></td>
</tr>
<tr>
<td>Massaro And Welsh</td>
<td>Ryan Waddell</td>
<td>909-883-9355</td>
<td>909-889-9490</td>
<td><a href="mailto:wadiz@msn.com">wadiz@msn.com</a></td>
</tr>
<tr>
<td>Mayers and Associates Civil Eng., Inc.</td>
<td>Martin Miller</td>
<td>949-599-0870 Ext. 203</td>
<td>--</td>
<td><a href="mailto:martin.miller@mayerscivil.com">martin.miller@mayerscivil.com</a></td>
</tr>
<tr>
<td>Merrell Engineering Company, Inc.</td>
<td>Maggie Best</td>
<td>760-256-2068 Ext. 110</td>
<td>760-256-0418</td>
<td><a href="mailto:Maggie.Best@merrelljohnson.com">Maggie.Best@merrelljohnson.com</a></td>
</tr>
<tr>
<td>NBC Consulting Inc</td>
<td>Sean Niknafs</td>
<td>949-873-2901</td>
<td>--</td>
<td><a href="mailto:jason@nbccengineers.com">jason@nbccengineers.com</a></td>
</tr>
<tr>
<td>Olympic Mapping System Inc.</td>
<td>German Hostios</td>
<td>909-920-9901</td>
<td>909-920-9907</td>
<td><a href="mailto:mail@olympicmapping.com">mail@olympicmapping.com</a></td>
</tr>
<tr>
<td>Penfield &amp; Smith</td>
<td>MINDY SHAFFNER</td>
<td>805-963-9532</td>
<td>805-966-9801</td>
<td><a href="mailto:leads@penfieldsmith.com">leads@penfieldsmith.com</a></td>
</tr>
<tr>
<td>Pfeiler &amp; Associates Engineers</td>
<td>Mark Pfeiler</td>
<td>909-993-5800</td>
<td>909-993-5801</td>
<td><a href="mailto:markp@pfeilerassociates.com">markp@pfeilerassociates.com</a></td>
</tr>
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## Vendor Notifications

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contact Name</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td>PlaceWorks (23920)</td>
<td>Pari Fahy</td>
<td>Phone: 714-966-9220 ext. 2353, Fax: 714-966-9221, Email: <a href="mailto:pfahy@placeworks.com">pfahy@placeworks.com</a></td>
</tr>
<tr>
<td>Plump Engineering Inc (320414)</td>
<td>Nick Farezoco</td>
<td>Phone: 714-385-1835 ext. 107, Email: <a href="mailto:nfarezoco@peica.com">nfarezoco@peica.com</a></td>
</tr>
<tr>
<td>Precision Engineering Surveyors, Inc. (233442)</td>
<td>Fernando Padilla</td>
<td>Phone: 909-862-6326, Fax: 909-862-6328, Email: <a href="mailto:fpadilla@precisionsurveyor.com">fpadilla@precisionsurveyor.com</a></td>
</tr>
<tr>
<td>Psomas (101677)</td>
<td>Lynn Gilbert</td>
<td>Phone: 951-787-8421, Fax: 951-682-3379, Email: <a href="mailto:lgilbert@psomas.com">lgilbert@psomas.com</a></td>
</tr>
<tr>
<td>Quad Knopf, Inc. (23464)</td>
<td>Nick Strait</td>
<td>Phone: 559-733-0440, Fax: 559-733-7821, Email: <a href="mailto:NickS@quadknopf.com">NickS@quadknopf.com</a></td>
</tr>
<tr>
<td>Rick Engineering Company (467208)</td>
<td>Jamie Engelhardt</td>
<td>Phone: 619-291-0707, Email: <a href="mailto:jengelhardt@rickengineering.com">jengelhardt@rickengineering.com</a></td>
</tr>
<tr>
<td>Rick Engineering Company (23559)</td>
<td>Mike Teruel</td>
<td>Phone: 951-782-0707, Fax: --, Email: <a href="mailto:mteruel@rickengineering.com">mteruel@rickengineering.com</a></td>
</tr>
<tr>
<td>Rosell Surveying and Mapping, Inc. (423287)</td>
<td>Jeff Farless</td>
<td>Phone: 714-934-4500 ext. 110, Email: <a href="mailto:JFarless@RosellSurveying.com">JFarless@RosellSurveying.com</a></td>
</tr>
<tr>
<td>SADA Systems, Inc. (346047)</td>
<td>Mike Kulinski</td>
<td>Phone: 571-295-5071, Fax: 818-766-0090, Email: <a href="mailto:mike.kulinski@sadasystems.com">mike.kulinski@sadasystems.com</a></td>
</tr>
<tr>
<td>Simplus Management Corporation (544612)</td>
<td>Paul Buckley</td>
<td>Phone: 714-209-7671, Fax: 714-209-7681, Email: <a href="mailto:pbuckley@simplusmanagement.com">pbuckley@simplusmanagement.com</a></td>
</tr>
<tr>
<td>SPECS Civil, Inc. (23770)</td>
<td>Danielle Fregoso</td>
<td>Phone: 951-217-3007, Fax: 951-824-9520, Email: <a href="mailto:dfregoso@speccivil.com">dfregoso@speccivil.com</a></td>
</tr>
<tr>
<td>SRJR Consulting, Inc. (58210)</td>
<td>Randy Bick</td>
<td>Phone: 909-985-6677, Fax: 909-494-7808, Email: <a href="mailto:randy@srjrconsulting.com">randy@srjrconsulting.com</a></td>
</tr>
<tr>
<td>Stadia Realty Inc. (474288)</td>
<td>Brent Schamberg</td>
<td>Phone: 714-469-9348, Email: <a href="mailto:brent@stadiarealty.com">brent@stadiarealty.com</a></td>
</tr>
<tr>
<td>Stantec Consulting (23784)</td>
<td>Rod Holtman</td>
<td>Phone: 949-923-6066, Fax: 949-923-6026, Email: <a href="mailto:rod.holtman@stantec.com">rod.holtman@stantec.com</a></td>
</tr>
</tbody>
</table>
Vendor Notifications

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MBE  
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Valle and Associates (24063)  
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Los Angeles, CA 90071  
United States

Contact: Jose Valle  
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Fax: 213-943-1312  
Email: daniael.elias@valle-associates.com
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United States

Wildermuth Environmental, Inc.  (194222)
23692 Birtcher Dr.
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United States

Willdan Engineering  (280982)
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United States

Xedar  (58387)
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Arvada, CO  80007
United States

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Contact: JoeLeClaire
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Fax: 949-420-4040
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Contact: Tiryn Keller
Phone: 714-978-8200
Fax:
Email: rps@willdan.com

Contact: Lauren Kenney
Phone: 303-302-8543
Fax:
Email: lkenney@pixxures.com

Notified Vendors on October 24, 2017

Using Criteria  Category:
92588 - Surveyor Services, Land
96252 - Mapping Services (Including Cartography And Surveying Services, Not Aerial)(See 920-33 For Digitized Mapping Services) And 905-10 For Aerial Mapping and Survey Services

Notified Vendors on November 6, 2017

Using Criteria  Category:
92588 - Surveyor Services, Land
96252 - Mapping Services (Including Cartography And Surveying Services, Not Aerial)(See 920-33 For Digitized Mapping Services) And 905-10 For Aerial Mapping and Survey Services

Rosell & Associates  (588419)
3505 Cadillac Ave.
Bldg. O-108A
Costa Mesa, CA  92626
United States

Contact: Sarah Tawalbeh
Phone: 714-934-4500
Fax:
Email: sarah@rosellsurveying.com
### Prospective Bidders

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contact</th>
<th>Vendor Type</th>
<th>Pre-Bid</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>IMS</td>
<td>Contact: Northern CA Region&lt;br&gt;Phone: 858-490-8805&lt;br&gt;Fax: &lt;br&gt;Email: <a href="mailto:ca1@imssinfo.com">ca1@imssinfo.com</a></td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>The Altum Group</td>
<td>Contact: Michael A. Peroni&lt;br&gt;Phone: 760-346-4750&lt;br&gt;Fax: 760-340-0089&lt;br&gt;Email: <a href="mailto:projects@thealtumgroup.com">projects@thealtumgroup.com</a></td>
<td>OSB</td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>David Evans and Associates, Inc.</td>
<td>Contact: Maria Marzoeki&lt;br&gt;Phone: 909-481-5750 ext. 37378&lt;br&gt;Fax: &lt;br&gt;Email: <a href="mailto:mlm@dneinc.com">mlm@dneinc.com</a></td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>F3 &amp; Associates, Inc.</td>
<td>Contact: Todd Tillotson&lt;br&gt;Phone: 707-748-4300 ext. 239&lt;br&gt;Fax: &lt;br&gt;Email: <a href="mailto:tillotson@f3-inc.com">tillotson@f3-inc.com</a></td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>Construction Bidboard</td>
<td>Contact: Nathaniel Malerk&lt;br&gt;Phone: 800-479-5314&lt;br&gt;Fax: 619-688-0585&lt;br&gt;Email: <a href="mailto:planroom@ebidboard.com">planroom@ebidboard.com</a></td>
<td></td>
<td></td>
<td>Non-Bidder, receive communications</td>
</tr>
<tr>
<td>TKE Engineering, Inc.</td>
<td>Contact: MICHAEL THORNTON&lt;br&gt;Phone: 951-680-0440&lt;br&gt;Fax: 951-680-0490&lt;br&gt;Email: <a href="mailto:trenner@tkeengineering.com">trenner@tkeengineering.com</a></td>
<td>OSB,MIC</td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>Cannon Corp.</td>
<td>Contact: Britt Fairchild&lt;br&gt;Phone: 805-544-7407&lt;br&gt;Fax: &lt;br&gt;Email: <a href="mailto:Britt@cannonCorp.us">Britt@cannonCorp.us</a></td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>Construction Bid Source</td>
<td>Contact: Martha Lantz&lt;br&gt;Phone: 888-786-9450&lt;br&gt;Fax: 800-550-7266&lt;br&gt;Email: <a href="mailto:martie@constructionbidsource.com">martie@constructionbidsource.com</a></td>
<td></td>
<td></td>
<td>Non-Bidder, no communications</td>
</tr>
<tr>
<td>CASC Engineering and Consulting</td>
<td>Contact: Richard Furlong&lt;br&gt;Phone: 909-783-0101 ext. 5325&lt;br&gt;Fax: 909-783-0108&lt;br&gt;Email: <a href="mailto:furlong@aei-casc.com">furlong@aei-casc.com</a></td>
<td>MIC</td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>AGC Plan Room</td>
<td>Contact: Plan Room&lt;br&gt;Phone: 858-558-7444&lt;br&gt;Fax: &lt;br&gt;Email: <a href="mailto:planroom@agcsd.org">planroom@agcsd.org</a></td>
<td></td>
<td></td>
<td>Non-Bidder, receive communications</td>
</tr>
<tr>
<td>ConstructConnect</td>
<td>Contact: Jim Rittenhouse&lt;br&gt;Phone: 877-737-6482&lt;br&gt;Fax: 312-275-7197&lt;br&gt;Email: <a href="mailto:Contenti@constructconnect.com">Contenti@constructconnect.com</a></td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>Envirobidnet.com an Entram Corp.</td>
<td>Contact: JENNIFER BARNES&lt;br&gt;Phone: 888-888-0900&lt;br&gt;Fax: &lt;br&gt;Email: <a href="mailto:samanthamohr326@gmail.com">samanthamohr326@gmail.com</a></td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>Guida Surveying Inc.</td>
<td>Contact: Sean Smith&lt;br&gt;Phone: 949-777-2000&lt;br&gt;Fax: 949-777-2050&lt;br&gt;Email: <a href="mailto:ssmith@guidasurveying.com">ssmith@guidasurveying.com</a></td>
<td>OSB</td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>Huitz-Zollars, Inc.</td>
<td>Contact: JOHNNY MURAO&lt;br&gt;Phone: 909-941-7799 ext. 11411&lt;br&gt;Fax: 909-941-7789&lt;br&gt;Email: <a href="mailto:jmurai@huitz-zollars.com">jmurai@huitz-zollars.com</a></td>
<td></td>
<td></td>
<td>Non-Bidder, receive communications</td>
</tr>
<tr>
<td>Prime Vendor Inc.</td>
<td>Contact: Bid Clerk&lt;br&gt;Phone: 800-746-9554&lt;br&gt;Fax: 800-746-8307&lt;br&gt;Email: <a href="mailto:shantu@prime-vendor.com">shantu@prime-vendor.com</a></td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
</tbody>
</table>
### Prospective Bidders

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rick Engineering Company</td>
<td>Kristina Schulz</td>
<td>619-291-0707</td>
<td></td>
<td><a href="mailto:kschulz@rickengineering.com">kschulz@rickengineering.com</a></td>
<td>Bidder</td>
</tr>
<tr>
<td>Joseph E. Bonadiman &amp; Associates</td>
<td>Michael J. Bonadiman</td>
<td>909-885-3806</td>
<td>951-352-8289</td>
<td><a href="mailto:mjbonadiman@gmail.com">mjbonadiman@gmail.com</a></td>
<td>Bidder</td>
</tr>
<tr>
<td>On Point Land Surveying, Inc.</td>
<td>Shari Todd</td>
<td>909-792-2221</td>
<td></td>
<td><a href="mailto:shari@onpointlandsurveying.com">shari@onpointlandsurveying.com</a></td>
<td>Bidder</td>
</tr>
<tr>
<td>Calvada Surveying</td>
<td>Dahlia Lugo</td>
<td>951-280-9960</td>
<td>951-280-9746</td>
<td><a href="mailto:dlugo@calvada.com">dlugo@calvada.com</a></td>
<td>Bidder</td>
</tr>
<tr>
<td>Onvia, Inc.</td>
<td>Source Management</td>
<td>206-373-9500</td>
<td></td>
<td><a href="mailto:sourcemgmt@onvia.net">sourcemgmt@onvia.net</a></td>
<td>Bidder</td>
</tr>
<tr>
<td>Towill, Inc.</td>
<td>Jacque Bushard</td>
<td>619-851-4161</td>
<td></td>
<td><a href="mailto:jacque.bushard@towill.com">jacque.bushard@towill.com</a></td>
<td>Bidder</td>
</tr>
<tr>
<td>Hunsaker and Associates</td>
<td>Brad Karmann</td>
<td>951-509-7030</td>
<td>951-352-8289</td>
<td><a href="mailto:bckarmann@hunsaker.com">bckarmann@hunsaker.com</a></td>
<td>Bidder</td>
</tr>
<tr>
<td>Clark Land Resources Inc.</td>
<td>Sue Cope</td>
<td>760-758-1552</td>
<td></td>
<td><a href="mailto:sue.cope@clarklandresources.com">sue.cope@clarklandresources.com</a></td>
<td>WBE</td>
</tr>
<tr>
<td>D. Woolley &amp; Associates</td>
<td>Trevor Rice</td>
<td>714-734-8462</td>
<td></td>
<td><a href="mailto:trice@dwoolley.com">trice@dwoolley.com</a></td>
<td>Bidder</td>
</tr>
<tr>
<td>Ludwig Engineering Associates, Inc.</td>
<td>Daniel Cruz</td>
<td>909-884-8217</td>
<td>909-889-0153</td>
<td><a href="mailto:dcruz@LUDWIGENG.COM">dcruz@LUDWIGENG.COM</a></td>
<td>Bidder</td>
</tr>
</tbody>
</table>
RECOMMENDATION:
1. Accept proposal from Blais & Associates, Inc. for grant writing consultant services.

2. Authorize the City Manager to execute a master agreement with Blais & Associates, Inc. to provide professional grant writing consultant services for a period of three years, renewable for up to two (2) additional one-year terms at the sole discretion of the City.

COMMITTEE GOALS:
* To practice sound fiscal management by living within our means while investing in the future.
* To concentrate on inter-governmental relations by pursuing financial participation from county, state and federal governments.

DISCUSSION:
One of the core elements of the City of Fontana’s strategy for economic expansion is to pursue grant funding for this community whenever possible. In the past six years, the City has greatly benefited from having a grant consulting firm to assist in obtaining monies targeted for use in projects and operational areas. Pursuing grants can be a time consuming and overwhelming process due to short submittal times, data gathering, and understanding the grants requirements. To continue these efforts, in October 2017, the Grant Executive Team (GET) in coordination with the Purchasing Office solicited a Request for Qualifications (RFQ) (SQ-19-CM-18) to obtain services, such as but not limited to: identifying grant opportunities, technical writing, reviewing grants, assistance in administering grants and legislative assistance/government advocacy for the City, its various Agencies and Foundation.

In response to the City’s RFQ, a total of six (6) formal proposals were received from interested Consultants by the November 2, 2017 deadline. An evaluation of each of the submissions was subsequently completed by the members of GET to determine which firm would best meet the needs of the City. It is the recommendation of the GET members that the contract should be awarded to Blais & Associates. The method of selection for this firm complies with the City’s purchasing guidelines and the Purchasing Office concurs with the recommendation.

Since 2011, Blais & Associates has submitted and subsequently been awarded 73
grants on behalf of the City for a total of $14,918,000. That is a 67% success rate in the past six years that Blais has been contracted with the City. For every dollar spent on grant writing with Blais, the City has gained approximately $32 in grant funding.

Upon contract award, the master agreement will allow for on-call and specified services for which a task order will identify the specific project, scope of services, the dollar amounts and completion date. This process is consistent with the current process established by the City’s Management Services Department.

**FISCAL IMPACT:**
 Funds will be available for these services on an as-needed basis in the 2017/2018 fiscal-year Budgets.

**MOTION:**
 Approve staff recommendation.

**ATTACHMENTS:**

<table>
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<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Evaluation Results</td>
<td>Backup Material</td>
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<tr>
<td>Notified Bidders</td>
<td>Backup Material</td>
</tr>
</tbody>
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**ITEM: C**
<table>
<thead>
<tr>
<th>Firms</th>
<th>Total Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blais &amp; Associates</td>
<td>94%</td>
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<tr>
<td>Evan Brooks Associates</td>
<td>79%</td>
</tr>
<tr>
<td>TKE Engineering, Inc.</td>
<td>69%</td>
</tr>
<tr>
<td>California Consulting, LLC.</td>
<td>67%</td>
</tr>
<tr>
<td>Dudek</td>
<td>61%</td>
</tr>
<tr>
<td>Main Hire Staffing &amp; Outsourcing</td>
<td>0%</td>
</tr>
</tbody>
</table>
Vendor Notifications

119 vendors notified

Notified Vendors on October 12, 2017

Using Criteria Category:
   91849 - Finance/Economics Consulting
   91858 - Governmental Consulting
   96190 - Writing Services, All Kinds (Including Resumes, Calligrapher/Engrosser Services)

Accounting Principals, Inc. (451341)
Dept 14031
Pallatine, IL 60065
United States
Contact: Roscoe Boss
Phone: 909-468-8880 ext. 0362
Fax:
Email: Roscoe.Boss@ajilion.com

Alamo Capital (403996)
201 N. Civic Dr
Suite 380
Walnut Creek, CA 94598
United States
Contact: Jerry Liang
Phone: 925-472-5700 ext. 195
Fax: 925-472-3909
Email: JLiang@alamocapital.com

Alex Ramirez (391610)
10020 Spruce Ave
Bloomington, CA 92316
United States
Contact: Alex Ramirez
Phone: 909-663-6703
Fax:
Email: alexram4486@yahoo.com

All-WAYS Steam Cleaning (21888)
P.O. Box 90336
Long Beach, CA 90809
United States
Contact: Steven Thai
Phone: 800-945-8333
Fax: 888-937-3646
Email: sthai@allwayssteamcleaning.com

Applied Development Economics (312752)
255 Ygnacio Valley Rd
Walnut Creek, CA 94598
United States
Contact: Tony Daysog
Phone: 925-934-6712
Fax:
Email: tdaysog@adeusa.com

Aspen Environmental Group (177189)
5020 Chesebro Rd, Suite 200
Agoura Hills, CA 91301
United States
Contact: Stephanie Siefert
Phone: 818-338-6652
Fax: 818-597-8001
Email: ssiefert@aspeneg.com

Atlantic-Pacific Processing Systems, LLC (402439)
18360 Mt. Langley
Suite 205
Fountain Valley, CA 92708
United States
Contact: Maurice Holloway
Phone: 714-241-1422 ext. 235
Fax: 714-965-2714
Email: mholloway@approcessing.com

Atlas Capital Advisors, Inc. (313399)
15206 Ventura Blvd.
Suite 216
Sherman Oaks, CA 91403
United States
Contact: Bert Haboucha
Phone: 818-501-9608
Fax:
Email: bhaboucha@atlas-capital.us

Automatic Data Processing (ADP) (278175)
92 Sarabande
Irving, CA 92620
United States
Contact: Aaron Sullivan
Phone: 949-390-4729
Fax:
Email: aaron.sullivan@adp.com

AXA Advisors, LLC. (515728)
3435 Wilshire Blvd
Suite 2500
Los Angeles, CA 90010
United States
Contact: Nicholas Bormann, Ph.D.
Phone: 213-368-5702
Fax:
Email: nicholas.bormann@axa-advisors.com

BAE Urban Economics, Inc. (315494)
1285 56th St.
Emeryville, CA 94608
United States
Contact: Lisa London
Phone: 510-547-8388
Fax: 510-547-8388
Email: lisalondon@bae1.com

Basin Creek Consulting (111840)
14000 San Segundo
Etiwanda, CA 92539
United States
Contact: Sheri Rojo
Phone: 909-953-2693
Fax: 909-463-9060
Email: smrojo@aol.com
**Vendor Notifications**

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contact Name</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bickmore and Associates, Inc. (198914)</td>
<td>Deborah Cosentino</td>
<td>916-244-1100 ext. 4845</td>
<td></td>
<td><a href="mailto:marketing@brsrisk.com">marketing@brsrisk.com</a></td>
</tr>
<tr>
<td>Broadau Group</td>
<td>Jermame Thomas</td>
<td>202-684-8074</td>
<td></td>
<td><a href="mailto:jermame.thomas@gmail.com">jermame.thomas@gmail.com</a></td>
</tr>
<tr>
<td>Bureau Veritas</td>
<td>Sara Rhodes</td>
<td>858-451-6100</td>
<td></td>
<td><a href="mailto:sara.rhodes@us.bureauveritas.com">sara.rhodes@us.bureauveritas.com</a></td>
</tr>
<tr>
<td>California Planning Services (448246)</td>
<td>Randy Nichols</td>
<td>949-220-7287</td>
<td></td>
<td><a href="mailto:randy@calplanning.com">randy@calplanning.com</a></td>
</tr>
<tr>
<td>California State University, Sacramento, Center for Collaborative Policy (311311)</td>
<td>Stephanie Horii</td>
<td>916-445-2079</td>
<td></td>
<td><a href="mailto:shorii@ccp.csus.edu">shorii@ccp.csus.edu</a></td>
</tr>
<tr>
<td>CallRecovery, Inc. (21995)</td>
<td>Cheryl Henry</td>
<td>925-356-3700</td>
<td></td>
<td><a href="mailto:cheryl@calrecovery.com">cheryl@calrecovery.com</a></td>
</tr>
<tr>
<td>Catholic Charities (218144)</td>
<td>Ashley Beluch</td>
<td>571-458-3017</td>
<td></td>
<td><a href="mailto:abeluch@executiveboard.com">abeluch@executiveboard.com</a></td>
</tr>
<tr>
<td>CEB Global (361516)</td>
<td>Steve Bullock</td>
<td>323-468-3445</td>
<td></td>
<td><a href="mailto:steve@cerrell.com">steve@cerrell.com</a></td>
</tr>
<tr>
<td>Cerrell Associates Inc. (533121)</td>
<td>Shawn Burgo</td>
<td>909-350-6740</td>
<td></td>
<td><a href="mailto:sburgo@fontana.org">sburgo@fontana.org</a></td>
</tr>
<tr>
<td>City Link (218161)</td>
<td>Cynthia Gibson</td>
<td>310-410-9039</td>
<td></td>
<td><a href="mailto:ckg@ckgcommunications.net">ckg@ckgcommunications.net</a></td>
</tr>
<tr>
<td>City of Fontana (22061)</td>
<td>Laura Franke</td>
<td>310-852-0177</td>
<td></td>
<td><a href="mailto:lfranke@ceadvocates.com">lfranke@ceadvocates.com</a></td>
</tr>
<tr>
<td>CKG Communications (337516)</td>
<td>Lily Obliss</td>
<td>626-723-5367</td>
<td></td>
<td><a href="mailto:samvallathur2001@yahoo.com">samvallathur2001@yahoo.com</a></td>
</tr>
<tr>
<td>Clean Energy Advocates, Inc. (22083)</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Coffee House (Starbucks) (22106)</td>
<td></td>
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</tr>
</tbody>
</table>
Vendor Notifications

Community Action Partnership (218179)
696 South Tippecanoe Ave
San Bernardino, CA 92415-0810
United States

Contact: Patricia Strauss
Phone: 760-814-1411
Fax: (928) 447-6730
Email: patricia@cr-solves.com

Crystalline Resources LLC (360770)
7040 Avenida Encinas
Suite 104-102
Carlsbad, CA 92011
United States

Contact: Scott Smith
Phone: 415-855-2454
Fax: --
Email: proposals@mfwhipple.com

C5G Advisors Incorporated (124604)
1 Post Street, Suite 2130
San Francisco, CA 94104
United States

Contact: Nathan Perez
Phone: 949-955-1500
Fax: 949-955-1590
Email: nperez@taussig.com

Development & Public Finance, LLC (22270)
29222 Rancho Viejo Road
Suite 218
San Juan Capistrano, CA 92675
United States

Contact: Kenny Chao
Phone: 916-368-2000
Fax: 916-368-1020
Email: kyc@dksassociates.com

DKS Associates (213606)
8950 Cal Center Drive
Suite 340
Sacramento, CA 95826
United States

Contact: Allison Joe
Phone: 916-649-9010
Fax: 916-649-2070
Email: ajoep@epssac.com

Dolinka Group, LLC (310607)
20 Pacifica, Suite 900
Irvine, CA 92618
United States

Contact: Benjamin Dolinka
Phone: 949-250-8300
Fax: 949-250-8301
Email: info@dolinka.com

Economic & Planning Systems, Inc. (22357)
2150 River Plaza Drive, Suite 400
Sacramento, CA 95833
United States

Contact: Amitabh Barthakur
Phone: 310-477-9585
Fax: 310-478-1950
Email: diana.dillon@erasaec.com

Economics Research Associates (22358)
10980 Wilshire Blvd.
Suite 1500
Los Angeles, CA 90024
United States

Contact: Andrew W. Bang
Phone: 562-777-1099ext. 107
Fax: 562-777-9120
Email: estimates@eidim.com

EDIM AV Technology (235542)
6905 Osio Cir., STE J
Buena Park, CA 90621
United States

Contact: Christian Aragon
Phone: 714-894-1212
Fax: --
Email: chris@elevategroup.us

Elevate Enterprises Group (485684)
21860 Oxnard St
Woodland Hills, CA 91367
United States

ETC Consulting, Inc. (22437)
25822 Van Nuys Ave.
Mission Viejo, CA 92691
United States

Contact: Eve S. Turner
Phone: 949-454-8275
Fax: 949-454-2255
Email: eve@etcgrp.com
Vendor Notifications

EvanBrooks Associates (472918)
1030 south arroyo parkway
suite 106
pasadena, CA  91105
United States

FCS GROUP (22476)
7525 188th Ave NE
Suite D-215
Redmond, WA  98052
United States

FORMA Design, Inc.  (519696)
3050 Pulman Street
Costa Mesa, CA  92626
United States

GDMS (22549)
42140 10th street west
Lancaster, CA  93534
United States

GOODWIN CONSULTING GROUP INC
(209196)
555 University Avenue, Suite 280
Sacramento, CA  95825
United States

Goodwin Consulting Group, Inc.  (196153)
555 University Ave, Suite 280
Sacramento, CA  95825
United States

Graviton Consulting Services  (542652)
8950 Cal Center Drive
Ste 255
Sacramento, CA  95826
United States

Har-Bro, Inc. (22854)
2881 Hulen Place
Riverside, CA  92507-2606
United States

Harshwal & Company,LLP (486910)
6739 Academy Road NE
Suite 130
Albuquerque, NM  87109
United States

Harvey M. Rose Associates, LLC (160301)
1390 Market Street, Suite 1160
San Francisco, CA  94102
United States

HEALTH ADVOCATES (209524)
14721 CALIFA STREET
SHERMAN OAKS, CA  91411
United States

Hunden Strategic Partners (198820)
920 N. Franklin
Suite 303
Chicago, IL  60610
United States

Information Design Consultants, Inc. (244517)
309 East Hillcrest Blvd. #384
Ingleswood, CA  90301
United States

Contact: Hal Suetugu
Phone: 626-799-8011 ext. 0
Fax: 626-799-8799
Email: hal@ebaplanning.com

Contact: Scott Lester
Phone: 425-867-1802
Fax: 425-867-1937
Email: marketing@fcsgroup.com

Contact: Var Stephens
Phone: 714-673-6200
Fax: 714-673-6299
Email: info@formacompanies.com

Contact: Daniel Stanton
Phone: 661-949-1025
Fax: 661-949-9775
Email: danielle@gdms-1.com

Contact: Susan Goodwin
Phone: 916-561-0890
Fax: 916-561-0891
Email: SUSAN@GOODWINCONSULTING
GROUP.NET

Contact: Victor Iryzk
Phone: 916-561-0890
Fax:
Email: victor@goodwinconsultinggroup.net

Contact: Vineet Srivastava
Phone: 916-588-2655
Fax:
Email: rfp@graivontconsulting.com

Contact: Kimberly Cory
Phone: 951-680-6900
Fax: 951-782-6288
Email: Kimberly.cory@harbro.com

Contact: Mr. Sanwar Harshwal
Phone: 505-814-1201
Fax:
Email: sanwar@harshwal.com

Contact: Jeff Segol
Phone: 408-299-6438
Fax: 408-299-5004
Email: jsegol@harveyrose.com

Contact: Josie Hernandez
Phone: 818-286-3727
Fax:
Email: JOSEPHINEH@HEALTHADVOCAT
ES.COM

Contact: Rob Hunden
Phone: 312-643-2500
Fax: 312-643-2501
Email: mrose@hundenpartners.com

Contact: Debra A. Hunter
Phone: 530-763-3272
Fax: 888-432-4373
Email: informationdesign@idcinc.net
Vendor Notifications

Innovative Construction Solutions (225061)
4011 W. Chandler Ave.
Santa Ana, CA 92704
United States
Contact: Mike Smith
Phone: 760-291-7979
Fax: 714-693-5122
Email: memith@icsinc.tv

Integrated Benefit Services (352344)
10820 Southern Highlands Parkway #110-416
Las Vegas, NV 89141
United States
Contact: Cynthia Adams
Phone: 702-886-1758
Fax: 702-697-2124
Email: cadams@integratedbenefitservices.com

Integris Management Group, Inc. (22796)
2990 E. Inland Empire Blvd.
Suite 104
Ontario, CA 91764
United States
Contact: PATRICIA BYWATER
Phone: 909-752-0229
Fax: 9094834927
Email: bywaterp@integrismg.com

IntellBridge Partners, LLC (22798)
1201 Dove St., Suite 680
Newport Beach, CA 92660
United States
Contact: Sharon Kropf
Phone: 949-296-4315
Fax: 949-221-0035
Email: bids@intellibringpartners.com

J2 Design (131420)
402 Saint Louis Avenue
Long Beach, CA 90814
United States
Contact: Julian Lopez
Phone: 562-438-5252
Fax: 
Email: julian@j-2design.com

Jemal Public Affairs (310850)
918 E. Santa Ana Blvd.
Santa Ana, CA 92701
United States
Contact: Timothy Jemal
Phone: 949-638-8948
Fax: 
Email: tim@jemalpublicaffairs.com

JK Seva, Inc (542892)
40108 Hwy 49
Suite C-242
Oakhurst, CA 93644
United States
Contact: Bill Mitchell
Phone: 925-682-4800 ext. 470
Fax: 
Email: service@jkseva.com

Jones Lang LaSalle Americas, Inc. (383534)
1801 K St. NW, Suite 1000
Washington, DC 20006
United States
Contact: PIVice President
Phone: 202-719-5000
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<thead>
<tr>
<th>Company Name</th>
<th>Contact Name</th>
<th>Phone</th>
<th>Fax</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Regional Government Services Authority (RGS)</td>
<td>Jo Miller</td>
<td>650-867-7300 ext. 37</td>
<td></td>
<td><a href="mailto:jmiller@rgs.ca.gov">jmiller@rgs.ca.gov</a></td>
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<tr>
<td>Rice Financial Products Company</td>
<td>Shannon Briggs</td>
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<td><a href="mailto:shannon.briggs@ricefin.com">shannon.briggs@ricefin.com</a></td>
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<td>Rose &amp; Kindel</td>
<td>Paulina Velasco</td>
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<td></td>
<td><a href="mailto:paulina.velasco@rosekindel.com">paulina.velasco@rosekindel.com</a></td>
</tr>
<tr>
<td>Los Angeles, CA</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Rosenow Spevacek Group Inc.</td>
<td>Felise Acosta</td>
<td>714-541-4585 ext. 128</td>
<td></td>
<td><a href="mailto:rfp@webrsrg.com">rfp@webrsrg.com</a></td>
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<td><a href="mailto:kd@stellark.com">kd@stellark.com</a></td>
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<tr>
<td>Capistrano Beach, CA</td>
<td></td>
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<tr>
<td>Stratrus Environmental, Inc.</td>
<td>Daniel Dowdy</td>
<td>805-232-3900</td>
<td>805-256-7022</td>
<td><a href="mailto:ddowdy@stratusinc.net">ddowdy@stratusinc.net</a></td>
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<td><a href="mailto:erico@terraxenv.com">erico@terraxenv.com</a></td>
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<tr>
<td>Huntington Beach, CA</td>
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<tr>
<td>The Howard E. Nyhart Company</td>
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<td><a href="mailto:marilyn.jones@nyhart.com">marilyn.jones@nyhart.com</a></td>
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<tr>
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</tbody>
</table>
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<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Address</th>
<th>Contact</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winning Edge Group LLC (291087)</td>
<td>2576 Euclid Crescent East</td>
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<td>909-949-9083</td>
<td></td>
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<td></td>
<td>Upland, CA 91784</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>United States</td>
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<td></td>
<td></td>
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<tr>
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<td></td>
<td>Kenilworth, NJ 07847</td>
<td></td>
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<tr>
<td></td>
<td>United States</td>
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</tbody>
</table>
### Prospective Bidders

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contact</th>
<th>Vendor Type</th>
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</tr>
</thead>
<tbody>
<tr>
<td>IMS 945 Homblend Street, Ste G</td>
<td>Contact: Northern CA Region</td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>San Diego, CA 92109 United States</td>
<td>Phone: 858-490-9805 Fax: Email: <a href="mailto:ca1@imsinfo.com">ca1@imsinfo.com</a></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BASH-LIVI, LLC 49400 Orquidea Lane</td>
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<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>Coachella, CA 92236 United States</td>
<td>Phone: 760-702-2451 Fax: Email: <a href="mailto:bash.livi.llc@gmail.com">bash.livi.llc@gmail.com</a></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City of Fontana - Housing</td>
<td>Contact: Mary Aguilar</td>
<td>Local</td>
<td></td>
<td>Non-Bidder, receive communications</td>
</tr>
<tr>
<td>8353 Sierra Ave Fontana, CA 92335</td>
<td>Phone: 909-350-6225 Fax: Email: <a href="mailto:housing@fontana.org">housing@fontana.org</a></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prime Vendor Inc. 4622 Cedar Ave,</td>
<td>Contact: Bid Clerk</td>
<td></td>
<td></td>
<td>Bidder</td>
</tr>
<tr>
<td>Bldg 5, Bldg 5, #123 Wilmington, NC</td>
<td>Phone: 800-746-9554 Fax: 800-746-9307 Email: <a href="mailto:shant@prime-vendor.com">shant@prime-vendor.com</a></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coachella, CA 92236 United States</td>
<td>Contact: Neil Blais</td>
<td>WBE</td>
<td></td>
<td>Bidder</td>
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<td>Blais &amp; Associates, Inc. 4017</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Moonlight Drive Little Elm, TX 75093</td>
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<td></td>
<td></td>
<td>Bidder</td>
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<tr>
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<td></td>
<td></td>
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</tr>
<tr>
<td>1443 East Washington Blvd 238</td>
<td>Contact: Nathaniel Maler</td>
<td></td>
<td></td>
<td>Non-Bidder, receive communications</td>
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<tr>
<td>Pasadena, CA 91104 United States</td>
<td>Phone: 800-479-5314 Fax: 619-868-9585 Email: <a href="mailto:planroom@ebidboard.com">planroom@ebidboard.com</a></td>
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</tr>
<tr>
<td>Construction BID board 11622</td>
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<td></td>
<td>Bidder</td>
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<td>OSB, WBE</td>
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</tr>
<tr>
<td>CA 92130 United States</td>
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<td>TKE Engineering, Inc. 2306 Chicago</td>
<td>Phone: 559-244-0801 Fax: Email: <a href="mailto:dan@californiaconsulting.org">dan@californiaconsulting.org</a></td>
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</tr>
<tr>
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<td>Contact: Bobbi Woody</td>
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<tr>
<td>California Consulting, LLC 214</td>
<td>Phone: 760-479-4281 Fax: Email: <a href="mailto:RFP@dudek.com">RFP@dudek.com</a></td>
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<tr>
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<tr>
<td>Dudek 805 Third Street Encinas, CA</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>92024 United States</td>
<td>Phone: 206-373-9500 Fax: Email: <a href="mailto:sourcormgmt@onvia.net">sourcormgmt@onvia.net</a></td>
<td></td>
<td></td>
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<td>Cerrell Associates Inc. 320 N.</td>
<td>Contact: Debi Bright</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Larchmont Blvd, Los Angeles, CA 90004</td>
<td>Phone: 858-614-5045 Fax: Email: <a href="mailto:leads@mbakerintl.com">leads@mbakerintl.com</a></td>
<td></td>
<td></td>
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<tr>
<td>United States</td>
<td>Contact: Sharon Singleton</td>
<td></td>
<td></td>
<td>OSB, WBE</td>
</tr>
<tr>
<td>Onvia, Inc. 509 Olive Way Suite 400</td>
<td>Phone: 619-294-4477 ext. 135 Fax: Email: <a href="mailto:sharon@ktua.com">sharon@ktua.com</a></td>
<td></td>
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<tr>
<td>Seattle, WA 98101 United States</td>
<td>Contact: Jo Miller</td>
<td></td>
<td></td>
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<tr>
<td>Michael Baker International, Inc.</td>
<td>Phone: 650-587-7300 ext. 37 Fax: Email: <a href="mailto:jmiller@rgs.ca.gov">jmiller@rgs.ca.gov</a></td>
<td></td>
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<tr>
<td>4020 Exchange Suite 210 Irvine, CA</td>
<td>Contact: Source Management</td>
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<tr>
<td>KTUSA 3916 Normal Street San Diego,</td>
<td>Contact: Sharon Singleton</td>
<td></td>
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<td>OSB, WBE</td>
</tr>
<tr>
<td>CA 92103 United States</td>
<td>Phone: 619-294-4477 ext. 135 Fax: Email: <a href="mailto:sharon@ktua.com">sharon@ktua.com</a></td>
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<td>Regional Government Services Authority (RGS) PO Box 1350 Carmel Valley, CA</td>
<td>Contact: Jo Miller</td>
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<tr>
<td>93924 United States</td>
<td>Phone: 650-587-7300 ext. 37 Fax: Email: <a href="mailto:jmiller@rgs.ca.gov">jmiller@rgs.ca.gov</a></td>
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Prospective Bidders

Patel & Associates, LLP
266 17th Street,
Suite 200
Oakland, CA  94612
United States
Contact: Mr. Sanwar Harshwal
Phone: 510-452-5051
Fax: 510-452-3432
Email: sharshwal@patelcpa.com

EvanBrooks Associates
1030 south arroyo parkway
suite 106
pasadena, CA  91105
United States
Contact: Hal Suetugu
Phone: 626-799-8011 ext. 0
Fax: 888-521-8798
Email: hal@ebaplanning.com

Bidder
Bidder
ACTION REPORT
January 9, 2018

FROM: Department of Police Department
SUBJECT: 2018 Selective Traffic Enforcement Program (STEP) Grant Award PT18044

RECOMMENDATION:
1. Accept the State of California Office of Traffic Safety 2018 Selective Traffic Enforcement Program (STEP) Grant, number PT18044, in the amount of $355,000;

2. Authorize the Chief of Police to sign the Standard Agreement contract between the Office of Traffic Safety and the Fontana Police Department for the total amount of $355,000;

3. The grant award was greater than estimated in the current year’s budget requiring an increase in the FY 2017/2018 Traffic Safety Fund 225 revenue budget, budget unit 40410225 in the amount of $85,000 and an increase in appropriations of $85,000 to budget unit 40410225.

COMMITTEE GOALS:
* To improve public safety by increasing operational efficiency, visibility and availability.
* To concentrate on inter-governmental relations by pursuing financial participation from county, state and federal governments.
* To increase citizen involvement by informing the public about issues, program and accomplishments.

DISCUSSION:
The Police Department applied for the 2018 Selective Traffic Enforcement Program “STEP” grant and again was successful being awarded $ 355,000. The Selective Traffic Enforcement Program “STEP” grant is made available through the State of California’s Office of Traffic Safety and requires no matching funds. All program preparation, training and implementation will be held during the period of October 1, 2017 and September 30, 2018. The program is designed to reduce the number of persons killed and injured in traffic collisions involving impairment and other primary collision factors. Other funded strategies may include public awareness, educational programs, and training for law enforcement

Funded strategies include:

- Officers will complete Standardized Field Sobriety Testing (SFST) training
- DUI/DL Checkpoints
- DUI Saturation Patrols will be conducted
Distracted Driving Enforcement Operations targeting drivers using hand held cell phones and texting will be conducted.

Warrant Service Operations targeting multiple DUI offenders who violate probation terms or fail to appear in court.

Conduct Stakeout Operations that employ police officers to observe the "worst of the worst" repeat DUI offender probationers with suspended or revoked driver licenses.

Participate in the National Distracted Driving Awareness Month in April.

Participate in the statewide Click It or Ticket mobilization period in May.

Collaborate with the County’s Avoid DUI coalition by participating in all planning and scheduling meetings and MADD/Avoid DUI Seminars.

Conduct Traffic Safety educational presentations with an effort to reach community members.

**FISCAL IMPACT:**

Funding for this grant was included in the FY 2017/2018 budget, however, the award was greater than anticipated, requiring both revenue and expenditure budgets to be increased. Increase FY 2017/2018 Traffic Safety Fund 225 revenue budget 40410225 in the amount of $85,000, and appropriate $85,000 to expenditure budget 40410225.

**MOTION:**

Approve staff recommendation.

**SUBMITTED BY:**

**REVIEWED BY:**

Robert Ramsey
Chief of Police

**APPROVED BY:**

Kenneth R. Hunt
City Manager

**ATTACHMENTS:**

<table>
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<tbody>
<tr>
<td><em>2018 Selective Traffic Enforcement Program (STEP) Grant Agreement</em></td>
<td>Backup Material</td>
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**ITEM: D**
1. **Grant Title**
   Selective Traffic Enforcement Program (STEP)

2. **Name of Agency**
   Fontana

3. **Grant Period**
   From: 10/01/2017
   To: 09/30/2018

4. **Agency Unit to Administer Grant**
   Fontana Police Department

5. **Grant Description**
   Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary collision factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary collision factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian collisions, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.

6. **Federal Funds Allocated Under This Agreement Shall Not Exceed:**
   $355,000.00

7. **Terms and Conditions:** The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement:
   - Schedule A – Problem Statement, Goals and Objectives and Method of Procedure
   - Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable)
   - Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable)
   - Exhibit A – Certifications and Assurances
   - Exhibit B* – OTS Grant Program Manual

   *Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto.

   These documents can be viewed at the OTS home web page under Grants: [www.ots.ca.gov](http://www.ots.ca.gov).

   We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

8. **Approval Signatures**

<table>
<thead>
<tr>
<th>A. <strong>Authorizing Official of Department</strong></th>
<th>B. <strong>Authorizing Official of Office of Traffic Safety</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong> Robert Ramsey</td>
<td><strong>Name:</strong> Rhonda Craft</td>
</tr>
<tr>
<td><strong>Title:</strong> Chief of Police</td>
<td><strong>Title:</strong> Director</td>
</tr>
<tr>
<td><strong>Address:</strong> 17005 Upland Ave. Fontana, CA 92335</td>
<td><strong>Address:</strong> 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758</td>
</tr>
<tr>
<td><strong>Email:</strong> <a href="mailto:rramsey@fontana.org">rramsey@fontana.org</a></td>
<td><strong>Email:</strong> <a href="mailto:rhonda.craft@ots.ca.gov">rhonda.craft@ots.ca.gov</a></td>
</tr>
</tbody>
</table>

| **(Signature)** | **(Date)** | **(Signature)** | **(Date)** |

<table>
<thead>
<tr>
<th>C. <strong>Accounting Officer of Office of Traffic Safety</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong> Carolyn Vu</td>
<td><strong>DUNS Number</strong></td>
</tr>
<tr>
<td><strong>Address:</strong> 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758</td>
<td><strong>DUNS #:</strong> 058728630</td>
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<table>
<thead>
<tr>
<th><strong>Registered Address:</strong> 8353 Sierra Ave.</th>
<th><strong>City:</strong> Fontana</th>
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</thead>
<tbody>
<tr>
<td><strong>Zip+4:</strong> 92335-3528</td>
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<td><strong>Page 55 of 71</strong></td>
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I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.

ACCOUNTING OFFICER'S SIGNATURE

DATE SIGNED
1. PROBLEM STATEMENT

Not surprisingly, local statistics exhibit a direct correlation with staffing levels. Harkening back over the last decade, as the Traffic Unit grew in personnel, our fatalities dropped incrementally to an all-time low of 4 in 2009. The year 2009 represented the highest staffing levels we achieved. Injury collisions of all categories followed this relative arc as well, with only slight variations. Shortly thereafter, our staffing levels began to drop due to budgetary constraints. Since then our fatalities have been on the rise, culminating at 14 in 2012 and then holding relatively steady (13 fatalities occurred in 2016). Over the course of this time, the unit exhibited a deficit of up to 6 sworn (50% of the unit’s contingent) and 3 civilian personnel. While this information may be slightly dated, the difficulties the situation wrought with regard to traffic safety enforcement are very current and remain relevant. However, it also sets the context for our hopefulness for upcoming years. The Fontana Police Department Administration has worked to fill the existing vacancies and with the exception of the civilian personnel, we are currently operating at full staffing levels.

That being said, our current difficulty lies in trying to catch up. While our officer contingent no longer carries vacancies, we are only fully staffed for the requirements of 2009. Since then, the population of Fontana has continued to increase steadily. Numbers released in early 2016 by the California Department of Finance indicate that in 2015 alone, Fontana grew by 1.4% to nearly 210,000 residents. This was the highest growth of any of our neighboring cities and actually outpaced both the state and the county. According to the most recent OTS rankings (2014), Fontana’s Daily Vehicle Miles Traveled has steadily increased as well, to over 2.1 million. In essence, our city and our motoring public have continued to grow and we have not.

While we continue our efforts to add full time traffic personnel, grant monies continue to be an important source of funding for proactive enforcement. The lack of personnel directly impacts the department’s ability to be proactive under normal working conditions. DUI arrests may be used as an example. At the height of our staffing, DUI arrests as a result of a collision were only 10%. As we lost personnel they rose to nearly 30% in 2013 but with additional personnel returning to the unit and the amount of proactive enforcement made possible by OTS, that number dropped back to 10% in 2014 and 2015 and has dropped once again to 7% in 2016. As DUI and other collision causing offenses increase, we were met with a decreasing resource of officers to address them relative to our increase in a motoring public. It is in the proactive hours where the most preventative measures can be taken, and the Traffic Unit lacks the wherewithal to provide the preventative measures it would optimally like to. Grant funding, therefore, remains of the utmost importance.

After a spike to 627 in 2013, the total number of injury/fatal traffic collisions in Fontana dropped and remained steady at 562 in 2014 and 559 in 2015 but has climbed back up to 611 in 2016. What is most apparent however, is the number of injuries per collision is on the rise as well. As an example, 694 individuals were injured or killed as a result of 627 collisions in 2013. In 2016, 819 individuals were injured or killed in 611 collisions. It would appear that the magnitude of these crashes is increasing as well. While DUI offenses continue to be a heinous problem and alcohol related crashes are on the rise despite our efforts to combat them, this may also be partly explained by the increase in speed as a PCF. Speed violations have consistently topped our list of PCFs but we have noted an increase there as well. While our OTS ranking in this area has improved, the number of collisions in which speed is the PCF has increased.

The most recent OTS rankings (2014) have dropped in most areas:

- Alcohol related injury and fatal collisions is 20/57, our lowest since 2009.
- Hit and Run related injury and fatal collisions is 30/57, also a drop but after a slight increase.
- Nighttime injury and fatal collision is 34/57, another reduction in ranking.
- Bicycle involved injury and fatal collisions is 32/57 which is only a slight drop after staying relatively steady.
- Pedestrian involved injury and fatal collisions is 44/57 which has also remained relatively steady.

In addition to these areas, our ranking of 37/57 for total fatal and injury collisions is our lowest on record. Most worrisome perhaps, our composite ranking has fallen below average for the first time since 2009. We have consistently remained average and are most often above average.

Clearly more work is necessary to stay afloat, decrease collisions and offenses and raise our rankings. The Fontana Police Department seeks to serve the motoring public by increasing both awareness and proactive enforcement in all.
2. PERFORMANCE MEASURES

A. Goals:
1. Reduce the number of persons killed in traffic collisions.
2. Reduce the number of persons injured in traffic collisions.
3. Reduce the number of pedestrians killed in traffic collisions.
4. Reduce the number of pedestrians injured in traffic collisions.
5. Reduce the number of bicyclists killed in traffic collisions.
6. Reduce the number of bicyclists injured in traffic collisions.
7. Reduce the number of persons killed in alcohol-involved collisions.
8. Reduce the number of persons injured in alcohol-involved collisions.
9. Reduce the number of persons killed in drug-involved collisions.
10. Reduce the number of persons injured in drug-involved collisions.
11. Reduce the number of persons killed in alcohol/drug combo-involved collisions.
12. Reduce the number of persons injured in alcohol/drug combo-involved collisions.
13. Reduce the number of motorcyclists killed in traffic collisions.
14. Reduce the number of motorcyclists injured in traffic collisions.
15. Reduce hit & run fatal collisions.
17. Reduce nighttime (2100 - 0259 hours) fatal collisions.
18. Reduce nighttime (2100 - 0259 hours) injury collisions.

B. Objectives:
1. Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.

2. Conduct Traffic Safety educational presentations with an effort to reach community members. Note: Presentations may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.

3. Participate and report data (as required) in the following campaigns, National Walk to School Day, NHTSA Winter & Summer Mobilization, National Bicycle Safety Month, National Click it or Ticket Mobilization, National Teen Driver Safety Week, National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Child Passenger Safety Week, and California's Pedestrian Safety Month.

4. Develop (by December 31) and/or maintain a “HOT Sheet” program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated HOT sheets should be distributed to patrol and traffic officers monthly.

5. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.

6. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.

7. Send law enforcement personnel to the Drug Recognition Expert (DRE) training.

8. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL’s will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read “DUI/Driver's License Checkpoint Ahead.” OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint
9. Conduct DUI Saturation Patrol operation(s).

10. Conduct Warrant Service operation(s) targeting multiple DUI offenders who fail to appear in court.

11. Conduct Stakeout operation(s) that employ police officers to observe the "worst of the worst" repeat DUI offender probationers with suspended or revoked driver licenses.

12. Conduct Traffic Enforcement operation(s), including but not limited to, primary collision factor violations.

13. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.

14. Conduct highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or collisions resulting from unsafe速度，DUI, following too closely, unsafe lane changes, improper turning, and other primary collision factor violations by motorcyclists and other drivers.

15. Conduct Nighttime (1800-0559) Click It or Ticket enforcement operations.

16. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle collisions resulting from violations made by pedestrians, bicyclists, and drivers.

3. METHOD OF PROCEDURE

A. Phase 1 – Program Preparation (1st Quarter of Grant Year)

- The police department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- All training needed to implement the program should be conducted this quarter.
- All grant related purchases needed to implement the program should be made this quarter.
- In order to develop/maintain the “Hot Sheets,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP grant activities will be accomplished by deploying personnel at high collision locations.

Media Requirements

- Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.

B. Phase 2 – Program Operations (Throughout Grant Year)

- The police department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Media Requirements

- Send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator.
  - If an OTS template-based press release is used, the OTS PIO and Coordinator should be copied when the release is distributed to the press. If an OTS template is not used, or is substantially changed, a draft press release shall be sent to the OTS PIO for approval. Optimum lead time would be 10-20 days prior to the release date to ensure adequate turn-around time.
  - Press releases reporting the results of grant activities such as enforcement operations are exempt from the recommended advance approval process, but still should be copied to the OTS PIO and Coordinator when the release is distributed to the press.
  - Activities such as warrant or probation sweeps and court stings that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report the results.
  - Use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
  - Email the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator at least 30 days in advance, a short
Regular City Council Meeting - January 9, 2018

- Submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator for approval 14 days prior to the production or duplication.
- Include the OTS logo, space permitting, on grant-funded print materials; consult your OTS Coordinator for specifics.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)
   - Invoice Claims (due January 30, April 30, July 30, and October 30)
   - Quarterly Performance Reports (due January 30, April 30, July 30, and October 30)
     - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
     - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
     - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
     - Collect, analyze and report statistical data relating to the grant goals and objectives.

4. Method of Evaluation
   Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. Administrative Support
   This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.
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**COST CATEGORY**

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**A. PERSONNEL COSTS**

| Full-Time | Positions and Salaries | $0.00 |

**Overtime**

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<td>Distracted Driving</td>
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<td>Pedestrian and Bicycle Enforcement</td>
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**Part-Time**

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**C. CONTRACTUAL SERVICES**

| Category Sub-Total | $0.00 |

**D. EQUIPMENT**

| Category Sub-Total | $0.00 |

**E. OTHER DIRECT COSTS**

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| Category Sub-Total | $2,995.00 |

**F. INDIRECT COSTS**

| Category Sub-Total | $0.00 |

**GRANT TOTAL**

| Grant Total | $355,000.00 |
## BUDGET NARRATIVE

### PERSONNEL COSTS
- **DUI/DI. Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 20
- **DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 52
- **Warrant Service Operations - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 4
- **Stakeouts - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 6
- **Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 52
- **Distracted Driving - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 8
- **Motorcycle Safety - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 6
- **Night-time Click It Or Ticket - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 2
- **Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.**
  - **Quantity:** 9

### TRAVEL EXPENSES
In State Travel - Costs are included for appropriate staff to attend conferences and training events **supporting the grant goals and objectives and/or traffic safety.** Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Schedule B-1 (Budget Narrative) must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

### CONTRACTUAL SERVICES

### EQUIPMENT

### OTHER DIRECT COSTS
- **DUI Checkpoint Supplies - on-scene supplies needed to conduct sobriety checkpoints.** Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS device supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed.
- **PAS Device/Calibration Supplies - preliminary alcohol screening device to detect the presence of alcohol in a person's breath and calibration supplies to ensure accuracy.** Costs may include mouth pieces, gas and accessories.

### INDIRECT COSTS

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**STATEMENTS/DISCLAIMERS**

There will be no program income generated from this grant.

Nothing in this 'agreement' shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives.
CERTIFICATIONS AND ASSURANCES

Failure to comply with applicable Federal statutes, regulations, and directives may subject Grantee Agency officials to civil or criminal penalties and/or place the State in a high risk grantee status in accordance with 49 CFR § 18.12.

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

- 49 CFR Part 18—Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 23 CFR Part 1200—Uniform Procedures for State Highway Safety Grant Programs

NONDISCRIMINATION

The Grantee Agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, et seq.), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all sub-recipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities; (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, et seq.), relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

BUY AMERICA ACT

The Grantee Agency will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

POLITICAL ACTIVITY (HATCH ACT)

The Grantee Agency will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
CERTIFICATION REGARDING FEDERAL LOBBYING
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, sub-grants, and contracts under grant, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

RESTRICTION ON STATE LOBBYING
None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., “grassroots”) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
Instructions for Primary Certification
1. By signing and submitting this grant agreement, the Grantee Agency Official is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the Grantee Agency Official to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the Grantee Agency Official knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The Grant Agency Official shall provide immediate written notice to the department or agency to which this grant agreement is submitted if at any time the Grantee Agency Official learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, grant agreement, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this grant agreement is being submitted for assistance in obtaining a copy of those regulations.

6. The Grantee Agency Official agrees by submitting this grant agreement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who...
is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The Grantee Agency Official further agrees by submitting this grant agreement that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction,” provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-Procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

1. The Grantee Agency Official certifies to the best of its knowledge and belief, that its principals:

   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

   b. Have not within a three-year period preceding this grant agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

   c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

   d. Have not within a three-year period preceding this application/grant agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the Grantee Agency Official is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this grant agreement.

Instructions for Lower Tier Certification

1. By signing and submitting this grant agreement, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this grant agreement is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, grant agreement, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this grant agreement is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this grant agreement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or
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voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this grant agreement that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this grant agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this grant agreement.
RECOMMENDATION:

1. Adopt Resolution No. 2018-______ of the City of Fontana authorizing the transfer and assignment of the South State Towing, Inc. Franchise to A-1 Expedite, Inc.;

2. Increase revenues in the Traffic Safety Fund 225 by $1,000 as a result of the required filing fee that has been deposited by A-1 Expedite, Inc.;

3. Authorize the City Manager or his designee to execute a new franchise agreement with A-1 Expedite, Inc. and, execute any/all documents relating to the transfer and assignment of the South State Towing, Inc. franchise to A-1 Expedite, Inc. who will do business as South State Towing, Inc.

COMMITTEE GOALS:

* To promote economic development by being business friendly at all levels of operation.
* To improve public safety by increasing operational efficiency, visibility and availability.

DISCUSSION:

Police Department staff learned that the owner of South State Towing, Inc., (South State) desires to sell the business and all its assets to A-1 Expedite, Inc., (A-1). Because South State is a City-franchised towing business, the sale, transfer and assignment of the franchise must be approved by the City Council.

Department staff met with the current franchisee and the proposed owners of the new corporation, to discuss the requirements of the Municipal Code and the Franchise Agreement between South State and the City. The parties involved in the sale were advised of the 120-day written request and deposit requirements of Fontana Municipal Code Section 29-239. They have currently opened escrow for the sale and transfer of the business and upon approval of the City of Fontana authorizing the sale, transfer and assignment of the South State Towing, Inc. franchise to A-1 Expedite, Inc. they will complete the transaction.

The Police Department staff has completed a background investigation of the owners of the new business. They have been found to be qualified to serve as a tow franchisee, as outlined in Chapter 29 of the Municipal Code. The new company will do business as (dba) South State Towing, Inc. and provide the City a copy of...
the new company’s Articles of Incorporation upon acceptance by the Secretary of State.

The City Attorney’s Office recommends that if Council chooses to approve the applicants’ request for transfer of the franchise, it be approved by resolution and be contingent upon acceptance of A-1 Expedite, Inc. dba South State Towing, Inc. Articles of Incorporation by the Secretary of State.

Police Department staff recommends approval of the sale, transfer and assignment of the franchise to A-1, once that condition is met.

FISCAL IMPACT:
There is no significant fiscal impact to the City as this is the sale of a business to another tow truck business, with the transfer and assignment of the franchise to the new business owner. There will be an increase in revenues to account 40407225-5081 as a result of the required $1,000 deposit to the City by the current franchisee. This deposit is to offset costs incurred by the City relating to the transfer and assignment of the franchise to another owner; any remaining balance will be refunded to the franchisee.

MOTION:
Approve staff recommendation.

SUBMITTED BY: REVIEWED BY:

Robert Ramsey
Chief of Police

APPROVED BY:

Kenneth R. Hunt
City Manager

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
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<tbody>
<tr>
<td>Towing Resolution 2018-____</td>
<td>Backup Material</td>
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ITEM: E
Resolution No. 2018-_____

A RESOLUTION OF THE CITY OF FONTANA AUTHORIZING THE SALE, TRANSFER AND ASSIGNMENT OF SOUTH STATE TOWING, INC. FRANCHISE, TO A-1 EXPEDITE, INC.

WHEREAS, South State Towing, Inc. (“South State”) has a current franchise agreement with the City of Fontana and South State desires to sell its all interests in its tow truck business and transfer and assign its franchise to a A-1 Expedite, Inc. (“A-1”); and,

WHEREAS, pursuant to Fontana Municipal Code, no franchise may be sold, transferred, leased, assigned, sublet, mortgaged, or disposed of without the prior written consent of the City Council of the City of Fontana; and,

WHEREAS, A-1 has deposited with the City the required $1,000 and all documentation regarding the proposed sale and evidencing disposal of the franchised tow truck business; and,

WHEREAS, the Management Services Department and Police Department have conducted an investigation regarding the new company identified as A-1 Expedite, Inc. and believe they are qualified to serve as a City franchisee for towing services pursuant to the criteria and requirements set forth in the City’s Municipal Code; and,

WHEREAS, the Management Services Department and Police Department recommend that the City Council consent to the transfer of the franchise from South State to A-1; and

WHEREAS, A-1 Expedite, Inc. has been informed that all actions regarding the acquisition of South State and the right to become a City-franchised tow truck business are contingent upon the completion of a successful background check of the business and all employees, the acceptance of the Articles of Incorporation for A-1 Expedite, Inc. by the California Secretary of State, and the execution of a written franchise agreement between the City and A-1.

NOW, THEREFORE BE IT RESOLVED, determined, and ordered by the City Council of the City of Fontana, that the City Council does hereby consent to the transfer of the City of Fontana towing franchise, previously granted to South State Towing, Inc., to A-1 Expedite, Inc. Such transfer is approved, subject to conditions specified within this Resolution, the Franchise Agreement, the Fontana Municipal Code and all other governing documents, codes and regulations regarding towing businesses and franchisees. The City Manager, or his designee, is authorized to execute a written franchise agreement between the City and A-1, for the remaining term of South State Towing’s franchise, in a form acceptable to the City Manager and City Attorney. From and following the effectiveness of such transfer, South State towing shall have no right or power to conduct the towing services previously franchised.
APPROVED AND ADOPTED this 9th day of January, 2018

READ AND APPROVED AS TO LEGAL FORM:

____________________________________
City Attorney

Resolution No. _____

I, Tonia Lewis, City Clerk of the City of Fontana, California, and Ex-Officio Clerk of the City Council, do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the City Council at a regular meeting thereof, held on the 9th day of January, 2018, by the following vote to wit:

AYES:
NOES:
ABSENT:

____________________________________
City Clerk of the City of Fontana

____________________________________
Mayor of the City of Fontana

ATTEST:

____________________________________
City Clerk